

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
OCTOBER 10, 2018
6:00 PM**

COUNCIL CAUCUS OCTOBER 10, 2018

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris and Matt Schoeffler.

Also in attendance were Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella.

COMMUNICATIONS:

Nothing at this time.

PURCHASES:

Finance Committee purchases for September:

Southeastern Equipment Co. for Loader Brakes not to exceed \$9,111.08.

MINUTES:

September 12, 2018	Caucus
September 12, 2018	Council Meeting

Mr. Contipelli agreed to make the motion to accept the minutes, Mr. Bloam agreed to second.

FINANCIAL REPORTS:

Cash Position Statement September 2018
R.I.T.A Preliminary report October 2018

Mr. Bloam agreed to make the motion to accept the Financial Reports, Mr. Centa agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2018-81

Payment of Certain Claims: \$1,437,280.79
Payroll
General Bills
Transfers

Mr. Contipelli asked Ms. Meriwether if there was anything different in the monthly payments this year compared to last. Ms. Meriwether said the only difference is in the transfers to other Funds to shore them up for future payments, like the Sewer Fund. We are just moving money.

Ms. Harris agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-82

A RESOLUTION AUTHORIZING THE VILLAGE TO
ENTER INTO A CONTRACT FOR THE PURCHASE OF PROPERTY LOCATED AT 4657
EAST 49TH STREET

Mr. Bloam agreed to make the motion, Mr. Schoeffler agreed to second.

RESOLUTION NO. 2018-83

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING
THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY FISCAL OFFICER; AND DECLARING AN EMERGENCY.

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-84

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CUYAHOGA COUNTY, CHAGRIN VALLEY DISPATCH AND OTHER AGENCIES IN CONNECTION WITH THE CRIMINAL JUSTICE INFORMATION SHARING DATA WAREHOUSE

Mr. Bloam agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-85

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY THROUGH ITS E-GRANT SYSTEM FOR FIFTEEN (15) SCBA UNITS AND RELATED EQUIPMENT FOR THE VILLAGE FIRE DEPARTMENT

Mr. Centa agreed to make the motion, Mr. Schoeffler agreed to second.

ORDINANCE NO. 2018-86

AN ORDINANCE AMENDING SECTIONS 234.04, 252.07, 254.03, AND CHAPTER 1062 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS TO ELIMINATE THE POSITIONS OF SPORTS COMMISSIONER AND POOL MANAGER AND CREATE THE POSITION OF RECREATION MANAGER, EFFECTIVE JANUARY 1, 2019

Mr. Schoeffler asked if there is going to be a salary and hours for this position. Mayor Bacci said we will have a salary and compensation schedule for Council at the Workshop. Mr. Contipelli asked if the job will require any certifications. Mayor Bacci said yes, and also previous experience as a pool manager.

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

ORDINANCE NO. 2018-87

AN ORDINANCE AMENDING SECTION 246.05 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS TO ALLOW FOR COMPETITIVE EXAMINATIONS FOR INITIAL APPOINTMENTS IN THE POLICE DEPARTMENT TO BE SCHEDULED ON AN AS-NEEDED BASIS; AND DECLARING AN EMERGENCY

Mr. Schoeffler agreed to make the motion, Mr. Bloam agreed to second.

Mr. Schoeffler asked about lateral transfers within the department. Mayor Bacci said the Chief will look at all his options, and the test will be good for two years. Mr. Chojnacki said that the list is good until you decide to give a new test. What they have found is that the longer you have the list in place it becomes stale. Many of the applicants have taken other positions, and the longer you go down the list you tend to get a candidate that is not as qualified as the ones at the top of the list. The legislation states to give a test on an as needed basis which lets you update the list whenever the need arises.

Mr. Contipelli said he would like to see a list with an active shelf life of two years. There was a discussion on the shelf life of the test.

ORDINANCE NO. 2018-88

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2018

Mr. Centa agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2018-89

A RESOLUTION ACCEPTING THE BID OF THE BAUMANN ENTERPRISES, INC. FOR THE DEMOLITION OF 4937 EAST 72ND PLACE AND 4945 EAST 72ND PLACE

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

ORDINANCE NO. 2018-90

AN ORDINANCE AMENDING SECTION 246.06 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS TO PROVIDE THAT PERSONS SELECTED FOR INITIAL APPOINTMENT IN THE POLICE DEPARTMENT MUST BE TWENTY ONE YEARS OF AGE AT THE TIME OF APPOINTMENT; AND DECLARING AN EMERGENCY

Mr. Schoeffler agreed to make the motion, Mr. Contipelli agreed to second.

Mr. Contipelli asked if there was an age requirements for Policemen. Mayor Bacci explained that it is 21, but many candidates have asked to take the test at the age of 20 while they are in the Police Academy, but they will be 21 when they are appointed.

OTHER BUSINESS:

Motion to appoint Christine Caporuscio and Amanda Domzalski as Public Records trainees.

Mr. Bloam will make the motion, seconded by Mr. Schoeffler.

Motion to move into Executive Session for Personnel issues and Real Estate matters.

Mr. Bloam made the motion, seconded by Mr. Centa. All in favor, none opposed. Motion Carried.

Motion to come out of Executive Session and back into the Council Caucus.

Motion made by Mr. Centa, seconded by Mr. Contipelli. All in favor, none opposed. Motion carried.

Caucus ended at 6:55 pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
OCTOBER 10, 2018
7:00 PM**

COUNCIL MEETING

OCTOBER 10, 2018

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris, Matt Schoeffler.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken LaBella, Administrative Assistant Lee Ann Schoeffler, Administrative Accounting Assistant Amanda Domzalski, Administrative Assistant Christina Caporuscio, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

ROLL CALL: Biro, Bloam, Centa, Contipelli, Harris, Schoeffler

COMMUNICATIONS:

None at this time.

PURCHASES:

Finance Committee purchases for September:

Southeastern Equipment Co. for Loader Brakes not to exceed \$9,111.08.

MINUTES:

September 12, 2018

Caucus

September 12, 2018

Council Meeting

Mr. Contipelli made the motion to accept the Minutes as prepared and place them on file, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

Cash Position Statement September 2018
R.I.T.A Preliminary report October 2018

Mr. Bloam made the motion to accept the reports, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Contipelli made the motion, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2018-81

Payment of Certain Claims: \$1,437,280.79
Payroll
General Bills
Transfers

Ms. Harris moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-82

A RESOLUTION AUTHORIZING THE VILLAGE TO
ENTER INTO A CONTRACT FOR THE PURCHASE OF PROPERTY LOCATED AT 4657
EAST 49TH STREET

Mr. Bloam moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-83

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER; AND DECLARING AN EMERGENCY.

Mr. Contipelli moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-84

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CUYAHOGA COUNTY, CHAGRIN VALLEY DISPATCH AND OTHER AGENCIES IN CONNECTION WITH THE CRIMINAL JUSTICE INFORMATION SHARING DATA WAREHOUSE

Mr. Bloam moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-85 FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY THROUGH ITS E-GRANT SYSTEM FOR FIFTEEN (15) SCBA UNITS AND RELATED EQUIPMENT FOR THE VILLAGE FIRE DEPARTMENT

Ms. Biro asked Chief Suhy if we will be going out to bid for these units. He replied that he already got the bids. Ms. Biro asked if Council approved the bid. There was a discussion if Council needs to approve the bid for the \$110,000.00 and the decision was made by Council to put the Resolution on First Reading.

ORDINANCE NO. 2018-86

AN ORDINANCE AMENDING SECTIONS 234.04, 252.07, 254.03, AND CHAPTER 1062 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS TO ELIMINATE THE POSITIONS OF SPORTS COMMISSIONER AND POOL MANAGER AND CREATE THE POSITION OF RECREATION MANAGER, EFFECTIVE JANUARY 1, 2019

Mr. Contipelli moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-87 FIRST READING

AN ORDINANCE AMENDING SECTION 246.05 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS TO ALLOW FOR COMPETITIVE EXAMINATIONS FOR INITIAL APPOINTMENTS IN THE POLICE DEPARTMENT TO BE SCHEDULED ON AN AS-NEEDED BASIS; AND DECLARING AN EMERGENCY

Mr. Contipelli asked if we are going to amend this legislation to reflect our discussion in Caucus about adding a two year shelf life for the test. After a lengthy discussion, Mr. Chojnacki asked Council to put this on First Reading so we can get the wording done correctly. Council agreed to put it on First Reading.

ORDINANCE NO. 2018-88

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2018

Mr. Centa moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-89

A RESOLUTION ACCEPTING THE BID OF THE BAUMANN ENTERPRISES, INC. FOR THE DEMOLITION OF 4937 EAST 72ND PLACE AND 4945 EAST 72ND PLACE

Mr. Contipelli moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

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Mr. Schoeffler moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

Motion to appoint Christina Caporuscio and Amanda Domzalski as Public Record trainees.

Mr. Bloam made the motion, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

Motion to approve the Mayor to sign the MOU with the County for Firefighter equipment as it relates to the AFG Grant.

Ms. Biro made the motion, seconded by Mr. Contipelli. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

We held our annual flu shot event and breakfast for our seniors on Friday, September 28! Many of our seniors stayed afterwards and chatted with neighbors they don't normally see. Once again, the department heads and I had a fun time serving breakfast – besides eating a lot of bacon! We truly enjoy this event and look forward to it each year.

Last Friday we spent lunch with our businesses in town at my annual “fall perch fish fry” at Klima Gardens. It's always great to get together with them and find out what's going on at their company, as well as meeting new faces within their organizations. He thanked Councilmen Contipelli, Schoeffler and Centa for attending the event.

The centennial blankets were delivered to our residents last week by members of our Service Department – this is just another little memento in celebrating our 100th birthday!

Congratulations to residents Matt & Vicky Sokolich who celebrate their 32nd wedding anniversary tomorrow to Marty & Kathy Malek who celebrated their 48th anniversary yesterday – and Renato & Michelle Contipelli who celebrated their 26th anniversary yesterday as well. ”May your marriage be blessed with love, joy and companionship for all the years of your lives.”

October birthday wishes to employees: (2) Asst. Law Director Ben Chojnacki; (4) David Volek; (11) Steve Harris; (23) Sandy Stover, and (24) Mindy Armbrust.

Our annual Village Halloween party for resident children and grandchildren will take place on Sunday, October 28 from 2:00-4:00 at Klima Gardens. Hope to see you there!

Trick-or-Treat will take place on Wednesday, October 31 from 6:00-7:30 p.m.

Don't forget Election Day is Tuesday, November 6 The polls will be open from 6:30 a.m. 7:30 p.m. in the basement of our Village Hall. Exercise your right to vote!

Best wishes to Mrs. Patty Smosarski who will be leaving her home in Cuyahoga Heights and moving to an assisted living facility. She is such a sweet and kind lady and we will truly miss her. She is a sweetheart, and wish her well.

Please continue to keep several of our residents in your thoughts and prayers: Theresa Bentejewski, Mrs. Barbara Combs, Mr. Dick Chapman, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, and Mrs. Dorothy Sonoda.

MS. BIRO:

Nothing at this time.

MR. BLOAM:

Nothing at this time.

MR. CENTA:

Nothing at this time.

MR. CONTIPELLI:

We received a grant for trees that will be in sometime around November third from the West Creek/Mill Creek Association in partnership with Case Western Reserve University. We will be getting 50-100 trees that will be going to the Service Department to be planted.

Also, make sure to exercise your right to vote.

MS. HARRIS:

Nothing at this time.

MR. SCHOEFFLER:

Nothing at this time.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Nothing at this time.

FIRE CHIEF SUHY:

Mr. Tom Kekelis recently graduated from Fire Inspection School. He approached me earlier in the year, and asked to be trained in Fire Inspection on his own. Mayor Bacci congratulated Mr. Kekelis on his ambition and achievement.

POLICE CHIEF STRURGILL:

We are currently talking to the County about setting up drug drop off boxes for resident's unused medication.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

CFO ANGEL MERIWETHER:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

BUILDING COMMISSIONER NORM CASINI:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA CAPORUSCIO:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

No comments from the audience.

WHEREFORE, there is no further business before this Council, Mr. Schoeffler moved, seconded by Ms. Harris that the Council Meeting be adjourned at 7:40 p.m. All voting aye, none opposed: motion carried.