



VOCH Building Department

Building Commissioner, Norm Casini
Assistant Building Commissioner, Ken LaBella

Hope everyone has been enjoying the beautiful weather we have been having over the past five weeks! With the fall season approaching fast, we recommend completing some general exterior and interior property maintenance to keep your home safe and secure throughout the cooler season. Many of these recommendations are proactive, simple things you can check and correct before the temps start to drop.

FALL INTERIOR MAINTENANCE TIPS:

- Change filters throughout your home such as in your furnace, air conditioner, stove vent, dryer and fans.
- Check faucets in the bathrooms, kitchens and laundry room for leaks and other repair needs. It is best to make faucet repairs now before winter, you may be able to avoid a more complicated repair if the pipe freezes and breaks.
- If you have a fireplace, examine it thoroughly. Ensure the damper is open to allow air to flow freely and check the handles and springs to make sure the flue is operating correctly. If used regularly, the chimney should be professionally inspected and cleaned.
- Drain and inspect the hot water tank for rust developing in the tank. If the tank is older and/or is rusting, it may be a good time to buy a newer more energy efficient and cost effective one.
- Check windows and doors to ensure the seal and caulk are in good condition.
- Check all your smoke detectors, make sure they are all working properly. All bedrooms and every floor of your home should have a smoke detector.



FALL EXTERIOR MAINTENANCE TIPS:

- Check the roof, gutters and downspouts for any debris that may need to be removed. Check the flashings around your chimney and any other openings in the roof.
- Clean up your yard: trim bushes, shrubs and trees. Clean up leaf debris and your flower beds.
- Inspect your driveway, walkways and entryways. Fill or repair cracks before sealing.
- Shut off and drain all faucets, hoses and lawn irrigation systems.
- Check all windows and doors to make sure they are properly sealed



DID YOU KNOW?

Smoke Alarms

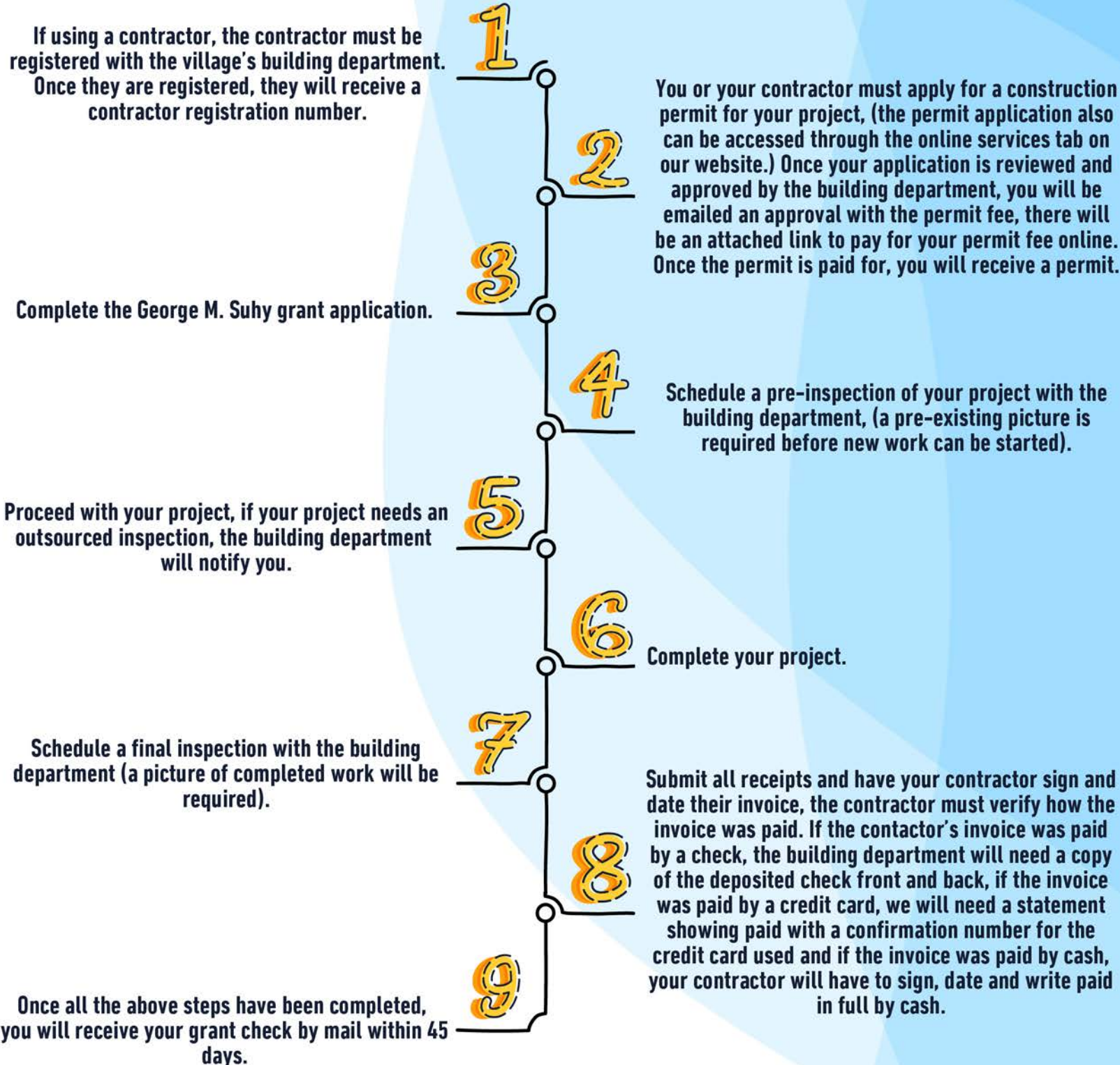
• **Location – single and multi-station smoke alarms shall be installed:**

- In each bedroom.
- Outside each separate sleeping area in the immediate vicinity of the bedrooms.
- On each story, including basements and habitable attics, but not including crawl spaces and uninhabitable attics.
- Not less than 3 feet horizontally from the door or opening of a bathroom with a bathtub or shower.



The George M. Suhy Grant Program

The process is now done online through our website at www.cuyahogaheights.com, click on the online services tab at the top of the page and scroll down to Suhy grant application. This is where you will start your application for your grant. Please follow the steps listed below:



Please note: If you do not have access to a computer, please call the building department and we can schedule a time when you can come into the village hall, and we will assist you in filling the application out on a village computer. Please call 216-641-7020 to schedule with the building department Monday through Friday from 8:00 a.m.-12:00 p.m. and 1:00-4:30 p.m.