

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
MAY 9, 2018
6:00 PM**

COUNCIL CAUCUS MAY 9, 2018

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Barbara Biro, Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris.

Also in attendance were Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Village Engineer Todd Sciano, and Assistant Building Commissioner Ken Labella.

Mr. Contipelli will make the motion to excuse Mr. Schoeffler, seconded by Mr. Centa.

COMMUNICATIONS:

None at this time.

PURCHASES:

The Finance Committee approved the following purchases.

- 1) Update the dorms at the Fire Department by Verrocco Construction at a cost of not to exceed \$18,000.00.

MINUTES:

April 11, 2018	Caucus
April 11, 2018	Council Meeting
April 23, 2018	Workshop

Mr. Contipelli agreed to make the motion to accept the minutes as amended, Ms. Harris agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2018-50

FIRST READING

Payment of Certain Claims: \$0,000,000.00
Payroll
General Bills
(#53078 - #530)

ORDINANCE NO. 2018-51

AUTHORIZING THE ISSUANCE OF NOTES IN THE AMOUNT OF NOT TO EXCEED \$3,585,000 IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF (I) CONSTRUCTING, RENOVATING, FURNISHING, EQUIPPING, AND IMPROVING VARIOUS MUNICIPAL FACILITIES, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO; (II) CONSTRUCTING AND RECONSTRUCTING VARIOUS ROAD AND SIDEWALK IMPROVEMENTS, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, AND (III) CONSTRUCTING, FURNISHING; AND EQUIPPING A POLICE FACILITY, AND OTHERWISE IMPROVING POLICE FACILITIES AND THEIR SITES, AND RETIRING NOTES PREVIOUSLY ISSUED FOR SUCH PURPOSE; APPROVING RELATED MATTERS; AND DECLARING AN EMERGENCY

Mr. Contipelli asked if we were again paying down the debt, and what is our interest rate. Ms. Meriwether said that we will be paying down our debt by \$200,000.00 again this year, and the interest will be around the same as last year at 1.85%.

Ms. Biro asked our legal team if we need a municipal advisor since the bank and the bond council are not advisers. Mr. Unger said that our banker advises us in the sale of the note and whether we note or bond it, but not giving us guidance on our overall financial position. Mr. Mason will get in touch with the bond council and see what he thinks. Ms. Meriwether said that if the note gets to the point that it is in our best interest to bond the debt, she will get an adviser.

Ms. Biro agreed to make the motion, Mr. Bloam agreed to second.

ORDINANCE NO. 2018-52

AN ORDINANCE AUTHORIZING PARTICIPATION BY THE VILLAGE OF CUYAHOGA HEIGHTS IN THE OHIO DEPARTMENT OF TRANSPORTATION WINTER CONTRACT (018-19) FOR ROAD SALT, AND DECLARING AN EMERGENCY.

Mr. Centa agreed to make the motion, Mr. Contipelli agreed to second.

RESOLUTION NO. 2018-53

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT WITH SUNDANCE SYSTEMS, INC., UNDER THE STATE COOPERATIVE PURCHASING PROGRAM, FOR COMPUTER SOFTWARE AND SERVICES; AND DECLARING AND EMERGENCY

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2018-54

A RESOLUTION ACCEPTING FABRIZI TRUCKING & PAVING COMPANY'S BID PROPOSAL FOR SITE PREPARATION FOR BACCI PARK MULTI-PURPOSE TRAIL PHASE 4 – WILLOWBROOK CONNECTOR

Since this project involves a property owned by the Mayor, Mayor Bacci left the chamber.

Ms. Harris asked Mr. Sciano to give Council a quick rundown of the project.

In June, we will have both houses down and move into the next phase of the project. Once the demolition is complete, we can begin filling the property to shore it up, and then leveling it off for the trail. Mr. Bloam asked how long this would take. Mr. Sciano said it will take a year to finish this portion of the trail.

Mr. Bloam asked if the entrance to dump the fill will come from the bottom or top. Mr. Sciano said it will have to come from E. 71st Street. Until we have made enough room for the trucks to drive in, dump, and turn around, there will be a lot of backing in at that site.

Mr. Contipelli asked Mr. Sciano if he could have a letter sent to the residents that this project is moving forward, and there might be some inconvenience on E. 71st Street in this area. Mr. Chojnacki said he will get together with Ms. Harris to get something out to the residents. Mr. Sciano believes that there will be 30-40 trucks delivering fill daily. Ms. Biro said that they will produce a lot of dust, and asked Mr. Sciano what we can do to help the problem. Mr. Sciano said that we will monitor the situation and be smart about it. He has contacted the Police Chief, Fire Chief, and Service Director to help work through any problems. We will take our time, and do it right.

Mr. Bloam agreed to make the motion, Mr. Contipelli agreed to second.

RESOLUTION NO. 2018-55

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO NATUREWORKS
GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Contipelli asked if this was in addition to the County grant that we received. Mayor Bacci said that it is. Mr. Sciano said that this will be used for the area near the entrance to the National Park at the bottom of E. 49th.

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

ORDINANCE NO. 2018-56

AN ORDINANCE
AMENDING CHAPTER 883 OF THE CODIFIED ORDINANCES OF
CUYAHOGA HEIGHTS REGARDING MUNICIPAL INCOME TAX

Mr. Contipelli asked if we are just incorporating the language changed by the State into our Tax Ordinance. Mr. Chojnacki explained that we are adding the language from the Ohio General Assembly on how payers submit and pay their local net profit. This only affects anyone paying net profit.

Ms. Biro agreed to make the motion, Ms. Harris agreed to second.

OTHER BUSINESS:

Motion authorizing the CFO to enter into a contract with Fabrizi Trucking & Paving Company for annual Catch Basin Repairs, Sewer Repairs, and Pavement Repairs not to exceed \$25,000.00.

Mr. Bloam said that this is a Public Works recommendation with Mr. Sciano to get these repairs done in a timely fashion.

Ms. Biro said that CFO Meriwether called her as the head of Finance to approve this purchase, but at the request of the Finance Committee, we wanted to bring this to the full Council for a vote.

Mr. Bloam will make the motion, seconded by Ms. Harris.

Motion for Engineer Sciano to advertise for bids on the “Nicky Boulevard Storm Sewer Extension and Slope Stabilization Improvements.”

Ms. Biro asked Mr. Sciano what phase of the project are we in. Mr. Sciano and Mayor Bacci said that we are in the first phase.

Mr. Bloam will make the motion, seconded by Mr. Contipelli.

Motion for Engineer Sciano to advertise for bids for the “Harvard Avenue Full Depth Rigid Pavement Repairs.”

Mr. Bloam stated that this came from Public Works, and it is in the budget.

Mr. Bloam will make the motion, seconded by Ms. Biro.

There was a lengthy discussion on whether or not we need a motion by Council to approve the appointment of Lieutenant Grabowski. It was decided that we do not need a motion at this time.

Mayor Bacci said that we need volunteers for the Memorial Day Parade. Anyone that can help would be appreciated. Assembly for the parade will begin at 10:00am.

Caucus ended at 6:50pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
MAY 9, 2018
7:00 PM**

COUNCIL MEETING

MAY 9, 2018

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Engineer Todd Sciano, Assistant Building Commissioner Ken LaBella, Administrative Assistant Lee Ann Schoeffler, CFO Angel Meriwether, Administrative Accounting Assistants Amanda Domzalski and Christina Pace, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

Before the business meeting began, Miss Poppy, Brianna Budner from Newburgh Heights Post 627 walked around the room accepting donations from everyone for our Veterans.

Mayor Bacci swore in Detective Jeremy Grabowski as he is promoted to Police Lieutenant. Mayor Bacci said that he is proud of the work that Jeremy has put into his profession in taking our department to the next level. He is also proud of the role he has taken in his personal life as a husband and new father, and wished him well in his promotion.

Retiring Fireman Pete Panizzuti asked to address Council and expressed his appreciation to the Council and community for the opportunity the Village has given him. After 33 years as a fireman, and 31 years as a paramedic, he will be retiring at the end of May. He has had a great career, and has been treated well by everyone in the community and the Administration, and it was great to be able to help the people he grew up with, and he looks forward to his retirement.

Mayor Bacci thanked Pete for coming here to address Council and thanking everyone for the opportunity you have been given. Not very many people have shown as much humility and appreciation when retiring from the Village. He said that he gives Mr. Panizzuti a lot of respect and thanked him for being so grateful. Everyone wished him well in his future endeavors.

ROLL CALL: Biro, Bloam, Centa, Contipelli, Harris, Schoeffler

Mr. Contipelli made the motion to excuse Mr. Schoeffler from the meeting, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

COMMUNICATIONS:

Nothing at this time.

PURCHASES:

The Finance Committee approved the following purchases.

- 1) Update the dorms at the Fire Department by Verrocco Construction at a cost of not to exceed \$18,000.00.

MINUTES:

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Mr. Contipelli made the motion to accept the Minutes as amended and put them on file, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

LEGISLATION:

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Mr. Bloam made the motion, seconded by Ms. Biro. All in favor, none opposed. Motion carried.

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Ms. Biro moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption, motion carried.

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Mr. Centa moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption, motion carried.

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Mr. Bloam moved, seconded by Ms. Biro that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-54

A RESOLUTION ACCEPTING FABRIZI TRUCKING & PAVING COMPANY'S BID PROPOSAL FOR SITE PREPARATION FOR BACCI PARK MULTI-PURPOSE TRAIL PHASE 4 – WILLOWBROOK CONNECTOR

Mr. Bloam moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-55

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO NATUREWORKS GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Contipelli moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading as amended. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption. Motion carried.

ORDINANCE NO. 2018-56

AN ORDINANCE
AMENDING CHAPTER 883 OF THE CODIFIED ORDINANCES OF
CUYAHOGA HEIGHTS REGARDING MUNICIPAL INCOME TAX

Ms. Biro moved, seconded by Ms. Harris that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris voting aye for the adoption, motion carried.

OTHER BUSINESS:

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Motion for Engineer Sciano to advertise for bids on the “Nicky Boulevard Storm Sewer Extension and Slope Stabilization Improvements.”

Mr. Bloam made the motion, seconded by Mr. Contipelli. All in favor, none opposed. Motion carried.

Motion for Engineer Sciano to advertise for bids for the “Harvard Avenue Full Depth Rigid Pavement Repairs.”

Mr. Bloam made the motion, seconded by Ms. Biro. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Next Tuesday, May 15 is Peace Officers Memorial Day. In addition, next week is “Police Week.” Special recognition is paid to those law enforcement officers who lost their lives in the line of duty. On Friday, May 18 the annual parade and service will take place Downtown.

You might see a little bit more traffic and parking on East 71st Street next Wednesday & Friday Cuyahoga Heights Schools will be hosting the Varsity CVC District Meet.

Cub Scouts Pack 28 is doing a clean up alongside Mill Creek in Bacci Park next Saturday morning. Village resident, and one of the leaders Bill Nichols, will be on hand at the event.

Last day of school is Thursday, May 31.

Our swimming pool officially opens Saturday, June 2 at 1:00 p.m.

May birthday wishes to employees: Service Director Dave Sammons (51-years old) – May 7 – he's 51; Brad Beaulieu – May 12; Melissa Mackiewicz – May 22; Kevin Stack – May 26; Brandy Murphy & Cory Pucci – May 28; and Jamie Lukas – May 29.

Milestone birthday wishes to John Traffis who will be celebrating his 60th birthday on Sunday, May 13.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, Mr. Paul Skerl, and Mrs. Dorothy Sonoda. Mr. Contipelli said that Paul has been upgraded in the intensive care unit. He is currently doing much better, but is still having a very tough time.

Wishing all the Mom's a very happy Mother's Day this Sunday.

In closing, I hope to see everyone at our Memorial Day parade and service on May 28th. Step-off time for the parade is 10:00 a.m. Please show your support in honoring our Veterans who made the ultimate sacrifice for our country.

MS. BIRO

There is a potential Codified Ordinance meeting at the next work session. She will have more information at a later date.

MR. BLOAM:

Nothing at this time.

MR. CENTA:

Wished everyone a happy Mother's Day. He talked to School Superintendent Mr. Evans concerning the students volunteering their time to work at the 100 year celebration, and they are all on board. He wants us to give him a letter requesting students to volunteer so he can put it in his newsletter that goes out to the students' parents. This will give them all a chance to sign up. Mayor Bacci said he already forwarded Mr. Evans the letter.

Mr. Centa also talked to Mr. Evans about starting up a recycling program in the school.

MR. CONTIPELLI:

We were turned down for the grant we applied for concerning the SCBA's at the Fire Department.

Mr. Contipelli has a meeting on the 21st of May with the Millcreek group at Bacci Park, and he asked Ms. Schoeffler and Mayor Bacci if it was possible to have it at the Town Hall if the weather was bad, and he also asked if the concession stand could be opened for lunch. Mayor Bacci said Service Director Sammons will make sure the stand is open that day for lunch.

He said the choice of “Disco Inferno” for the 100 year celebration is a great choice. He has seen them many times, and they put on a wonderful show.

MS. HARRIS:

We are going to finalize the Agenda for the 100 year celebration. The school kids will be helping out at the celebration, but we still need more volunteers. The Mayor said we had a meeting with Kathy Unger and Laura Bacci regarding the memory book which is moving forward. We also talked about the time capsule and how we will address that during the celebration.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Thank you for the funding for the Sundance contract regarding the Dispatch computers, and happy Mother’s Day. Congratulations to Jeremy Grabowski on his promotion.

FIRE CHIEF SUHY:

Nothing at this time.

POLICE CHIEF STRURGILL:

Congratulated all the graduating high school seniors, and wished them a safe graduation and prom season. He realizes it is a very exciting time, but also asked the parents to watch out for all the children as well.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

CFO ANGEL MERIWETHER:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA PACE:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

No comments from the audience.

WHEREFORE, there is no further business before this Council, Mr. Bloam moved, seconded by Ms. Harris that the Council Meeting be adjourned at 7:45 p.m. All voting aye, none opposed: motion carried.