

**VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
February 8, 2023
4:35 p.m.**

COUNCIL MEETING

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COUNCIL PRESIDENT CONTIPELLI CALLS CAUCUS TO ORDER at 4:35 p.m.

MAYOR BACCI CALLED ROLL CALL: Bloam, Centa, Contipelli, Henley, Unger, Volek

Mr. Contipelli turned the meeting over to the mayor.

Mayor Bacci asked Mr. Sciano to give council an update on the Benjamin Moore project, its grant process and next demo phase.

Mr. Sciano let council know in December 2022, the village received the award letter for the grant funds of \$442,000, a combination of Cuyahoga County and DOD. At the December council meeting, Council approved plans and specs of the demo of building 4 and the inside of building 5. Those plans were put together last month, we bid it through the month of January and it is in this month's packet. The contractor has an April 30th, 2023 deadline to meet the grant requirements. This timeline is short and there will be a lot of activity. Building 5 will stay and from there going north around wrapping the flagpole, will be a small wall that will be allow us to drop the parking lot grade and allow entrance at the lower level and will be ADA compliant.

Mr. Centa asked Mr. Sciano if the building 5 will be staying up or demolished.

Mr. Sciano responded that yes, the whole front of the building will be staying and whatever gets built will tie into it in the future as office space or it'll be a pathway into the parking lot from Grant Ave.

Mr. Contipelli asked Mr. Sciano if this will be complete the demolition of the site.

Mr. Sciano responded that the demolition work will include the inside stripping of the building 5, stone pad, building a retaining wall and removal of asphalt.

Mayor Bacci concluded that after discussing the cost of the various options with Mr. Sciano, it was decided that leaving the building up and using the grant money for the retaining wall will be a positive.

Mr. Contipelli introduced Halli Martin from the Cuyahoga County Treasury's Office. She is the public outreach coordinator for this area.

Ms. Martin introduced herself and thanked the mayor and council for the invitation to the meeting.

Ms. Martin spoke to council about a plethora of the programs that Cuyahoga County offers to residents to assist with paying their property taxes. A listing of those programs and their benefits are available at the village hall.

The mayor updated council on the Marcelline Court properties. Mr. Sciano surveyed the site and got a total of 87 feet for the two properties combined. The mayor is looking at home plans with 2 ½ car garage attached to construct there. They plan to talk to builders soon.

Mr. Sciano explained to council the grant process would be similar to the Bletch Court demolition's as the village is using the County Landbank demo funds, and will have limited control over the demolition process.

The mayor also let council know the service department cleaned up the property at 901 Harvard Ave. They will continue to clean and improve the property and then market it.

A letter will be going out to the residents on the Courts updating them about the demos.

Mayor asked President Contipelli about an upcoming workshop he is requesting.

Mr. Contipelli requested that the council have their workshop on February 22.

Mayor Bacci announced that after the ball season, we will erect the softball diamond dugouts.

The mayor asked to go into executive session for real estate matters.

Mr. Contipelli made the motion to go into executive session. Seconded by Mr. Unger. All in favor, none opposed. Motion approved.

Executive session began at 5:30 pm.

Executive Session ended at 5:48 p.m.

Back on the record.

Mr. Chojnacki let the council know that legislation amending the amount payable as a moral claim before them currently has no amount. It was brought to his attention from Chief Sturgill that the amount of the ordinance has been \$300 for some time and would like council to raise it. Mr. Chojnacki request council it had to select a new amount.

Mr. Contipelli asked if there was an amount in mind.

Mr. Chojnacki replied not yet.

Ms. Henley asked if Chief Sturgill had a reason why he wanted it raised.

Mr. Chojnacki replied that the cost of tires that are affected by the stop sticks that are used during police chases.

Mr. Bloam asked if will be a flat fee or case by case occurrence.

Mr. Chojnacki responded it will be a flat fee.

Council and the mayor agreed to \$1,000.00 would be a fair amount.

Mr. Chojnacki announced the legislation Resolution 2023-08 will officially state the amount of \$1,000.00.

Mr. Volek asked the mayor about the streetlights on E.71st going south on the bridge on Rt.21 are all out except for four lamps.

Mayor Bacci responded to Mr. Volek that Chief Sturgill has been in contact with Ms. Robinson from the Illuminating Company and to ask him about it in the council meeting.

Caucus ended at 5:30 p.m.

MAYOR BACCI CALLS THE MEETING TO ORDER at 6:00 p.m.

The mayor asked for a moment of silence for long-time village resident Mrs. Lipiec who passed at the age of 97.

MAYOR BACCI CALLED ROLL CALL: Centa, Contipelli, Henley, Unger, Volek, Bloam

COMMUNICATIONS: None at this time.

PERMITS: None at this time.

PURCHASES:

Req 23-dept-18-A Purchase Annual Microsoft Exchange Licensing not to exceed \$8,400

Req 23-SD-42-A Purchase a Steel Green Ride-on Fertilizer not to exceed \$17,500

Req 23-SD-44-A Purchase a John Deere Gator TS not to exceed \$6,500

Req 23-SD-45-A Purchase a John Deere Gator not to exceed \$21,000

Req 23-PD-47-A Purchase Guns and Accessories from Kiesler Police Supply not to exceed \$19,500

MINUTES:

January 11, 2023 Council Meeting

Motion to accept the minutes as prepared and place them on file. Mr. Centa made the motion to accept the minutes as prepared, seconded by Mr. Contipelli. All in favor, none opposed, motion approved.

FINANCE REPORTS:

Position of Cash report November 2022

Position of Cash report December 2022
Position of Cash report January 2023
RITA Preliminary report February 2023

Motion to accept the financial reports as prepared and place them on file. Mr. Contipelli made the motion to accept the financial reports as prepared, seconded by Ms. Henley. All in favor, none opposed, motion approved.

LEGISLATION:

RESOLUTION NO. 2022-86 Third Reading

November Payment of Certain Claims: \$ 1,370,598.08
Payroll
General Bills
Transfers

Motion to accept the Resolution as final approval. Ms. Henley made the motion to accept the Resolution as a final approval, seconded by Mr. Centa. All in favor, none opposed, Resolution approved.

RESOLUTION NO. 2023-01 Second Reading

December Payment of Certain Claims: \$ 1,397,201.53
Payroll
General Bills
Transfers

Motion to accept the Resolution as final approval. Mr. Unger made the motion to accept the Resolution on its second reading, seconded by Mr. Volek. All in favor, none opposed, Resolution approved.

RESOLUTION NO. 2023-07 First Reading

Payment of Certain Claims: \$
Payroll
General Bills
Transfers

Motion to accept the Resolution as first reading. Mr. Volek. made the motion to accept the Resolution as a first reading, seconded by Mr. Bloam. All in favor, none opposed, Resolution approved.

RESOLUTION NO. 2023-08

A RESOLUTION AMENDING SECTION 208.01 OF THE CODIFIED ORDINANCES TO INCREASE THE TOTAL AMOUNT OF MONEY PAYABLE AS A MORAL CLAIM

Mr. Bloam moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-09

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A RECIPROCAL EASEMENT AGREEMENT FOR THE SHARED USE OF CERTAIN PORTIONS OF 7210 BLETCH COURT AND 7200 BLETCH COURT

Mr. Centa moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-10

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH BAUMANN ENTERPRISES FOR THE BENJAMIN MOORE DEMOLITION— PHASE 2 BUILDING 4 PROJECT

Mr. Contipelli moved, seconded by Ms. Henley that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION. 2023-11

A RESOLUTION AUTHORIZING THE CHIEF FISCAL OFFICER OR HER DESIGNEE TO PURCHASE OF 2022/2023 CHEVROLET TAHOE LS 4WD WITH MAX TRAILERING PACKAGE AND DECLARING AN EMERGENCY

Ms. Henley moved, seconded by Mr. Unger that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-12

A RESOLUTION AMENDING SECTION 234.10 OF THE CODIFIED ORDINANCES TO
MODIFY THE REQUIREMENTS FOR COMPETITIVE BIDDING

Mr. Unger moved, seconded by Mr. Volek that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-13

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN LICENSE
AGREEMENT FOR THE PLACEMENT OF SIGNAGE AND LANDSCAPING IN THE
PUBLIC RIGHT OF WAY ADJACENT TO PERMANENT PARCEL NUMBER 522-08-046
(4560 NICKY BOULEVARD)

Mr. Volek moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-14

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT
FOR THE PURCHASE OF 4972 AND 4982 E 71ST STREET

Mr. Bloam moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-15

A RESOLUTION AMENDING SECTION 1442.16(a)(2) OF THE CODIFIED ORDINANCES
TO INCREASE THE PLANS EXAMINATION FEES CHARGED BY THE BUILDING
DEPARTMENT FOR NON-RESIDENTIAL PROPERTIES.

Mr. Centa moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-16

A RESOLUTION AUTHORIZING THE PURCHASE OF A 2023 FORD UTILITY INTERCEPTOR FROM STATEWIDE FORD LINCOLN

Mr. Contipelli moved, seconded by Ms. Henley that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-17

A RESOLUTION AUTHORIZING THE EXECUTION OF A LETTER OF INTENT TO PURCHASE THREE (3) 2023 POLICE EXPLORERS FOR THE POLICE DEPARTMENT

Ms. Henley moved, seconded by Mr. Unger that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

RESOLUTION NO. 2023-18

A RESOLUTION AUTHORIZING THE PURCHASE OF A 44 HP TORO YANMAR TURBO DIESEL FROM SOHAR'S ALL SEASONS MOWER SERVICE, INC.

Mr. Unger moved, seconded by Mr. Volek that the rules be suspended and the Resolution be placed on third and final reading. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for suspension of the rules, motion carried. Centa, Contipelli, Henley, Unger, Volek and Bloam voting aye for the adoption, motion approved.

MOTIONS:

A motion authorizing the CFO to sell the 2001 Sterling Acterra on Gov Deals.

Mr. Volek moved, seconded by Mr. Bloam to approve the moral claim. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to sell the 2016 Ford Explorer on Gov Deals.

Mr. Bloam moved, seconded by Mr. Centa to approve the moral claim. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for 2023 annual operation and maintenance within the Village of Cuyahoga Heights for the Joint & Crack Sealing for the 2023 season. Not to exceed \$25,000.

Mr. Centa moved, seconded by Mr. Contipelli to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for the annual operation and maintenance within the Village of Cuyahoga Heights for the Flexible & Rigid Pavement Repairs for the 2023 season. Not to exceed \$50,000.

Mr. Contipelli moved, seconded by Ms. Henley to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for annual operation and maintenance within the Village of Cuyahoga Heights for 2023 sewer video, jetting, and light cleaning. Not to exceed \$50,000.

Ms. Henley moved, seconded by Mr. Unger to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for annual operation and maintenance within the Village of Cuyahoga Heights for 2023 Catch Basin & Sewer Repair. Not to exceed \$50,000.

Mr. Unger moved, seconded by Mr. Volek to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for annual operation and maintenance within the Village of Cuyahoga Heights for 2023 Sidewalk Improvements. Not to exceed \$50,000.

Mr. Volek moved, seconded by Mr. Bloam to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for annual operation and maintenance within the Village of Cuyahoga Heights for 2023 Street Striping. Not to exceed \$25,000.

Mr. Bloam moved, seconded by Mr. Centa to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create a purchase order for 2023 Annual Tree Trimming within the Village of Cuyahoga not to exceed \$45,000.

Mr. Centa moved, seconded by Mr. Contipelli to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create purchase order for 2023 Annual Pool Chemicals and CO2 not to exceed \$20,000.

Mr. Contipelli moved, seconded by Ms. Henley to approve the motion. All in favor, none opposed. Motion approved.

A motion authorizing the CFO to create purchase order for 2023 Annual Flowers for Village Grounds not to exceed \$15,000.

Ms. Henley moved, seconded by Mr. Unger to approve the motion. All in favor, none opposed. Motion approved.

OTHER BUSINESS: None at this time.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Thoughts and prayers to the Lipiec family who lost their mother, grandmother and aunt, Adeline. I spoke with a couple of the nuns at the funeral earlier today and they both said she was quite a character.

In case you haven't seen it, the playground at Bacci Park has been completed and the mulch has been put down. It came out great and the kids are enjoying it! We'll take pictures and put it in the next newsletter. Thank you to council for your support on this project!

In case you see a lot of activity at/or around the elementary school next Friday, February 17—they are hosting a VIP Day from 7:45-8:45 a.m. They are estimating about 600 guests. In prior years, it was 2 separate events—Muffins for Moms & Danishes for Dads.

As a reminder, the village hall office and service department will be closed on Monday, February 20 in observance of Presidents' Day. Rubbish collection and special pick up will each be pushed back a day.

Just a reminder that we will be holding our Arbor Day event on Friday, April 28 at 5:30 p.m. at Bacci Park. Deadline for applications are due by March 27th.

We will be holding an Easter event for our resident children and grandchildren on Saturday, April 1 at 11:30 a.m. Information will be provided in the next newsletter.

This evening Building Commissioner Norm Casini was ill and is excused from the meeting this evening along with Assistant Building Commissioner Ken Labella.

Wishing Norm a very “90th” birthday next Wednesday!

February birthday wishes to employees: Dave Pulucki & Jason Sagan – February 5; Asst. Building Commissioner Ken LaBella turns “60” on February 14; Councilman Rick Centa & Joseph Cipriano – February 16, Engineer Todd Sciano – February 24; and Lee Ann Schoeffler – February 28.

Wishing everyone a Happy Valentine’s Day.

MR. CENTA: Thank you for the birthday wishes and Happy Valentine’s Day

MR. CONTIPELLI: Reminder to council that the regular council workshop will happen on February 22 at 5:00 pm.

MS. HENLEY: Everyone have a nice Valentine’s Day.

MR. UNGER: Nothing to report.

MR. VOLEK: Nothing to report.

MR BLOAM: Nothing to report.

POLICE CHIEF STURGILL: Watch out for drunk drivers this weekend with Sunday being the Super Bowl. Don’t drink and drive!

SERVICE DEPARTMENT SAMMONS: Thank you to council for all the equipment approval. Happy Valentine’s Day to everybody.

FIRE CHIEF SUHY: Nothing to report.

LAW DIRECTOR CHOJNACKI: Nothing to report.

CFO MERIWETHER: Thank you council for the support on the annual PO’s as it helps the finance department, Engineer Sciano, and Director Sammons with passing everything in one meeting.

ADMIN. ASST. TO THE MAYOR SCHOEFFLER: Nothing at this time.

VILLAGE ENGINEER SCIANO: Nothing to report.

COMMENTS FROM THE AUDIENCE:

RAY SORACE: Thank you, mayor and council, for the consideration of the property of 4972 E71st St and 4982 E71st. St. (Fraternal Order of Police) It was never our intention to leave Cuyahoga Heights, but when the offer came in we looked for a different location and found it and our membership is doing very well and hoping the property and the building serves you well as it did us.

WHEREFORE, there is no further business before this council, Ms. Henley moved, seconded by Mr. Bloam that the council meeting be adjourned at 6:27 p.m. All voting aye, none opposed, motion carried.

Approved _____
Mayor

Mayor and or President of Council

On February 8, 2023

Chief Fiscal Officer and Clerk of Council