

**VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
MINUTES
SEPTEMBER 9, 2015
6:00 PM**

COUNCIL CAUCUS

SEPTEMBER 9, 2015

Mr. Contipelli called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Jon Greenberg, Barbara Biro, Todd Bloam, Renato Contipelli, Marilyn Duszynski, Cheryl Harris, and Lois Henley. Also in attendance were Assistant to the Building Commissioner Kenny LaBella, and Village Engineer Todd Sciano.

MINUTES:

August 12, 2015	Caucus
August 12, 2015	Council Meeting
August 26, 2015	Special Council Meeting

Ms. Harris agreed to make the motion to accept the minutes, Ms. Duszynski agreed to second.

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time

PURCHASES:

None at this time.

FINANCIAL REPORTS:

Position of Cash Statement August 2015
R.I.T.A Preliminary report September 2015

Ms. Duszynski agreed to make the motion to accept the reports, Mr. Contipelli agreed to second.

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley will make the motion to instruct the Clerk to group the pay resolutions for reading and adoption, Mr. Bloam will second.

RESOLUTION NO. 2015-74	Payment of Certain Claims:	\$859,486.29
	Payroll	
	General Bills	
	(#48329 - #48475)	

Ms. Duszynski agreed to make the motion, Mr. Contipelli agreed to second.

RESOLUTION NO. 2015-75

A MEMORIAL RESOLUTION FOR WILLIAM E. STAHLNECKER JR.

Ms. Henley agreed to make the motion, Ms. Duszynski agreed to second.

OTHER BUSINESS:

Motion to move into the CIC.

Mr. Bloam will make the motion, seconded by Ms. Harris.

Minutes of July 8, 2015.

Ms. Henley will make the motion, seconded by Mr. Bacci.

Resolutions for the CIC:

A RESOLUTION AUTHORIZING THE PRESIDENT AND TREASURER TO PAY UTILITY BILLS FOR THE PROPERTY LOCATED AT 4617 EAST 71ST STREET AS THEY BECOME DUE AND WITHOUT ADDITIONAL LEGISLATION

Ms. Duszynski asked if the amount was in there. Mr. Unger stated it was not, because the CIC will continue to get utility bills for that property, and we wanted the Resolution to cover all the bills without having to come back to the CIC for each individual bill. This would assure they get paid in a timely manner. He attached the current utility bills to the Agenda. There is currently a Water bill for \$84.48, and a Sewer bill for \$114.53.

Ms. Biro stated that the utility bills will continue until the building comes down. She asked when it is scheduled to be torn down. The Mayor stated that it is ready now, but we are looking in to getting some help in razing the structure. He has Silverload looking into all options for any help we can get in razing the property, because to raze the building by ourselves would be costly.

Ms. Henley asked about a salvage company coming in to save anything that is of value. The Mayor said that he has asked people about that, but so far he has heard nothing.

Mr. Bloam will make the motion, seconded by Mr. Bloam.

A RESOLUTION AUTHORIZING THE PRESIDENT AND TREASURER TO PAY DAVE YOST, AUDITOR OF THE STATE OF OHIO, \$1,148.00 FOR THE FINANCIAL AUDIT PERFORMED IN AUGUST 2015.

Mr. Unger stated that the audit of the CIC for 2013-2014 went fine. There were no instance of noncompliance, and they did not identify any deficiencies in internal controls.

Ms. Biro asked if they could get a copy. Mr. Unger said he sent everyone an email with the audit findings attached, but he will put a hard copy in everyone's mailbox.

Ms. Duszynski will make the motion, seconded by Mr. Contipelli.

A RESOLUTION AUTHORIZING THE PRESIDENT TO ENTER INTO A PURCHASE AGREEMENT FOR THE PROPERTY LOCATED AT 4579 E. 71ST STREET IN AN AMOUNT NOT TO EXCEED \$70,000 PLUS COSTS

Ms. Harris asked what improvements have been done to the property, because it states improvements in the contract. Mr. Greenberg explained that there are no known improvements, this is a standard contract.

Ms. Biro wanted to know if the blanks in the contract will be filled in at a future date. Mr. Greenberg explained that they will, it will be up to the Title Agency.

Ms. Biro also asked Clerk Unger how much money we have in the CIC. Mr. Unger said approximately \$75,000.00. She asked if we are going to move \$70,000.00 to the CIC for this property. Clerk Unger said no, he believes we have enough in there at this time. Mr. Greenberg explained that we will have the closing date after next month's meeting in case we have to transfer any money.

Ms. Biro asked the Mayor what his scheduled date is for demolition of this property if he so chooses to do. The Mayor stated that we will exercise every option to raze the building for free. Ms. Duszinski asked if we exhaust all of our options to get any help to pay for razing the property, what is the cost if we decide to move forward. The Mayor said it would be \$11,000.00.

Ms. Henley will make the motion, seconded by Mr. Unger.

Motion to come out of the CIC and back into the regular business meeting.

Mr. Bacci will make the motion, seconded by Mr. Bloam.

MAYORS REPORT:

Mr. Casini will not be here tonight, he is attending his brother-in-law's wake. Also, Jennifer Spears ex-husband Ray passed away unexpectedly.

We have invited the Builders Exchange Group to Klima's Grove tomorrow. This is a very large event, so if you get any calls, we can expect 600+ people. Parking will be provided by Northern Stamping, and we also have Chopek Parkway, street parking, and Hillside if needed. This will be a great opportunity to showcase our community to many businesses. The mayor will be in attendance, and any Council people are also welcome.

As discussed in our last meeting, we have a resignation letter from Trevor Elkins. He will be taking over as full time Mayor in Newburgh Heights on January 1st, 2016, so his last day will be December 31st.

Had a nice meeting with many of the local Mayors concerning the shared services for jail and dispatch. Brecksville drew up a Council of Governments agreement, so we will see how it pans out. Mr. Contipelli asked when our current contract expires with the other communities. The Mayor stated it will end in July 2016.

The Mayor said that Brecksville is looking to build a new Police Station, and they stand to save a lot of money in brick and mortar if they don't have to build a jail or dispatch area. We will keep Council updated as talks continue.

Engineer Sciano brought in an example of a sewer liner that they can use to repair sewers without digging up the whole street.

Mayor Bacci asked Mr. Sciano to make himself available for the next workshop to give Council an update on the erosion of E. 71st Street. The Mayor explained that we need all property owners involved, it can't be just a couple, we need to have them all on board. In the end, it is not the Villages responsibility, we want to help the residents find avenues for them to rectify the problem. But unless we did some major project where properties were given up, and this would have to involve all the residents, not a couple. The Mayor has been very honest with people, if there is something the Village can do, we will do it for you, but we can't just build a wall. Ms. Harris stated that that is how she understood it, this study is not to build a wall, but to find out if there is something out there to help the residents fix the problem. The Mayor said if there is anything out there that the Village can do that makes sense, we are in. If we are going to have to build a million dollar wall to fix the problem for 20 houses, we might as well just buy the houses and let the hill go, because the cost doesn't make sense.

Ms. Duszynski stated that the Village is not responsible for this problem, this is just going to be a guide for what the resident can do to fix the problem. The Mayor said that if they have an issue, and we can give them direction, that is what we are going to provide to them. There is no other options beside their own checkbook.

Mr. Contipelli stated that there might be grants available because the bottom of the hill on E. 71st Street is a Watershed that involves erosion, but you have to have everyone on E. 71st Street on board, and he doesn't think that will happen. He stated that you are not going to get grants for one or two properties, it has to be all of them. Just like the issue we had years ago with the shale, you will never get everyone on board, and that is the right of every homeowner to do whatever they want with their property. If they want to let it slide down the hill and let their neighbors suffer, that's the way it goes.

Mr. Unger then stated that it will not be an issue for the Village until the erosion hits the street.

Mayor Bacci gave Council a final report from Tracy Murphy, our Pool Manager. Tracy did a nice job, we had a lot of residents talk about the camaraderie of the staff, and how it was a very enjoyable year, and overall, we had minimal issues. The Mayor brought it to the attention of Public Works that the pool is starting to show its age, and it is something that needs to be addressed in the future. We were very fortunate, we got through this year with very few mechanical issues. Ms. Duszynski agreed, the pool is starting to show its age.

There was a discussion concerning the County home tax increase of 3%. The mayor stated that he is the highest single home taxpayer in the Village, and he can't get it adjusted. He wants the County to buy it for what they evaluated it for. His property is valued at \$343,000, and he pays \$7,000 a year in taxes, and he has gone to the County to get it adjusted, and they have done nothing.

Caucus ended at 7:45 pm.

**VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
MINUTES
SEPTEMBER 9, 2015
7:00 PM**

COUNCIL MEETING

SEPTEMBER 9, 2015

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Barbara Biro, Todd Bloam, Renato Contipelli, Marilyn Duszynski, Cheryl Harris, Lois Henley. Also present were Service Director Scott Waldemarson, Police Chief Brian Sturgill, Fire Chief Mike Suhy, Head Dispatcher Barb Cash, Law Director Jon Greenberg, Administrative Assistant Lee Ann Schoeffler, Assistant to the Town Hall Angel Meriwether, Assistant to the Building Commissioner Ken LaBella, Building Commissioner Norm Casini, and Engineer Todd Sciano.

The Mayor asked for a moment of silence for Mrs. Linda Atwell, and William Stahlnecker who recently passed away. Also Sandy Stack's father passed away, that is Lieutenant Stacks' wife and father in law.

ROLL CALL: Biro, Bloam, Contipelli, Duszynski, Harris, Henley

MINUTES:

August 12, 2015	Caucus
August 12, 2015	Council Meeting
August 26, 2015	Special Council Meeting

Ms. Harris made the motion to accept the minutes as prepared and place them on file, seconded by Ms. Duszynski. Biro, Bloam, Contipelli, Duszynski, Harris, Henley in favor, motion carried.

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time

PURCHASES:

None at this time.

FINANCIAL REPORTS:

Position of Cash Statement August 2015

R.I.T.A Preliminary report September 2015

Ms. Duszynski made the motion to accept the reports as prepared, seconded by Mr. Contipelli. Biro, Bloam, Contipelli, Duszynski, Harris, Henley Aye. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley made the motion to group the pay resolutions for reading and adoption, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2015-74	Payment of Certain Claims:	\$859,486.29
	Payroll	
	General Bills	
	(#48329 - #48475)	

Ms. Duszynski moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

RESOLUTION NO. 2015-75

A MEMORIAL RESOLUTION FOR WILLIAM E. STAHLNECKER JR.

Ms. Henley moved, seconded by Ms. Duszynski that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

OTHER BUSINESS:

Mr. Bloam made a motion to move into the CIC, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

Mr. Bacci made the motion to come out of the CIC and back into the regular Business Meeting, seconded by Mr. Bloam. All in favor, none oppose. Motion Carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

We would like to convey our deepest sympathies to the families of several Village residents who recently passed away. Linda Attewell on August 19 and William Stahlnecker sometime during the weekend of August 29. May we have a moment of silence...thank you.

I, along with our department heads, took 24 of our senior citizens to Kelleys Island for the day on Monday, August 24. The weather was absolutely beautiful and I had Lily with me. It was an excellent day – everyone had a good time, and of course, the perch and walleye were outstanding as always.

Also during that week – the Cuyahoga Valley Chamber of Commerce hosted a meet and greet at their annual picnic at Klima Gardens on Thursday. I appreciate the support from Council who also attended the event that day. Our department heads were also in attendance, as well as the Villages of Brooklyn Heights and Valley View.

Our pool staff finished off the summer with a Hawaiian Luau Party on Saturday, August 29th. The event was a success and I understand they had a great turn-out. And the weather was perfect! Great job to our managers and staff for an accident free and fun time at the pool this summer!

We held our annual networking luncheon with the businesses in our community at Klima Gardens last Friday. It was well attended for being a holiday weekend. We had two speakers – one from the Better Business Bureau – and Rob Frost and Chris McNulty from the RPC. The businesses enjoyed themselves and appreciate that we keep them in the loop.

Don't forget -- we will be holding our annual flu shot event at the Village Hall on Friday, October 2. If you haven't done so, sign up with Lee Ann to receive your shot.

Very special birthday wishes to Michael Cimperman who turns 21 tomorrow!

Happy birthday to Councilman Todd Bloam who turned 47 today!

Birthday wishes to employees in September: (5) Mark Davis; (17) Debbie Reiger; (18) Kissa McDougle and Brad Unger; (24) Traci Ricco; and (29) Pat Emrisko.

Please continue to keep several of our residents in your thoughts and prayers: Ms. Theresa Bentlejewski, Mrs. Bernice Blue, Mrs. Ernestine Deliberato, Mr. Guy Mitchell, Mr. Frank Trusso Sr., and Mrs. Kitty Wey.

I hope to see everyone at our annual Corn Roast on Saturday, October 10. Since it was a huge success last year, we are trying to secure two hay wagons...just pray for good weather.

MS. BIRO:

The concession stand at Bacci Park was a big hit this year. It was nice to go down there for lunch, and had great conversation with the workers.

Ms. Biro asked Police Chief Sturgill if he could look into the street parking on E. 49th Street. It was a little crazy this holiday weekend, she wondered if the signs for parking end at the residential area, or extend through the Metroparks area. A lot of the people this weekend were parking on the street as well as the grass area. Chief Sturgill said the signs for parking are for the whole street. She feels that there should be signs all the way up the street, and let them park in the Metroparks parking lot. The Mayor stated that he will make the street no parking in nonresidential areas. Ms. Biro thinks that is a great idea. It will alleviate the problem for the Combs and Tritsarolis family getting out of their driveways.

Wished Todd a happy birthday!

MR. BLOAM:

Mr. Bloam and the Public Works Committee will be doing a walkthrough of the pool to make recommendations on things that need to be addressed for next year. We will be addressing the issues to Council at a future Workshop.

The Cuyahoga heights School Drumline will be on FOX news this week, and they will also be performing at the Corn Fest at approximately 7:20 pm.

Explained that in order to save time, please do not wish me a happy birthday.

MR. CONTIPELLI:

Sue McConnell from the BBB who attended the Business Luncheon wanted to thank the Mayor for inviting her. She made a lot of contacts with our local businesses, and is going to help them improve their business rating.

He asked Mr. Sciano if we have a date to start the curbs on the Courts. Mr. Sciano stated that it looks like the third week in September. Mr. Contipelli asked if there were going to be traffic problems during the project. Mr. Sciano stated that they will be doing one side at a time.

If Mr. Vitanza wants any help with the Cornhole Tournament at the Corn Roast, he as the reigning champion would be glad to help!

Wished Todd a happy birthday!

MS. DUSZYNSKI:

The Finance Committee approved a PO to Valley View Cement in the amount of \$6,280.00 for the catch basin on Bletch Court. Just to elaborate on the pool, I had a lot of compliments on the pool and how it was ran this year.

Wished Todd a happy birthday!

MS. HARRIS:

Wanted to let the Mayor know that she also had a compliment concerning the pool, and also the Service Department workers. A Valley View resident mentioned to her how every time she sees a Service Department employee, they are working.

Wished Todd a happy birthday!

MS. HENLEY:

Wished Todd a happy birthday!

SERVICE DIRECTOR SCOTT WALDEMARSON:

Wished Todd a happy birthday!

HEAD DISPATCHER CASH:

The school cameras are now up and running. The monitors are great, and we feel better about the safety of all of our children.

Wished Todd a happy birthday!

FIRE CHIEF SUHY:

Thanked Council for their support in applying and securing the SAFER Grant for the Fire Department.

Wished Todd a happy birthday!

POLICE CHIEF STURGILL:

We are working on curbing ATV traffic in areas where they are not allowed, such as Bacci Park.

Wished Todd a happy birthday!

LAW DIRECTOR JON GREENBERG:

Wished Todd a happy birthday!

CLERK UNGER:

We recently had a State Audit of the CIC financials for the years 2013-2014, and there were no instances of noncompliance and they did not identify any deficiencies in internal controls.

Wished Todd a happy birthday!

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Wished Todd a happy birthday!

ASSISTANT TO THE TOWN HALL, ANGEL MERIWETHER:

Wished Todd a happy birthday!

The Mayor wanted everyone to know that Angel did a great job working on the IT computer transition. This is not part of her everyday duties, or job description, and she did a great job.

ENGINEER TODD SCIANO:

Wished Todd a happy birthday!

ASSISTANT TO THE BUILDING COMMISSIONER KENNY LABELLA:

Wished Todd a happy birthday!

The Mayor apologized to Mr. LaBella for not acknowledging him at the Business Luncheon, and asked him to be in attendance at the next Workshop to give us a report on the residential and commercial inspections.

COMMENTS FROM THE AUDIENCE:

Retired Chief Cash wished Mr. Bloam a happy birthday!

WHEREFORE, there is no further business before this Council, Ms. Duszynski moved, seconded by Ms. Contipelli that the Council Meeting be adjourned at 7:55 p.m. All voting aye, none opposed: motion carried.