



VILLAGE OF CUYAHOGA HEIGHTS

Building Department
 4863 East 71st Street
 Cuyahoga Heights, Ohio 44125
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Application for Rental Certificate of Inspection for Occupancy
1, 2, 3 OR 4 FAMILY RESIDENTIAL - CHAPTER 1494

Date: _____

PLEASE PRINT

TYPE OF USE (Single or Double, etc.): _____

PROPERTY ADDRESS: _____ PARCEL NUMBER: _____

OWNER(S) NAME: _____

OWNER(S) HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

OWNER(S) HOME NO: _____ WORK NO: _____

* * * * *

CO-OWNER OR RESIDENT AGENT NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

HOME NO: _____ WORK NO: _____ CELL/PAGER: _____

	OCCUPANT'S NAME	TELEPHONE NO.	CELL NO.	TENANT RELATIONSHIP
1				
2				
3				
4				
5				
6				

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1				
2				
3				
4				
5				
6				

RENTAL HOUSING CODE

The following is a condensed list of the minimum requirements for rental properties.

EXTERIOR MAINTENANCE

1. The premises shall be kept free of debris and/or rubbish.
2. Landscaping (lawns, hedges, bushes) shall be kept maintained.
3. The premises shall be kept free of insects, vermin and rodents.
4. Garages and outbuildings shall be properly maintained.
5. Yards kept free of unsightly materials (i.e., appliances, junk vehicles, etc.)
6. Vehicles shall be parked on designated driveways.
7. Fences shall be properly maintained.
8. Concrete driveways, walkways and patios not raised or cracked above standards.

INTERIOR MAINTENANCE

1. Interior wall free of cracks, holes and loose materials.
2. Foundation wall sound, dry and in good repair.
3. Interior floors, walls and ceilings structurally sound.
4. At least one functional smoke detector per floor.
5. At least one functional C.O. detector per residence.
6. Handrails installed in all stairways.
7. Floor coverings installed in all rooms (i.e., carpet, tile, linoleum, hardwood)
8. Exterior windows operational, equipped with locks and well sealed.

BEDROOM REQUIREMENTS

1. At least one operable window per bedroom.
2. No more than three (3) people shall occupy a bedroom.
3. No accessory heating or heating appliances permitted in any bedroom.

FACILITY REQUIREMENTS

1. At least one (1) bathroom consisting of: one toilet, sink and bathtub or shower.
2. At least one (1) complete kitchen consisting of stove, refrigerator and sink.
3. Approved supply of hot running water.
4. All plumbing fixtures connected to municipal water system.
5. All plumbing fixtures connected to public or private sewer system.
6. Properly connected and functional water heater.

ELECTRICAL REQUIREMENTS

1. Minimum 100 amp electrical service.
2. One (1) circuit per fuse or breaker.
3. All wiring conforms to code and in safe condition.
4. All fixtures electrically safe and mounted securely.
5. All bathroom and kitchen receptacles GFCI protected.
6. At least one (1) dedicated circuit in kitchen.

HEATING REQUIREMENTS

1. System shall maintain 70°F when outside temperature is 5°F.
2. Gas burning systems shall be installed and vented properly.
3. Electrical systems shall be installed and wired properly.