

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
DECEMBER 12, 2018
6:00 PM**

COUNCIL CAUCUS **DECEMBER 12, 2018**

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris Lois Henley, and Matt Schoeffler.

Also in attendance were Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, and Building Commissioner Norm Cassini.

COMMUNICATIONS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

November 14, 2018	Caucus
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Ms. Henley agreed to make the motion to accept the minutes, Mr. Bloam agreed to second.

FINANCIAL REPORTS:

Cash Position Statement November 2018
R.I.T.A Preliminary report December 2018

Mr. Centa agreed to make the motion to accept the Financial Reports, Mr. Bloam agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Ms. Henley agreed to second.

RESOLUTION NO. 2018-103

Payment of Certain Claims: \$1,066,131.43
Payroll
General Bills
Transfers

Mr. Contipelli agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2018-104

A MEMORIAL RESOLUTION FOR DONNA PELLINI

Ms. Harris agreed to make the motion, Ms. Henley agreed to second.

RESOLUTION NO. 2018-105

A RESOLUTION AUTHORIZING THE MAYOR OR HIS AUTHORIZED REPRESENTATIVE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN CUYAHOGA COUNTY'S 2019 SUPPLEMENTAL GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

Ms. Henley asked if we are awarded the grant, what we are going to use it for. Mayor Bacci said that we will use it for a digital marquee to replace the existing marquee on E.71st Street.

RESOLUTION NO. 2018-106

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR THE PREPARATION OF CERTAIN FINANCIAL STATEMENTS

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

ORDINANCE NO. 2018-107

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD STARTING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.

Mr. Bloam agreed to make the motion, Mr. Contipelli agreed to second.

ORDINANCE NO. 2018-108

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2018

Mr. Centa agreed to make the motion, Ms. Henley agreed to second.

RESOLUTION NO. 2018-109

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT TO ACQUIRE THE REAR PORTION OF THE PROPERTY LOCATED AT 4619 EAST 49th STREET FOR THE NICKY BOULEVARD STORM SEWER EXTENSION AND SLOPE STABILIZATION PROJECT

Mr. Bloam agreed to make the motion, Mr. Contipelli agreed to second.

Mr. Contipelli asked if this was the last piece of property we need to get for this project. Mr. Chojnacki said there is one more we need to retain and the hearing for that is on January 7th.

OTHER BUSINESS:

For the record, Mr. Schoeffler joined the Caucus at this time.

Motion to approve the Mayors appointment of Jesse James and Cory Pucci to fill the full time Labor II positions in the Service Department beginning January 1, 2019.

Ms. Henley asked if both of them will be starting at the same rate of pay. Mayor Bacci said no, because Mr. Pucci has a CDL license and Mr. James does not. Ms. Henley asked if they are required to have a CDL license. Mayor Bacci said employees are required to have a CDL within six months of employment, also each candidate will be on a year probation.

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

Motion to approve the Mayors appointment of Wendy Heinzman to fill the full time position as Administrative Assistant to the Village Hall beginning January 1, 2019.

Ms. Henley agreed to make the motion, Ms. Harris agreed to second.

Motion to approve the Mayors appointment of Jason Deal to fill the part time position of Recreation Manager beginning January 1, 2019.

Mr. Schoeffler agreed to make the motion, Mr. Centa agreed to second.

MAYORS REPORT:

Mayor Bacci asked Ms. Henley to help proofread the memory book that Ms. Laura Bacci is working on.

Mr. Amari is bringing his history students in for tonight's Council Meeting to see how our government works.

Caucus ended at 6:30 pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
DECEMBER 12, 2018
7:00 PM**

COUNCIL MEETING

DECEMBER 12, 2018

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris, Lois Henley, Matt Schoeffler.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, Building Commissioner Norm Cassini, Administrative Assistant Lee Ann Schoeffler, Administrative Accounting Assistant Amanda Domzalski, Administrative Assistant Christina Caporuscio, Service Director Dave Sammons, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

ROLL CALL: Bloam, Centa, Contipelli, Harris, Henley, Schoeffler

COMMUNICATIONS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

November 14, 2018	Caucus
November 14, 2018	Council Meeting

Ms. Henley made the motion to accept the Minutes as prepared and place them on file, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

Cash Position Statement November 2018
R.I.T.A Preliminary report December 2018

Mr. Centa made the motion to accept the reports, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam made the motion, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2018-103

Payment of Certain Claims: \$1,066,131.43
Payroll
General Bills
Transfers

Mr. Contipelli moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-104

A MEMORIAL RESOLUTION FOR DONNA PELLINI

Ms. Harris moved, seconded by Ms. Henley that the rules be suspended and the Resolution be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-105

A RESOLUTION AUTHORIZING THE MAYOR OR HIS AUTHORIZED REPRESENTATIVE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN CUYAHOGA COUNTY'S 2019 SUPPLEMENTAL GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Contipelli moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-106

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR THE PREPARATION OF CERTAIN FINANCIAL STATEMENTS

Mr. Contipelli moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-107

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Mr. Bloam moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-108

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2018

Mr. Centa moved, seconded by Ms. Henley that the rules be suspended and the Ordinance be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-109

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Mr. Bloam moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for suspension of the rules. Bloam, Centa, Contipelli, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

Motion to approve the Mayors appointment of Jesse James and Cory Pucci to fill the full time Labor II positions in the Service Department beginning January 1, 2019.

Mr. Contipelli made the motion, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

Motion to approve the Mayors appointment of Wendy Heinzman to fill the full time position as Administrative Assistant to the Village Hall beginning January 1, 2019.

Ms. Henley made the motion, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

Motion to approve the Mayors appointment of Jason Deal to fill the part time position of Recreation Manager beginning January 1, 2019.

Mr. Schoeffler made the motion, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Our condolences to the Pellini family. Village resident, Donna Pellini passed away on December 1; she was 91 years of age. Please keep her family in your thoughts and prayers – especially village residents Bonnie Weber and Sue Pellini – her daughters.

I wanted to thank the employees of Charter Steel & MilliporeSigma who generously reached out to our office - once again – in helping out several families in our Village this holiday season.

Milestone birthday wishes to Kathy Malek who turns 70 tomorrow and Lou Franko who turns 65 on Sunday.

December birthday wishes to employees: Brenda Poole – December 4; Jason Deal – December 6; Jesse James – December 8; Vince Trusso – December 12; Wendy Heinzman – December 14; Diane Simmons – December 15; Damon Schreiber – December 16; Michael Petti – December 19; Howard Selig – December 21; Hank Lemiec – December 28; and Frank Trusso – December 30. Happy birthday to all!

Santa & Mrs. Claus are gearing up for Christmas and making a special stop in the Village this Sunday beginning at 11:00 a.m. for our resident children. While we are out with Santa, anyone wishing to donate non-perishable food items may do so by leaving it on your front porch by 11:00 a.m.

Also that evening -- don't forget to turn on your lights at 5:00 p.m. -- we have our annual Christmas Lighting Contest. Cash prizes will be awarded to 1st, 2nd and 3rd Place.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Barbara Combs, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mr. Ed Ranch, and Mrs. Dorothy Sonoda.

Wishing everyone a very Merry & Blessed Christmas...and health and happiness in the New Year.

MR. BLOAM:

Nothing at this time.

MR. CENTA:

Wish everyone a Merry Christmas and Happy New Year, and be safe out there.

MR. CONTIPELLI:

The EDC met last week and took a tour of the Benjamin Moore building. We will be doing our due diligence, and getting some numbers that we will be discussing at a Workshop.

Mr. Contipelli had a meeting with the MillCreek WestCreek Partnership last week, and thanked them for the donation of trees that we put in the park. They have offered to assist us further with the new trail head on the top of E.71st Street, and they are also going to try and help us with the Harvard Refuse property. They have some connections that will help us mitigate some of the litigation that will help us get to a mitigation on that property.

Welcomed Mr. Amari and his history class to the meeting. Merry Christmas.

MS. HARRIS:

We had a Finance Committee Meeting on December 5th, Ms. Meriwether went over the audit for 2015-2016 and reported that there were no material findings. The 2019 budget was reviewed by the committee and recommended that it be accepted by Council, which we did tonight.

Our goal for next year is to finish as many projects as we can while sticking to our budget.

Happy Holidays, and be safe.

MS. HENLEY:

Thanked Mayor Bacci for appointing her to represent the seniors. Thanked those who came to the senior Christmas Party, it was a very fun night.

Have a blessed Christmas

MR. SCHOEFFLER:

Merry Christmas.

SERVICE DIRECTOR DAVE SAMMONS:

Thanked the Mayor and Council for their support with the new hires, and happy holiday.

FIRE CHIEF SUHY:

Congratulations to the new hires, and happy holidays.

POLICE CHIEF STRURGILL:

Congratulations to the new hires, and don't drink and drive.

LAW DIRECTOR BILL MASON:

Merry Christmas.

CLERK UNGER:

Congratulations to the new hires and Merry Christmas.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Merry Christmas.

CFO ANGEL MERIWETHER:

Thank you for passing the 2019 budget, and congratulations to the new hires. Have a safe and happy holiday.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Merry Christmas.

ENGINEER TODD SCIANO:

Nothing at this time.

BUILDING COMMISSIONER NORM CASINI:

Have a safe happy holiday. Drive safe.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA CAPORUSCIO:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

Ms. Wendy Heinzman thanked the Council and the Mayor for the opportunity to become full time, it is greatly appreciated.

Mr. Cory Pucci thanked the Mayor and Council and said it was greatly appreciated.

Mr. Jesse James also thanked everyone for the opportunity.

Mr. Jason Deal thanked everyone and said he is looking forward to a great year.

Mr. Amari thanked everyone for the opportunity for his students to see how government works. He explained that they will be putting together a PowerPoint project that will be shown at their Open House. Thank you for all the Village does for our school.

Mayor Bacci thanked the class for being here, and let them know that we function for the greater good, and not against each other, unlike the Federal government. We are proud of the fact that we keep moving our Village forward with the problems we face as an inner ring suburb.

WHEREFORE, there is no further business before this Council, Mr. Schoeffler moved, seconded by Mr. Contipelli that the Council Meeting be adjourned at 7:25 p.m. All voting aye, none opposed: motion carried.