

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
APRIL 12, 2017
6:00 PM**

COUNCIL CAUCUS

APRIL 12, 2017

Ms. Duszynski called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Bill Mason, Ben Chojnacki, Barbara Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also in attendance were Assistant Clerk Angel Meriwether, Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella, and Village Engineer Todd Sciano.

COMMUNICATIONS:

From the Mayor: A letter dated March 24, 2017, to the Village residents regarding the Hillside Party Center property improvements.

Ms. Biro agreed to make the motion, seconded by Mr. Bloam.

PERMITS:

None at this time

PURCHASES:

None at this time.

MINUTES:

March 8, 2017	Council Caucus
March 8, 2017	Council Meeting
March 22, 2017	Council Workshop

Ms. Harris agreed to make the motion to accept the minutes, Ms. Henley agreed to second.

FINANCIAL REPORTS:

R.I.T.A Preliminary Report April 2017
Cash Position Statement March 2017

Ms. Duszynski agreed to make the motion to accept the reports, Mr. Schoeffler agreed to second.

LEGISLATION:

ORDINANCE NO. 2017-31

SECOND READING

AN ORDINANCE AMENDING TITLE SIX, "STORM WATER MANAGEMENT," OF PART
TWELVE, "PLANNING AND ZONING CODE," OF THE
CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2017-35

Payment of Certain Claims:	\$1,122,596.18
Payroll	
General Bills	
(#51249 - #51388)	

Ms. Duszynski agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2017-36

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO RENEW THE VILLAGE'S SERVICE AGREEMENT WITH STEPHEN CAMPBELL & ASSOCIATES, INC. FOR MAINTENANCE SERVICES FOR THE POLICE DISPATCH AUDIO RECORDER

Ms. Duszynski agreed to make the motion, Mr. Schoeffler agreed to second.

ORDINANCE NO. 2017-37

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK TO PURCHASE A ONE YEAR SUBSCRIPTION TO THE LEXIPOL RISK MANAGEMENT PROGRAM FOR THE POLICE DEPARTMENT

Mr. Schoeffler asked if this was basic training for the department to make sure they are being compliant. The Mayor stated that this also helps the department with policies and procedures as well.

Ms. Biro stated that in order to get the reimbursement offered, we would have to sign up for three years, and she wondered why we were only passing legislation for one year. There was some discussion concerning the rebate on the program.

Mr. Chojnacki stated that he understood that we were going to do a one year subscription, and if the Chief thinks it is a worthwhile program, he would come back to Council to reup the subscription. Council wondered if the Chief decides to go forward in the next two years with the program, would we still get the discount. The Mayor said that he would ask Chief Sturgill.

Chief Sturgill stated that he is getting a 5% discount, which it would bring the cost down to the stated figure. Chief Sturgill stated that we will get the discounts whether we sign up for one, two, or three years.

Mr. Schoeffler agreed to make the motion, Ms. Biro agreed to second.

ORDINANCE NO. 2017-38

AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO NEW RICOH COPIERS FROM ACE BUSINESS SOLUTIONS FOR THE POLICE DEPARTMENT ADMINISTRATIVE OFFICES AND THE DISPATCH CENTER

Ms. Henley asked why the department needs two copiers in the same building. The Mayor said that it is a safety issue. The Dispatchers cannot leave their area to go to Debbie's office to get copies, and Debbie needs a copier in the office area Monday through Friday.

Ms. Biro asked what are we going to do with the old copiers. Ms. Meriwether said that they will be sent to the Service Department. They are both out of contract, and they can't get parts for them anymore. We will continue to use them until they are not useable. They are both 7-8 years old.

Mr. Bloam agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2017-39

A RESOLUTION CONCURRING IN THE APPOINTMENT LOIS HENLEY AND MARILYN DUSZYNSKI TO THE CUYAHOGA COUNTY TAX INCENTIVE REVIEW COUNCIL

Mr. Schoeffler agreed to make the motion, Ms. Harris agreed to second.

ORDINANCE NO. 2017-40

AN ORDINANCE DIRECTING THE MAYOR TO PROCEED WITH THE APPROPRIATION OF PROPERTY KNOWN AS PERMANENT PARCEL NUMBER 522-23-046, FOR THE BACCI PARK TRAIL PROJECT; AND DECLARING AN EMERGENCY

The Mayor stated that this is a small piece of property currently owned by General Chemical. Mr. Chojnacki stated that this property is owned by a company in Canada, and will not accept any offers for the property. That is why we are going to try to appropriate it. Mr. Chojnacki said that he has had numerous conversations with their real estate holding division, and they are unwilling to take any offers for the little slice of property that we need for the trail. He is hoping that a lawsuit filed with the Courts will make them more agreeable.

Mr. Schoeffler asked if we had an appraisal on the property. Mr. Chojnacki said the appraisal on the property was \$1,300.00. Mr. Schoeffler said it will cost us more in legal fees. Mr. Chojnacki stated that this is tied into our federal funding, and everything must be by the book, otherwise our grant funding could be jeopardized.

Mr. Bloam agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2017-41

A RESOLUTION AUTHORIZING THE TRANSFER OF MONIES TO THE CUYAHOGA HEIGHTS COMMUNITY IMPROVEMENT CORPORATION

Ms. Duszynski agreed to make the motion, Ms. Henley agreed to second.

ORDINANCE NO. 2017-42

AN ORDINANCE AUTHORIZING PARTICIPATION BY THE VILLAGE
OF CUYAHOGA HEIGHTS IN THE OHIO DEPARTMENT OF
TRANSPORTATION WINTER CONTRACT (018-18) FOR ROAD SALT,
AND DECLARING AN EMERGENCY.

Mr. Schoeffler agreed to make the motion, Ms. Henley agreed to second.

OTHER BUSINESS:

Motion to instruct the Engineer to go out for bids on the demolition of 5037 E. 71st, 5045 E. 71st,
and 4937 E. 72nd Place.

Mr. Bloam will make the motion, seconded by Ms. Duszynski.

Motion to move into the CIC

Mr. Schoeffler will make the motion, seconded by Mr. Schoeffler.

Motion to come out of the CIC and back into the Council Meeting

Mr. Bloam will make the motion, seconded by Mr. Bacci.

Motion to go into Executive Session for employment and real estate contractual matters.

Ms. Harris made the motion, seconded by Ms. Biro. All in favor, none opposed. Motion carried.

Ms. Duszynski made the motion to come out of Executive Session, seconded by Mr. Schoeffler.
All in favor, none opposed. Motion carried.

Caucus ended at 7:15pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
APRIL 12, 2017
7:00 PM**

COUNCIL MEETING

APRIL 12, 2017

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Barb Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella, Service Director Dave Sammons, Head Dispatcher Barb Cash, Deputy Chief Mark Davis, Fire Chief Mike Suhy, Administrative Assistant Lee Ann Schoeffler, Assistant Clerk Angel Meriwether, and Administrative Accounting Assistant Amanda Domzalski.

ROLL CALL: Biro, Bloam, Duszynski, Harris, Henley, Schoeffler

COMMUNICATIONS:

From the Mayor: A letter dated March 24, 2017, to the Village residents regarding the Hillside Party Center property improvements.

Ms. Biro made the motion to accept the Communications and put them on file, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

PERMITS:

None at this time

PURCHASES:

None at this time.

MINUTES:

March 8, 2017	Council Caucus
March 8, 2017	Council Meeting
March 22, 2017	Council Workshop

Ms. Harris made the motion to accept the Minutes and put them on file, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

R.I.T.A Preliminary Report April 2017
Cash Position Statement March 2017

Ms. Duszynski made the motion to accept the reports as prepared, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

LEGISLATION:

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SECOND READING

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Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley made the motion, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

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Payment of Certain Claims:	\$1,122,596.18
Payroll	
General Bills	
(#51249 - #51388)	

Ms. Duszynski moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

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Mr. Schoeffler moved, seconded by Ms. Biro that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

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Mr. Schoeffler moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

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Mr. Schoeffler moved, seconded by Ms. Henley that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

Motion to instruct the Engineer to go out for bids on the demolition of 5037 E. 71st, 5045 E. 71st, and 4937 E. 72nd Place.

Mr. Bloam made the motion as amended, seconded by Ms. Duszynski. All in favor, none opposed. Motion carried.

Motion to move into the CIC

Mr. Bloam made the motion, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

If anyone please sees Mary Jane Blue, please give her your condolences, her Aunt, Irene Masek who lived in the Village for many, many years before moving out of state, passed away on March 31; she was 95 years old. Please keep the family in your thoughts and prayers.

I was advised on March 29th by our Arconic contact (formerly Alcoa); that their administration had reached a tentative agreement with the UAW for a 3-year contract – *contract would be up March 6, 2020*. This is great news! The UAW coming to an agreement for the next three years is extremely important to the success of our Village.

Congratulations to the Police Department, Chief Sturgill, Deputy Chief Davis, and Silverload for securing the grant for the radios! We were awarded the Local Government Safety Capital Grant. Total award is \$230,648 for the purchase of 67 portable 800 MHz radios. The grant is broken down between: Cuyahoga Heights – 15 radios; Valley View – 24 radios; Brooklyn Heights – 15 radios and Newburgh Heights – 13 radios. This is yet another example of the collaborative efforts of Silverlode and the Cuyahoga Heights Police Department. Great job!

We held our annual “BNB” (*breakfast with the businesses in our Village*) on Friday, March 31. We had a speaker from NEORSD talk about the Stormwater Fee Credit Program for the businesses, and also a speaker from the Cleveland Metroparks about their Centennial. Also on hand, former resident Carl Casavecchia who works for the Metroparks. Carl is retiring later this year from the park, and has over 30 years of service. The event is such a nice time and a great way for our administration to visit with our businesses “face-to-face.” We’ll be meeting with them again in September for our fall luncheon.

Pest Management will be starting their Spring Spray Program in the Village at the end of this month/beginning of May – weather permitting, of course. Additional information will be forthcoming in the next newsletter.

Our annual Easter egg hunt takes place this Saturday at 1:00 p.m. – rain or shine! The event is open to all Village resident children and grandchildren, 0-12 years of age.

Milestone birthday wishes to resident and employee, Lt. Ken Schoeffler who turned 40 on April 1, and to Mr. Ed Ranch who will celebrate his 91st birthday on April 27.

April birthday wishes to employees: (13) Joanne Socausky – who turns 60, and (30) Bryon Borowy.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mr. Curtis McLaughlin, Diane Nieves, Mrs. Donna Pellini, Mr. Micky Sajetowski, and Mrs. Patty Smosarski.

Wishing everyone a happy and Blessed Easter.

MS. BIRO

This evening we had our Economic Development Meeting. Our liaison, Ricardo Leon, of whom we have been working with is leaving the Silverlode firm for another position, and his coworkers Kelly Moody, and Michelle Moll will be taking his place. He is going to be working for a nonprofit agency in his neighborhood on the west side. He will also be working on a part time contractual basis with Silverlode, so he will still be there, but he will be working behind the scenes.

Tonight the CIC passed the beautification grant for Northern Stamping. We will be making an offer to Daugherty Capital Projects for a beautification grant that will be tied to bringing jobs to our community. The grant will be over a five year period.

Congratulations to the Police Department, Chief Sturgill, and Deputy Chief Davis, and anyone else involved from the department in helping us secure the grant money for the radios. This is a big deal for all of the communities involved, and it will save us a lot of money

The Fire Department is again going to apply for a Fire Prevention FEMA Grant for residential knock boxes and smoke detectors, and hopefully we will be successful this year. Ms. Biro thanked the Chief for all the effort he put into trying to obtain the grant.

As the Mayor mentioned, we received a \$50,000.00 grant for the demolition of some of our acquired properties in the Village.

Ms. Biro is sad to see Mr. Ricardo Leon leaving Silverlode, and he will be missed. The Mayor said he is a wonderful young man, and he gives us hope for the next generation. He wants everyone to know that Mr. Leon did not take another job for a higher salary, he took another job for a higher calling. He took a pay reduction to work in reviving his near west side neighborhood, which is near and dear to his heart. This just adds to the list of the many reasons we loved that young man, and we wish him the best of luck. Mr. Leon wanted everyone to know that he worked with many different groups and communities, but his most enjoyable experience has been working with the individuals of Cuyahoga Heights. He said that no matter how we all felt, we always came together to better the community.

Ms. Biro asked the Mayor if we could send him a letter of appreciation from everyone here, and place it on the next Agenda under Communications. The Mayor said he would do that.

Happy Easter to everyone.

MR. BLOAM:

Mr. Bloam stated that we had a Public Works Meeting today. Two things that will be coming up in the near future are the parking lot on E. 49th Street, and a crack sealing program for our roads. Next month we will have quotes for the parking lot project, and we are also recommending we set up a Fund for crack sealing repair on all the roads in the Village. They would like to have a set schedule for the street repairs on a yearly basis, so we know what we have to do, and what it will cost at the beginning of the year.

There will be a Polish parade on Fleet Avenue, and the Cuyahoga Heights Marching Band will be included in the parade. The Mayor said that he will make sure it gets in the next Newsletter. Mayor Bacci also stated that the Cuyahoga Heights Police & Fire Departments will also be involved in the parade. Cleveland Councilman Broncatelli called the Mayor and asked if they would participate, Mayor Bacci said absolutely.

MS. DUSZYNSKI:

On March 24th, Finance approved \$10,450.00 to CSX Transportation for preliminary work at Nicky Boulevard. On April 10th, Finance approved a PO not to exceed \$24,000.00 for camera and software update at the Police Station to Technology Install Partners.

Ms. Duszynski asked if the repair to the sign coming up the hill on E. 71st Street was covered by the person's insurance company. The Mayor said that all amounts for materials to fix the sign were covered by court order.

I am very sad to see Mr. Ricardo Leon leave Silverlode, he was a great asset to our Village.

Ms. Duszynski wished everyone a very happy Easter.

MS. HARRIS:

There was a School Board Meeting last week, they are very quiet meetings, and the board is getting a lot of work done now. Before the meeting, they acknowledged twelve fourth and fifth graders that participated in the Science Olympiad at Case Western Reserve. They gave us a demonstration on what they submitted, and they were talking about subjects and papers that were twelfth grade level when I was going to school. They were incredible projects, and many received prizes and recognition.

MS. HENLEY:

The Mayors Business Meeting was very nice. It was well received by many of the local businesses, and everyone was very happy with the direction of the Village.

Ms. Henley asked the Mayor to make sure that the houses at the end of E.49th receive their Neighborhood News. Many times we don't receive it. The Mayor said he will make sure they get it.

After talking to Mrs. Maseks daughter at the funeral, she told Ms. Henley that she would like to send the Village many old pictures that her mother had collected over the years.

Happy Easter to everyone.

MR. SCHOEFFLER:

The Cuyahoga Valley Career Center is offering a summer camp this year, and anyone that is in eighth grade or younger can attend the different camps that they will be offering. He asked if they had submitted a flyer for the Village Newsletter, and Lee Ann said they have.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Thanked Council for approving the expense for the Dispatch audio recorders. April 9-15 is National Public Safety Tele Communicator's week, so if you see a dispatcher, please thank them for all the wonderful work they do to help keep our residents safe, it is not an easy job.

FIRE CHIEF SUHY:

Nothing at this time.

DEPUTY CHIEF DAVIS:

Thanked Council for passing the Resolution for the Lexipol Risk Management System. It will be a big asset for management in assessing and implementing good procedures within the department.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

ASSISTANT CLERK ANGEL MERIWETHER:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

BUILDING COMMISSIONER NORM CASINI:

In the past few months, we have had a huge influx of projects within our Village. We have a meeting tomorrow with Charter Steel concerning their new 150 million dollar improvement on E. 49th Street cold storage facility.

Northern Stamping is planning a two million dollar upgrade to their property off of E. 71st Street.

Angstrom Graphics on E. 49th Street is installing a laser printer shortly, and they are talking about moving 40 employees from one of their Florida facilities to Cuyahoga Heights, and combining facilities.

Sigma Aldrich on E. 49th Street also has a million dollar project going on, as well as the Sewer District, and the Water Company.

The Mayor stated that as he has told Council, things are really good in the Village of Cuyahoga Heights. When you have that much activity in the Building Department, that means there is a lot of investment, and it brings more jobs to our community. Without these businesses, we don't get to enjoy the community that we have. This is all good news.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Mr. LaBella stated that exterior residential inspections will be starting next week. Ken and Norm will be out and about in the Village next week, checking the exterior of all our homes.

COMMENTS FROM THE AUDIENCE:

Mayor Bacci asked Cindy Kreniski how her son Hunter was doing in the Marines, she stated that he has been in for five years, and will be getting out in mid-November. The Mayor told her to tell him that we are all thinking about him, and wish him a safe return.

WHEREFORE, there is no further business before this Council, Ms. Duszynski moved, seconded by Ms. Harris that the Council Meeting be adjourned at 8:15 p.m. All voting aye, none opposed: motion carried.