

**MINUTES  
VILLAGE OF CUYAHOGA HEIGHTS  
CAUCUS  
JANUARY 13, 2016  
6:00 PM**

**COUNCIL CAUCUS**

**JANUARY 13, 2016**

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Mr. Contipelli called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Jon Greenberg, Barbara Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also in attendance were Building Commissioner Norm Casini, Assistant to the Building Commissioner Kenny LaBella, and Village Engineer Todd Sciano.

**COMMUNICATIONS:**

None at this time.

**PERMITS:**

None at this time

**PURCHASES:**

None at this time.

**FINANCIAL REPORTS:**

Position of Cash Statement December 2015  
R.I.T.A Preliminary report January 2016

Ms. Harris agreed to make the motion to accept the reports, Ms. Henley agreed to second. Ms. Biro mentioned that the Police Pension Fund was in a negative balance, Clerk Unger said that he will be making a transfer from the General Fund to bring it out of negative.

**LEGISLATION:**

**Motion to instruct the Clerk to group the pay resolutions for reading and adoption.**

Mr. Bloam will make the motion to instruct the Clerk to group the pay resolutions for reading and adoption, Mr. Schoeffler will second.

<b>RESOLUTION NO. 2016-06</b>	Payment of Certain Claims:	\$820,108.43
	Payroll	
	General Bills	
	(#48923 - #49062)	

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

**ORDINANCE NO. 2016-07**

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

**Work done from American Legal Publishing to update our Ordinance books and online information. We do this every 6 months to update our Ordinances.**

Ms. Henley agreed to make the motion, Mr. Schoeffler agreed to second.

**ORDINANCE NO. 2016-08**

AN ORDINANCE AMENDING SUBSECTION (a) OF SECTION 1442.16 OF THE CODIFIED ORDINANCES TO CHANGE OR ELIMINATE THE COSTS OF CERTAIN PERMITS ISSUED BY THE BUILDING DEPARTMENT

Mr. Schoeffler agreed to make the motion, Mr. Bloam agreed to second.

Ms. Biro asked Building Commissioner Casini what the difference was from this one, compared to the one we passed last month. Mr. Casini explained that there was a loophole in unidentified structures such as cable or pipelines coming into the Village. It is only that one item.

**ORDINANCE NO. 2016-09**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO A PURCHASE AGREEMENT FOR CERTAIN REAL PROPERTY KNOWN AS P.P. NO. 522-24-021 AND LOCATED ON VACANT LAND ON EAST 71<sup>ST</sup> STREET, IN THE VILLAGE OF CUYAHOGA HEIGHTS, OHIO;AND DECLARING AN EMERGENCY

Mr. Bloam agreed to make the motion, Mr. Schoeffler agreed to second.

Ms. Biro asked the Mayor to describe the property. The Mayor said it is behind 4805 E. 71<sup>st</sup> Street. It is a small parcel landlocked between Mr. Unger's property, and the Village property.

**OTHER BUSINESS:**

**MAYORS REPORT:**

The Mayor is going to ask to go into Executive Session for a brief moment. He told Council that at last meeting he asked Council to stay after during this meeting, and we provided them with the Clerks 5 year plan for discussion. The report was done months before, but the Mayor asked the Clerk to hold onto it because there was a new member coming on board, so the information is a little outdated. The Clerk needs to do some adjusting to the plan, and Lee Ann and I have been working on the document to present to Council that we discussed at the last meeting. It is my suggestion, unless Council has any questions this evening, that you take the information and question and discuss it up unto the Workshop. We can dedicate the Workshop to the Clerks and Mayors reports. Council decided to dedicate the Workshop to this information.

Mr. Bloam made a motion to go into Executive Session for Real Estate, Economic Development, and Personnel issues, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

Ms. Henley made the motion to come out of Executive Session, seconded by Ms. Biro. All in favor, none opposed. Motion carried.

Caucus ended at 6:55 pm.

**MINUTES  
VILLAGE OF CUYAHOGA HEIGHTS  
COUNCIL MEETING  
JANUARY 13, 2016  
7:00 PM**

**COUNCIL MEETING**

**JANUARY 13, 2016**

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Barb Biro, Todd Bloam, Cheryl Harris, Matt Schoeffler. Also present were Service Director Scott Waldemarson, Police Chief Brian Sturgill, Fire Chief Mike Suhy, Head Dispatcher Barb Cash, Law Director Jon Greenberg, Administrative Assistant Lee Ann Schoeffler, Assistant to the Building Commissioner Ken LaBella, Building Commissioner Norm Casini, and Engineer Todd Sciano.

Ms. Biro made the motion to excuse Ms. Duszynski from the Business Meeting, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

**COMMUNICATIONS:**

None at this time.

**PERMITS:**

None at this time

**PURCHASES:**

None at this time.

**FINANCIAL REPORTS:**

Position of Cash Statement December 2015

R.I.T.A Preliminary report January 2016

Ms. Harris made the motion to accept the reports as prepared, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

**LEGISLATION:**

**Motion to instruct the Clerk to group the pay resolutions for reading and adoption.**

Mr. Bloam made the motion to group the pay resolutions for reading and adoption, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

**RESOLUTION NO. 2016-06**

Payment of Certain Claims:  
Payroll  
General Bills  
(#48923 - #49062)

\$820,108.43

Mr. Bloam moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

**ORDINANCE NO. 2016-07**

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

Ms. Henley moved, seconded by Mr. Schoeffler that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

**ORDINANCE NO. 2016-08**

AN ORDINANCE AMENDING SUBSECTION (a) OF SECTION 1442.16 OF THE CODIFIED ORDINANCES TO CHANGE OR ELIMINATE THE COSTS OF CERTAIN PERMITS ISSUED BY THE BUILDING DEPARTMENT

Mr. Schoeffler moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

## **ORDINANCE NO. 2016-09**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO A PURCHASE AGREEMENT FOR CERTAIN REAL PROPERTY KNOWN AS P.P. NO. 522-24-021 AND LOCATED ON VACANT LAND ON EAST 71<sup>ST</sup> STREET, IN THE VILLAGE OF CUYAHOGA HEIGHTS, OHIO;AND DECLARING AN EMERGENCY

Ms. Biro asked the Mayor to give a brief description of the property. The Mayor said it is behind 4805 E. 71<sup>st</sup> Street. It is a small parcel landlocked between Mr. Unger's property, and the Village property.

Mr. Bloam moved, seconded by Mr. Schoeffler that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Harris, Henley, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Harris, Henley, Schoeffler voting aye for the adoption, motion carried.

### **OTHER BUSINESS:**

### **MAYOR AND COUNCIL REPORTS:**

#### **MAYOR BACCI:**

I wanted to take a moment and thank those who generously gave and helped out several families in our community and organizations this past Christmas.

...to the employees of Charter Steel for adopting a family and providing them with a Christmas they will never forget. To the employees of SAFC (formerly Research Organics), and the many Village residents, and students and staff of the Cuyahoga Valley Career Center, including Councilman Matt Schoeffler for the overabundance of food. We were able to help out three families in our Village – as well as assisting the St. John Paul II Ozanam Center's food pantry at Holy Name which was organized by Councilwoman Henley. To our police officers for the 5<sup>th</sup> year – our Mayor's Court dismissed traffic citations in lieu of defendants donating Giant Eagle gift cards. As part of our Mayor's Court outreach program, we presented St. Herman's House of Hospitality and The Greater Real Truth Church with the gift cards. Additional kudos to CHPD for participating in the "Shop with a Cop Program" – they were able to help out two families in our Village. To the members of AFSME Local 2798 (NEORS) for Giant Eagle gift cards. And finally to Renato & Michelle Contipelli; Bill & Traci Nichols; and Bryon & Deanna Borowy for donations of Toys-R-Us gift cards which helped out several children in our Village. Thank you to everyone involved!

We received notification that the Cuyahoga County Demolition Fund Review Committee recommends awarding our Village \$100,000 for its Round 3 Property Demolition Fund Application subject to approval by the Cuyahoga County Board of Control. Their meeting is set for February 1, 2016. This is a grant to raze the Hillside property.

Thank you to Ken Schoeffler for his dedication and leadership as Scoutmaster of Troop 28 for the past 8 years...and congratulations to Frank Trusso who has taken over as Scoutmaster as of January 1. Best wishes to you both!

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mary Jane Blue, Mr. Howard Combs, Mrs. Ernestine Deliberato, Mrs. Helen Leciejewski, Ms. Diane Nieves, Mrs. Donna Pellini, Mr. Dave Porter, and Mrs. Tomi Sonoda.

January birthday wishes to employees: Richard Friedl & Dan Coutleur – January 4; Councilwoman Cheryl Harris – January 8; Councilwoman Lois Henley – January 12; Reno Contipelli – January 13; Jimmy Henley – January 16; Kyle Zuber - January 19; and Jacquelyn Kaminski – January 24

#### **MS. BIRO:**

Thanked Council for her appointment as Chairman to the Economic Development Committee. She knows she has big shoes to fill, replacing former Councilman Renato Contipelli. She went over some highlights that they are currently working on for Economic Development within the Village.

- 1) We will continue to help Charter Steel with development grants and Enterprise Zone agreements with the project they are working on.
- 2) There are continuing discussion on the development of the North end of E. 71<sup>st</sup> Street.
- 3) The SAFER Grant for the Firefighters will begin in February.
- 4) Chief Suhly with the assistance of Silverload is applying for a grant for EMS equipment, and turnout gear.
- 5) Another grant we are working on is for the Police, Fire, and Dispatch MARKS radio.
- 6) We received a multipurpose trail grant.
- 7) We are currently working to get a law enforcement grant, unfortunately there are not a lot of them out there, but we are trying to find something.

For a matter of Minutes, the Economic Development Meeting was rescheduled from today to January 27<sup>th</sup> at 5:00pm.

In reference to the Millcreek Watershed, Mr. Contipelli was our representative for that, and I was wondering if he was going to stay on as our representative. Mayor Bacci stated that he is considering staying on, but we are not yet sure. Ms. Biro stated that if he does not commit to staying on, then we should have someone from Council to replace him, because there is a potential for more grants through the Watershed.

**MR. BLOAM:**

Public Works will have a meeting February 10th at 5:00pm.

**MS. HARRIS:**

Nothing at this time.

**MS. HENLEY:**

Regarding the Watershed grants that may be available, Ms. Henley asked Ms. Biro if there may be grants available through them to help with the erosion on E. 71st Street. The Mayor stated that Mr. Contipelli's goal was to be eligible for grants once the property was deemed a watershed, and will also talk to Silverload for any guidance.

Mr. Sciano gave a report on some of the erosion occurring, and Ms. Henley asked if there was a chance to get some grant money for the residential homes on E. 71<sup>st</sup> that are losing their property. The Mayor stated that this is something we need to get into a little more. He had talked to some of the residents advising them that this is something we are going to have to look way up the food chain to the Federal Government for any FEMA dollars. The preliminary costs to fix the problem are astronomical, and to have any kind of retention system in place would be huge, but we are compiling information on it, and we can talk about it at a later date.

Ms. Henley asked if it was true that the garage on the Contipelli residence is unusable. The Mayor said that is correct. She asked if this was caused by the erosion problem on the hill, the Mayor also stated that that is correct, and that the garage is not safe.

**MR. SCHOEFFLER:**

He was reading an article about a person that texted an emergency to the 911 system, and asked Head Dispatcher Cash if we utilize a text to 911 system. Ms. Cash said the new system is TTY capable for deaf people, but it is not yet ready for text to 911. She stated that this will be the next step in the upgrading process. She also stated that our Swiftreach is text available where if someone wanted to be texted, it is capable, but not yet for the 911 system.

**SERVICE DIRECTOR SCOTT WALDEMARSON:**

Wanted to remind all residents to put out driveway markers so the snow plows don't do any damage when plowing your driveways during the winter.

**HEAD DISPATCHER CASH:**

Nothing at this time.



**FIRE CHIEF SUHY:**

Nothing at this time.

**POLICE CHIEF STURGILL:**

Thanked Council for allowing his department to do training at the Hillside property.

**LAW DIRECTOR JON GREENBERG:**

Nothing at this time.

**CLERK UNGER:**

Nothing at this time.

**ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:**

Nothing at this time.

**ENGINEER TODD SCIANO:**

Nothing at this time.

**BUILDING COMMISIONER NORM CASINI:**

There has been lots of construction in the Village recently, Lakeland is going to be moving into a space on Grant Avenue shortly and bringing with it 20 employees. We have seen a lot of activity in the last four months, and this should bring in some new revenue to the Village.

On Harvard by Alcoa, there is going to be placed a 12” underground pipe for gasoline. We have attended many meetings concerning this project, and a fellow by the name of Mike Heartland from Kentucky who is the project manager, told us how impressed he was with how clean and beautiful our Village was. It is always nice to hear that from outsiders that have never seen our Village. Mr. Sciano said that this is a huge project in the area of 110 million dollars.

Ms. Biro asked the length of the project, and if they are paying taxes to the Village. Mr. Casini said that they have been notified that if they are working in the Village, they need to pay taxes to the Village.

Ms. Henley asked Mr. Casini to check out the Nook property on E. 49<sup>th</sup>, they have a big pile driving machine in their yard. Mr. Casini said he would investigate.

**ASSISTANT TO THE BUILDING COMMISIONER KENNY LABELLA:**

Nothing at this time.

## **COMMENTS FROM THE AUDIENCE:**

Ms. Cindy Krenisky of Willowbrook wanted Council to know that E. 71<sup>st</sup> is not the only place in the Village experiencing erosion in the residential areas. There are properties on Willowbrook that are eroding as well. Both the east and west side of the street are experiencing some type of erosion.

She believes that the State was supposed to do something on the west side of Willowbrook because of the freeway causing the erosion, and thought there was a letter that was sent to the residents on Willowbrook explaining this, but can't remember when it was sent. She just wanted Council to be aware that it is not just the houses on E. 71<sup>st</sup> and E.49<sup>th</sup>, it is also happening on Willowbrook.

She believes that when they put in the freeway, something was supposed to be done to stop the erosion, and they didn't follow through. The Mayor and Council agreed to have Mr. Sciano look into the erosion problem on Willowbrook when the snow melts, and follow up with Council. He will get Ms. Krenisky's information to Mr. Sciano for him to follow up, and get some direction.

WHEREFORE, there is no further business before this Council, Ms. Henley moved, seconded by Ms. Biro that the Council Meeting be adjourned at 7:45 p.m. All voting aye, none opposed: motion carried.