

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
MARCH 9, 2016
6:00 PM**

COUNCIL CAUCUS

MARCH 9, 2016

Ms. Duszynski called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Jon Greenberg, Barbara Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also in attendance were Building Commissioner Norm Casini, Assistant to the Building Commissioner Kenny LaBella, and Village Engineer Todd Sciano.

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time

PURCHASES:

None at this time.

MINUTES:

February 10, 2016	Caucus
February 10, 2016	Council Meeting
February 24, 2016	Workshop

Ms. Harris agreed to make the motion to accept the minutes as amended, Ms. Henley agreed to second.

FINANCIAL REPORTS:

Position of Cash Statement February 2016
R.I.T.A Preliminary report March 2016

Ms. Duszynski agreed to make the motion to accept the reports, Mr. Bloam agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley agreed to make the motion, seconded by Ms. Harris.

RESOLUTION NO. 2016-10 SECOND READING

Payment of Certain Claims:	\$904,271.88
Payroll	
General Bills	
(#49063 - #49174)	

Ms. Duszynski agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2016-16

Payment of Certain Claims:	\$1,378,166.60
Payroll	
General Bills	
(#49175 - #49284)	

Mr. Bloam agreed to make the motion, Mr. Schoeffler agreed to second.

RESOLUTION NO. 2016-17

A MEMORIAL RESOLUTION FOR GUY W. MITCHELL

Ms. Harris agreed to make the motion, Ms. Duszynski agreed to second.

ORDINANCE NO. 2016-18

A MEMORIAL RESOLUTION FOR ANNE AGUZZI

Ms. Biro agreed to make the motion, Mr. Schoeffler agreed to second.

RESOLUTION NO. 2016-19

AN ORDINANCE AMENDING SECTION 244.16 OF THE ADMINISTRATIVE CODE RELATING TO USER FEES FOR EMERGENCY MEDICAL SERVICES

Ms. Biro asked the Clerk what prompted the increase. Clerk Unger stated that it was suggested by Great Lakes Billing, our EMS billing administrator. They told us that the last time we raised the rates was in 2009, and they are no longer in line with the surrounding communities. The rates that they suggested would put us in line with the other communities.

Ms. Henley agreed to make the motion, Ms. Biro agreed to second.

ORDINANCE NO. 2016-20

AN ORDINANCE AMENDING SECTION 452.06 OF THE VILLAGE PARKING CODE TO PROHIBIT PARKING ON CERTAIN UNPAVED PORTIONS OF PRIVATE PROPERTY

Ms. Harris asked if this Ordinance only applied to the front of homes, and not the backyards. The Mayor said he believes it is only the front.

Ms. Duszynski asked if this came about from an issue in the Village of someone parking on the front lawn. The Mayor stated that any issues we had in the past were dealt with by an officer giving a citation under our residential code, and not traffic code. This moves it into the law enforcement side of the code.

Mr. Schoeffler agreed to make the motion, Ms. Biro agreed to second.

RESOLUTION NO. 2016-21

RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO RENEW THE VILLAGE'S SERVICE AGREEMENT WITH STEPHEN CAMPBELL & ASSOCIATES, INC. FOR MAINTENANCE SERVICES FOR THE POLICE DISPATCH AUDIO RECORDER

Ms. Henley asked if this was for our old radio system, and was wondering when they were going to get the new radio system. The Mayor said that this only for the audio recorder, and Clerk Unger said this is the same agreement as the one we did for Dispatch last year.

Mr. Bloam agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2016-22

AN ORDINANCE AUTHORIZING THE CLERK TO PURCHASE A NEW FIRE DEPARTMENT VEHICLE FROM STATEWIDE FORD LINCOLN MERCURY; AND DECLARING AN EMERGENCY.

Ms. Duszynski asked if this was in the budget under Capital Outlay. Clerk Unger said it was in their Capital Outlay budget for 2016, but the cost is not added to the total expenses for the department in the budget. Ms. Harris asked why it is not in the total budget, the Mayor explained that your line item budgets are operating costs, not capital purchases, these need to be approved by Council in order to be purchased. Ms. Duszynski stated that she looks at Capital purchases as a wish list. Mr. Schoeffler explained that the Fire Department is replacing a 20 year old vehicle, and we won't have to replace it again for another 20 years.

Mr. Schoeffler agreed to make the motion, Ms. Harris agreed to second.

OTHER BUSINESS:

Motion to appoint Mr. Unger, Ms. Meriwether, and Ms. Neff to be the designees for Council concerning record training through the State.

Ms. Henley will make the motion, Mr. Bloam will second.

Motion to authorize the Village Engineer to prepare plans and specifications for the bid process for the demolition agreement at 4617 E. 71st Street.

Mr. Bloam will make the motion, seconded by Ms. Duszynski. This is a requirement of the Land Bank in order to get a grant to pay for the demolition of the building at 4617 E. 71st Street.

MAYORS REPORT:

The Mayor mentioned to Council that we need to get moving with appointing of the members for the 2016 Charter Review Committee. All Council members must submit a Committee member for the Charter Review Committee, and the Mayor has to submit two members. The Mayor said that we need move quickly per the Charter, and also to see if there is anything else we want to add on the ballot in August besides the income tax increase. Ms. Henley asked if we are going to look at a 4 year staggered term for Council. The Mayor said he believes that is something the Council should consider placing on the ballot in August.

Mr. Bloam made the motion to go into Executive Session for Real Estate, Employee matters, and pending litigation, seconded by Ms. Duszynski. All in favor, none opposed. Motion carried.

Mr. Bloam made the motion, seconded by Mr. Schoeffler to come out of Executive Session. All in favor, none opposed. Motion carried.

Caucus ended at 7:15 pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
MARCH 9, 2016
7:00 PM**

COUNCIL MEETING

MARCH 9, 2016

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Barb Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, Matt Schoeffler. Also present were Service Director Scott Waldemarson, Police Chief Brian Sturgill, Fire Chief Mike Suhy, Head Dispatcher Barb Cash, Law Director Jon Greenberg, Administrative Assistant Lee Ann Schoeffler, Assistant to the Clerk Angel Meriwether, Assistant to the Building Commissioner Ken LaBella, Building Commissioner Norm Casini, and Engineer Todd Sciano.

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time

PURCHASES:

None at this time.

MINUTES:

February 10, 2016	Caucus
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Ms. Harris made the motion to accept the Minutes as amended and put them on file, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

Position of Cash Statement February 2016
R.I.T.A Preliminary report March 2016

Ms. Duszynski made the motion to accept the reports as prepared, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley made the motion to group the pay resolutions for reading, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2016-10 SECOND READING

Payment of Certain Claims:	\$904,271.88
Payroll	
General Bills	
(#49063 - #49174)	

Ms. Duszynski moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

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Mr. Bloam moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

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Ms. Harris moved, seconded by Ms. Duszynski that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-18

A MEMORIAL RESOLUTION FOR ANNE AGUZZI

Ms. Biro moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2016-19

AN ORDINANCE AMENDING SECTION 244.16 OF THE ADMINISTRATIVE CODE RELATING TO USER FEES FOR EMERGENCY MEDICAL SERVICES

Ms. Henley moved, seconded by Ms. Biro that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2016-20

AN ORDINANCE AMENDING SECTION 452.06 OF THE VILLAGE PARKING CODE TO PROHIBIT PARKING ON CERTAIN UNPAVED PORTIONS OF PRIVATE PROPERTY

Mr. Schoeffler moved, seconded by Ms. Biro that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-21

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Mr. Bloam moved, seconded by Ms. Duszynski that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2016-22

AN ORDINANCE AUTHORIZING THE CLERK TO PURCHASE A NEW FIRE DEPARTMENT VEHICLE FROM STATEWIDE FORD LINCOLN MERCURY; AND DECLARING AN EMERGENCY.

Mr. Schoeffler moved, seconded by Ms. Harris that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-23

A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY LOCATED AT 4937 EAST 72ND STREET KNOWN AS PERMANENT PARCEL NUMBER 522-23-043 FOR A PUBLIC PARK, OPEN SPACE AND RECREATION PURPOSES

Mr. Bloam moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-24

A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY LOCATED AT 4945 EAST 72ND STREET KNOWN AS PERMANENT PARCEL NUMBER 522-23-028 FOR A PUBLIC PARK, OPEN SPACE AND RECREATION PURPOSES

Mr. Bloam moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-25

A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY
LOCATED AT 4945 EAST 72ND STREET, KNOWN AS
PERMANENT PARCEL NUMBER 522-23-026
FOR A PUBLIC PARK, OPEN SPACE AND RECREATION PURPOSES

Mr. Schoeffler moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2016-26

A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY
LOCATED AT 4945 EAST 72ND STREET, KNOWN AS
PERMANENT PARCEL NUMBER 522-23-027
FOR A PUBLIC PARK, OPEN SPACE AND RECREATION PURPOSES

Mr. Bloam moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Duszynski, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

Motion to appoint Mr. Unger, Ms. Meriwether, and Ms. Neff to be the designees for Council concerning record training through the State.

Ms. Henley made the motion, seconded by Mr. Bloam to appoint the designees. All in favor, none opposed. Motion carried.

Motion to authorize the Village Engineer to prepare plans and specifications for the bid process for the demolition agreement at 4617 E. 71st Street.

Mr. Bloam made the motion, seconded by Ms. Duszynski to authorize the Village Engineer to prepare plans and specifications for the bid process. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

I would like to convey our deepest sympathies to the Domzalski family. Kevin Domzalski (a former Cuyahoga Heights police officer and firefighter) passed away on February 16; he was only 57 years old. Also, condolences to several of our friends in Valley View -- Mr. Gerald "Jerry" O'Day passed away on February 10th -- for those who know Jill Chuha -- it was her Dad. And to the Martinez family, Mrs. Judy Martinez passed away on February 17. Please keep the families in your thoughts and prayers.

We heard from Detective Jeremy Grabowski that he became a daddy. Easton Jeremy Grabowski was born earlier this morning. Best wishes and congratulations!

Congratulations to CHS Redskin Wrestler Trey Combs who qualified for States last week. Even though he didn't place at States, we are all so very proud of his accomplishments. And to another CHS Redskin -- Charlie Pelfrey placed 6th in pole vaulting at the Ohio Association of Track & Cross Country Indoor State Championships last Saturday. Great job Charlie!

Heritage Home representatives will be holding a free informational session regarding their program in our Village Hall Auditorium on Thursday, March 31 at 6:30 p.m. Information on this event will be going out in the next Village newsletter.

Heat Seal will be moving from their East 71st Street location and into their new home at 4922 East 49th Street. They are leasing approximately 70,000-sq. ft. of the former Gallo/Cotton Club building.

Our administration will be holding its annual "Business Networking Breakfast" on Friday, April 8th -- this is a great event for us to spend some "face-to-face" time with our business community.

Very special birthday wishes to Mrs. Bernice Suhy who will turn 91 years old on March 28th. Happy birthday and God Bless.

March birthday wishes to employees: Sherri Nova – March 4, Chief Brian Sturgill – March 8 (*he turned 45 years old*); Joe Wallace– March 11; Angel Meriwether – March 12 (*she will turn 38 years old*); Jeremy Grabowski – March 15; Jeff Baciak – March 18; Cathy Zmija & Ed Pritchard, Jr. – March 24; and Dispatch Supervisor Barb Cash – March 25 (*she will turn 55 years old*); and Jeff Heintz – March 29.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mr. Howard Combs, Mrs. Ernestine Deliberato, Mrs. Helen Leciejewski, Mrs. Donna Pellini, Mr. Micky Sajetowski and Mrs. Tomi Sonoda.

Don't forget to vote -- the Primary Election is next Tuesday and the polls will be open from 6:30 a.m. to 7:30 p.m. in the Auditorium of the Village Hall.

Easter's early this year and our annual Easter egg hunt will take place at 1:00 p.m. on Saturday, March 26 at Klima Gardens for all Village resident children and grandchildren 0-12 years of age.

Wishing everyone a happy and blessed Easter.

MS. BIRO:

They had their Economic Development Committee Meeting this evening, combined with the Finance Committee. The reason they combined for the meeting was to discuss the multipurpose trail phase III, Mr. McAndrew from Silverload outlined the first grant. The total estimate for the project is 1.1 to 1.2 million, the NOACCA grant for \$712,000.00 has been awarded to us, we will proceed with an application for \$500,000.00 from the Clean Ohio Grant which will be awarded in 2017. In 2016 it was discussed to begin the process for geotechnical studies by our Engineering firm and Todd Sciano. That was the main reason we wanted to combine the two of them, because we wanted to know what the dateline was, and also the cost for the geological study.

We also discussed a nature program, it provides up to 75% for the acquisition, development and rehabilitation of recreational areas. The areas the committee gave to Silverload was the splash pool, baby pool area. The application deadline is March 1st, 2016, and we also discussed at the meeting that regionalism is the big buzzword now, and asked the Mayor in his future meetings with Brooklyn Heights and Valley View, if he would ask them and encourage them towards their portion towards the park, and we will present them in the grant, and maybe their contribution towards the splash pool will be a lot less than expected.

The last thing we talked about was the Local Government Safety Grant, which is a grant made available to local safety forces, for the acquisition of vehicles, equipment facilities, as long as it relates to public safety, and has a maximum award of \$100,000.00. She asked Dispatcher Cash to explain in regards to what was best needed for the safety forces, and also explain the 800 mgz radio that we will apply this too. Dispatcher Cash explained that she and Chief Sturgill decided that the radio would be the best choice for this grant. The 800 MHz hits more areas, and won't have any dead spots, so we can communicate as a group, and we will also be able to keep any of our regional villages that aren't fiscally able, this will give us the ability to keep both frequencies

on our radio. So we thought this was the best use for the grant money. We will also improve our portable radios with the grant.

We also discussed the demolition of the Hillside Party Center, which the motion is on the floor tonight, to approve to go out to bid. We also discussed Silverloads involvement with our income tax proposal that will be on the ballot in August. They will give assistance to the Village and the Mayor providing demographic numbers and other information to help inform our residents and businesses in regards to how and why we will use the new tax if the ½% increase passes.

Also, I would like to present the minutes to the Clerk for the January 27th, 2016 meeting, and the February 10th, 2016 meeting to place on file for public viewing.

MR. BLOAM:

Nothing at this time.

MS. DUSZYNSKI:

The Finance Committee had a combined meeting with the Economic Development Committee which gave us a lot of good information concerning grants and projects. She reminded all department heads that any purchase over \$5,000.00 must come through the Finance Committee. She asked Lee Ann to put an article for the Flower Fund in the newsletter to see if anyone would like to contribute. The only thing is it can't be in a check, it has to be cash.

MS. HARRIS:

Wished everyone a happy Easter.

MS. HENLEY:

Ms. Henley asked Mr. Casini what all the trucks were doing on E. 49th Street going in and out of the Gallo building. She was wondering if they were moving a new company in to the building, and if all the truck activity was going to continue for much longer. Mr. Casini stated that there are currently three companies moving in, and they are bringing in lots of machines and equipment, and this will be temporary.

Ms. Henley asked if she could get a copy of the grant list from Silverload that was distributed during the Economic Development Committee meeting. Ms. Biro said she will get her a copy.

MR. SCHOEFFLER:

Watch in the flyer for an article on the classes offered through the CVCC for summer camps for grades 6-10, also some free events for the seniors. He will give the information to Lee Ann to get in the newsletter.

SERVICE DIRECTOR SCOTT WALDEMARSON:

Reminded everyone that April is computer recycling month. If anyone has any computers, monitors, keyboards or other parts, please call the Service Department and we will pick them up. Also, grass season will be upon us in another month, and if you are 60 years or older, and don't have any able bodied resident living with you to cut the grass, let us know, and we will add you to our list of residents that we cut their grass.

HEAD DISPATCHER CASH:

Thanked Council for approving our maintenance agreement for our radio equipment, and wanted to remind everyone that March 20th to the 26th, is severe weather awareness week, so you will be receiving a swift reach call from our department notifying you that on the 23rd, we will be starting the emergency sirens for one minute.

FIRE CHIEF SUHY:

Recently there was a fire in Strongsville that took the life of a little girl, and the report showed that some smoke detectors, and an alternate escape plan might have saved her, so he wanted to remind everyone that if you ever need any batteries, or detectors to call them, and they will come out any time of the year.

POLICE CHIEF STURGILL:

Reminded everyone that on March 22nd, the SWAT Team will again be using Hillside Party Center for training, so if you see smoke or smell gas, it is them training. Also, spring break is this month, and we will also be conducting training at the school when the students are on vacation. Chief Sturgill also wants everyone to watch out for the little ones while they are on break.

LAW DIRECTOR JON GREENBERG:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

ASSISSTANT TO THE CLERK, ANGEL MERIWETHER:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

BUILDING COMMISIONER NORM CASINI:

Nothing at this time.

ASSISTANT TO THE BUILDING COMMISIONER KENNY LABELLA:

Wanted to remind everyone that spring is approaching, and we will be revisiting the violation letters from last year for residential and commercial properties.

COMMENTS FROM THE AUDIENCE:

Ms. Cindy Krenisky asked the Mayor to explain the legislation passed today concerning the properties on E. 72nd Street. The Mayor stated that it is two properties that physically have residents in them, and then two landlocked properties to the east of the old Vaccher residence. The legislation is for the Village to acquire them for a park, and also for access to Bacci Park, similar to what we are doing with the property across the street from Willowbrook Drive, in the old Collechi residence.

Ms. Krenisky asked what the status is concerning the old Collecci property. The Mayor said that Mr. Mallos had purchased the property in foreclosure, and we are in litigation with Mr. Mallos right now, because their asking price is something very lofty, and does not reflect our appraisal. So we are going through mediation with a magistrate, and we will keep everyone up to date on the outcome.

Ms. Krenisky asked about the cinder block house next to that house we just discussed. The Mayor said that the bank owns that one, and we are not sure if the previous owner is making some small payment on it, but it is bank controlled, and they have not listed it at any formal auction

.
WHEREFORE, there is no further business before this Council, Ms. Duszynski moved, seconded by Ms. Harris that the Council Meeting be adjourned at 8:05 p.m. All voting aye, none opposed: motion carried.