

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
JULY 11, 2018
6:00 PM**

COUNCIL CAUCUS JULY 11, 2018

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Barbara Biro, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris and Matt Schoeffler.

Also in attendance were Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Building Commissioner Norm Casini, Engineer Todd Sciano, Assistant Building Commissioner Ken Labella, and Finance Intern Joey Stefanko.

COMMUNICATIONS:

None at this time.

PURCHASES:

The Finance Committee approved the following purchases for June 2018.

- 1) \$25,000.00 for fencing, giveaways, century home plaques, volunteer t-shirts, ice cream, council apparel, historical society scanning and other miscellaneous items.
- 2) \$6,168.00 for paint and stain to the exterior of the Kennedy House from Southwest Companies.
- 3) \$7,136.00 for an air conditioner replacement in Council Chambers from Consolidated Heating.

MINUTES:

June 13, 2018	Caucus
June 13, 2018	Council Meeting

Mr. Contipelli agreed to make the motion to accept the minutes as amended, Mr. Bloam agreed to second.

FINANCIAL REPORTS:

R.I.T.A Preliminary report July 2018

Mr. Centa agreed to make the motion to accept the Financial Reports, Ms. Harris agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Ms. Biro agreed to second.

RESOLUTION NO. 2018-59

FIRST READING

Payment of Certain Claims: \$000,000.00
Payroll
General Bills
Transfers

RESOLUTION NO. 2018-60

A MEMORIAL RESOLUTION FOR SUE REVAK

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

ORDINANCE NO. 2018-61

AN ORDINANCE ENACTING A NEW CHAPTER 1030 "USE OF PUBLIC WAYS FOR SMALL CELL WIRELESS FACILITIES AND WIRELESS SUPPORT STRUCTURES" OF THE STREETS, UTILITIES, AND PUBLIC SERVICES CODE.

Mr. Schoeffler agreed to make the motion, Mr. Bloam agreed to second.

Mayor Bacci said this establishes the guidelines, rules and restrictions for small wireless facilities. Mr. Chojnacki explained that the State passed legislation in 2016 that provide they can

put these facilities wherever they wanted. This legislation that you are going to pass lets the community have some restrictions as to where and how they can put them up, and it has to be passed by August 1st.

ORDINANCE NO. 2018-62

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO A NEW MEMBER PARTICIPATION AGREEMENT WITH THE CHAGRIN VALLEY DISPATCH COUNCIL; AND DECLARING AN EMERGENCY

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

Mayor Bacci passed out a handout showing us the actual costs for dispatch compared to the actual cost of moving our Dispatch to Chagrin Valley Dispatch. All four of the communities served in our current dispatch center will be moving to Chagrin Valley Dispatch, and Newburgh Heights will be the only community that will go up in costs.

Mr. Centa asked when we will be moving our operations. Mayor Bacci said we will not be moving until the end of June or July 1st in 2019. Brecksville, Independence, Seven Hills, and Broadview Heights will be the first communities moving on or around January 1, 2019.

Mayor Bacci said even though it will be located in Brecksville, the space will be leased by Chagrin Valley Dispatch, and all of the work will be done out of that building.

Mr. Contipelli asked if they were a part of the Brecksville Police Department. Mayor Bacci said they are not affiliated with Brecksville, they are a separate COG.

Ms. Biro asked if we will be paying out vacation and sick time to all of the dispatch employees that will be moving to their new jobs at Chagrin Valley Dispatch. Council was concerned that the employees would lose some of the time they have already worked for, and wanted to make sure they were being treated fairly. After some discussion, Mayor Bacci talked to the lawyer involved with the employees move, and it was determined that they will carry all of their sick time with them to their new jobs, and all of their vacation time will be paid out by us.

RESOLUTION NO. 2018-63

A RESOLUTION AUTHORIZING THE PURCHASE OF GENERAL LIABILITY AND OTHER FORMS OF INSURANCE COVERAGE FROM LOVE INSURANCE AGENCY

Mr. Schoeffler agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-64

A RESOLUTION APPROVING THE SUBMISSION OF THE VILLAGE BUDGET
ESTIMATE FOR FISCAL YEAR 2019

Mr. Contipelli agreed to make the motion, Mr. Schoeffler agreed to second.

Mr. Contipelli asked CFO Meriwether where she expects us to start the New Year with our General Fund. She expects us to start 2019 with around \$850,000.00 to one million dollars in our General Fund before we start paying any bills in the New Year.

RESOLUTION NO. 2018-65

A RESOLUTION AUTHORIZING THE VILLAGE TO EXECUTE A PROJECT
GRANT/LOAN AGREEMENT AND OTHER DOCUMENTS NECESSARY FOR THE
VILLAGE TO ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS
COMMISSION FOR THE CANAL ROAD PAVEMENT RECONSTRUCTION PROJECT

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2018-66

A RESOLUTION ACCEPTING PERK COMPANY, INC.'S BID PROPOSAL FOR
HARVARD AVENUE FULL DEPTH PAVEMENT REPAIRS PROJECT

Mr. Centa agreed to make the motion, Mr. Bloam agreed to second.

Mr. Contipelli asked Mr. Sciano if this will solve the pothole issues on Harvard Avenue. Mr. Sciano said it will, as soon as we can get it done.

RESOLUTION NO. 2018-67

A RESOLUTION IN SUPPORT OF THE DEVELOPMENT OF US BICYCLE ROUTE 21
AND A REQUEST THAT THE APPROPRIATE OFFICIALS SEE TO IT THAT THE ROUTE
IS OFFICIALLY DESIGNATED BY THE AMERICAN ASSOCIATION OF STATE
HIGHWAY AND TRANSPORTATION OFFICIALS

Mr. Contipelli agreed to make the motion, Mr. Bloam agreed to second.

Mayor Bacci said we only have a very small portion of this road in our community, but we still have to pass this Resolution for the State.

RESOLUTION NO. 2018-68

A RESOLUTION AUTHORIZING THE TRANSFER OF MONIES TO THE CUYAHOGA HEIGHTS COMMUNITY IMPROVEMENT CORPORATION

Mr. Bloam agreed to make the motion, Mr. Contipelli agreed to second.

Mr. Contipelli explained that this transfer is to support the grant that will be awarded through the CIC to Janitorial Services Incorporated.

OTHER BUSINESS:

Caucus ended at 6:50 pm.

Approved _____
Mayor

Mayor and or President of Council

On August 8, 2018

Clerk of Council

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
JULY 11, 2018
7:00 PM**

COUNCIL MEETING

JULY 11, 2018

Mayor Bacci asked for a moment of silence for longtime resident Sue Revak who passed away on June 19th.

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris, Matt Schoeffler.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Engineer Todd Sciano, Assistant Building Commissioner Ken LaBella, Administrative Assistant Lee Ann Schoeffler, CFO Angel Meriwether, Administrative Accounting Assistants Amanda Domzalski and Christina Pace, Finance Department Intern Joey Stefanko, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

ROLL CALL: Biro, Bloam, Centa, Contipelli, Harris, Schoeffler

COMMUNICATIONS:

Nothing at this time.

PURCHASES:

The Finance Committee approved the following purchases for June 2018.

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Mr. Schoeffler moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

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A RESOLUTION AUTHORIZING THE PURCHASE OF GENERAL LIABILITY AND OTHER FORMS OF INSURANCE COVERAGE FROM LOVE INSURANCE AGENCY

Mr. Schoeffler moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

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A RESOLUTION APPROVING THE SUBMISSION OF THE VILLAGE BUDGET
ESTIMATE FOR FISCAL YEAR 2019

Mr. Contipelli moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

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Mr. Bloam moved, seconded by Mr. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

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Mr. Bloam moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

None at this time.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Hope everyone had a nice Fourth of July holiday.

I would like to convey our deepest sympathies to Sue Revak who passed away on June 19 – she would have been 92 on November 18. Sue was a sweet lady who always said hello -- and always had a smile on her face.

Just a reminder that our annual Village shred day will take place this Saturday, July 14 from 9:00 to 12:00 p.m. at Gateway Recycling located at 4233 East 49th Street. This is a free service provided to our residents.

On Wednesday, July 25 – our pool staff is putting together their annual Christmas in July pool party.

Very special milestone birthday wishes to Mrs. Donna Pellini who turned 91 on July 7.

July birthday wishes to employees: Tony Casavecchia – July 1; David Lukas & Christina Pace – July 2 -- who also share a birthday with me; Rick Henley - July 5; Jude Kaliszewski - July 14; Tony Dorris & Joseph Kappa - July 17; Steven Sokolich – July 19; Bob Guilfoyle - July 23; Frank Domzalski - July 26; Fire Chief Michael Suhy - July 27; & Georgette Hodge – July 31.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, and Mrs. Dorothy Sonoda.

MS. BIRO

Nothing at this time.

MR. BLOAM:

Mr. Bloam wanted to update everyone on two projects going on in the Village.

- 1) Hillside property – Independence Excavating is clearing and filling the land for the property redevelopment. They are clearing and filling the area and stabilizing the slope at no cost to the Village.
- 2) Willowbrook Connector – Fabrizi has continued to make progress on this project, the filling of the land is moving forward at no cost to the Village.

Mayor Bacci thanked Service Director Sammons for planting the landscaping at the top of the project to make it look much better during construction.

MR. CENTA:

On Sunday July 15th, the Cuyahoga Heights Cheerleaders are putting on a fundraiser carwash between 12-3 pm at Ace Hardware in Independence.

On June 26th, Mr. Centa attended a meeting with School Superintendent Mr. Evans for the Business Advisory Meeting to develop a rapport with local businesses to try to recruit our

students from Cuyahoga Heights Schools to work out a life training program or a work study program at CVCC. The companies involved were Nook Industries, Charter Steel, Northern Stamping, and Cuyahoga County Works. This program will be great for students that want to learn a trade, and these companies are willing to help them out.

MR. CONTIPELLI:

Mr. Contipelli announced that the Economic Development Committee has okayed a grant for JV Janitorial Services which was approved by Council to bring their business into our community into the old Viastat Building on E. 49th Street.

Mayor Bacci said they will bring around 30 jobs to the Village, and they will be leasing the top half of the building at a later date.

Mr. Contipelli thanked the Mayor, Assistant Law Director Ben Chojnacki, and our economic developer Dennis McAndrew for putting this together, and making it happen.

MS. HARRIS:

Reminder that the donations from the elected officials for the centennial need to be in by July 31st.

MR. SCHOEFFLER:

Mr. Schoeffler asked what the hours for the Playground Instructor at the pool. Ms. Meriwether said the hours are between 10am to 5pm Monday through Friday, with a lunch break. She mentioned that they were having a bee problem at the playground, so the instructors are sitting by the baby pool.

He asked if it would be possible to partner with Brooklyn Heights for their field trip program during the week. Mayor Bacci said as long as the parents are good with this program he doesn't have a problem with it.

Mayor Bacci asked Mr. Sammons to check on the bee problem at the playground.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Nothing at this time.

FIRE CHIEF SUHY:

We received a grant for ballistic helmets and vests in the amount of \$2,500.00 for 2018.

POLICE CHIEF STRURGILL:

We had a safety meeting with the school this morning, and we are trying to get the school Administration together with our Silverlode, our Economic Development team to try to get a grant for school safety.

Matt Young, the high school Principal for the last three years is leaving and taking another position in Summit County.

Route 77 will be closed from 480 to 490 on July 20th to the 22nd, for repair.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

CFO ANGEL MERIWETHER:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA PACE:

Nothing at this time.

FINANCE INTERN JOEY STEFANKO:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

No comments from the audience.

WHEREFORE, there is no further business before this Council, Ms. Harris moved, seconded by Mr. Schoeffler that the Council Meeting be adjourned at 7:40 p.m. All voting aye, none opposed: motion carried.

Approved _____
Mayor

Mayor and or President of Council

On August 8, 2018

Clerk of Council