



VILLAGE OF CUYAHOGA HEIGHTS

Building Department

4863 East 71st Street
Cuyahoga Heights, OH 44125
(216) 641-7020
FAX (216) 641-8485
www.cuyahogaheights.com

OCCUPANCY PERMIT APPLICATION

For Change of Use **or** New/Change of Occupancy **or** Expansion of Space

Application is hereby made on this ____ day of _____, 20__ for a permit for a change of use or new/change of occupancy or expansion of space.

1. **Owner of Building:** _____

Address: _____ Phone: _____
_____ E-mail: _____

2. **New Tenant/Occupant:** _____

Proposed Address: _____ Permanent Parcel No.: _____
_____ Phone: _____
Applicant's Name: _____ E-mail: _____

3. **Tenant Parent Company:** _____

Address: _____ Phone: _____
_____ E-mail: _____

4. **Zoning Classification:** _____

(Industrial District **OR** Office Bldg., Research Lab, and Light Manufacturing District)

5. Explain in detail the nature of the activities to be conducted by this tenant/occupant, and number of employees. _____

6. Proposed date of occupancy: _____

7. Previous Tennant/Occupant: _____

Date Signed: _____ Applicant's Signature: _____

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The zoning classification for the above proposed use conforms with the classifications as defined in the Codified Ordinances.

Date Signed: \_\_\_\_\_ Building Official Signature: \_\_\_\_\_

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You are reminded that all workers and employees with in the Village of Cuyahoga Heights **MUST** appropriate or pay Cuyahoga Heights Income Tax. Call Regional Income Tax Agency at 216-526-4455 for information on setting up payments.

Date Signed: _____ Building Official Signature: _____