

**VILLAGE OF CUYAHOGA HEIGHTS  
CAUCUS  
MINUTES  
DECEMBER 10, 2014  
6:00 PM**

**COUNCIL CAUCUS**

**DECEMBER 10, 2014**

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Mr. Contipelli called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Jon Greenberg, Barbara Biro, Todd Bloam, Renato Contipelli, Marilyn Duszynski, Cheryl Harris and Lois Henley. Also in attendance were Building Commissioner Norm Casini, and Engineer Todd Sciano.

**MINUTES:**

November 12, 2014	Caucus
November 12, 2014	Council Meeting
November 19, 2014	Special Workshop

Ms. Harris agreed to make the motion to accept the minutes, Ms. Henley agreed to second.

**COMMUNICATIONS:**

None at this time.

**PERMITS:**

None at this time

**PURCHASES:**

None at this time.

**FINANCIAL REPORTS:**

Position of Cash Statement for November 2014  
R.I.T.A preliminary report for December 2014

Ms. Biro had questions concerning the FEMA Fund, the CDBG Fund, the Police & Fire Pension Fund, and the Building Standards Fee Fund. Mr. Unger stated that he would look into them and get back to her.

Ms. Duszynski agreed to make the motion to accept the reports, Mr. Bloam agreed to second.

**LEGISLATION:**

**RESOLUTION NO. 2014-108      SECOND READING**

A RESOLUTION ACCEPTING THE PROPOSAL OF EMOD CONSTRUCTION CO. FOR THE CONSTRUCTION OF AN ADDITION TO THE POOL BUILDING; AND DECLARING AN EMERGENCY

**RESOLUTION NO. 2014-109      SECOND READING**

A RESOLUTION ACCEPTING THE PROPOSAL OF O.P. AQUATICS FOR POOL MAINTENANCE EQUIPMENT

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Ms. Henley agreed to second.

<b>RESOLUTION NO. 2014-114</b>	Payment of Certain Claims:	\$899,654.28
	Payroll	
	General Bills	
	(#47273 - #47380)	

Ms. Duszynski agreed to make the motion, Ms. Harris agreed to second.

**ORDINANCE NO. 2014-115**

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING MARCH 31, 2015

Ms. Henley agreed to make the motion, Mr. Contipelli agreed to second.

**ORDINANCE NO. 2014-116**

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2014.

Ms. Duszynski agreed to make the motion, Mr. Bloam agreed to second.

**RESOLUTION NO. 2014-117**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A SERVICE AGREEMENT WITH AGGRESSIVE TERMITE AND PEST CONTROL CO. FOR EXTERMINATION SERVICES FOR 2015

Ms. Duszynski stated that there is no increase from last year.

Ms. Henley agreed to make the motion, Mr. Bloam agreed to second.

**RESOLUTION NO. 2014-118**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A TECHNICAL SERVICE SUPPORT AGREEMENT WITH PHYSIO-CONTROL, INC. FOR MAINTENANCE SERVICES FOR CERTAIN FIRE DEPARTMENT EQUIPMENT

Ms. Biro asked Mr. Greenberg a question concerning contracts, and how he comes to the conclusion of whether we need legislation or if we can pass it by motion. Mr. Greenberg stated that every case is different, and it just depends on the provisions and other obligations in the contract. He will research it and let the Mayor know so he can share the information with Council.

Ms. Biro also asked about the contract for Silverload, and why it didn't have to come before Council for a vote. Clerk Unger stated that the legislation Council passed last year for Silverload was for three years, therefore no vote is needed.

Mr. Contipelli agreed to make the motion, Ms. Duszynski agreed to second.

**ORDINANCE NO. 2014-119            FIRST READING**

AN ORDINANCE ENACTING A NEW TITLE SIX, "STORM WATER MANAGEMENT," OF PART TWELVE, "PLANNING AND ZONING CODE," OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS

Mr. Contipelli asked Mr. Sciano if we are waiting for the last minute on this legislation. Mr. Sciano explained that if we are going to start developing certain areas, this will give us the framework we need to be EPA compliant.

**RESOLUTION NO. 2014-120**

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF PROPERTY BY THE VILLAGE OF CUYAHOGA HEIGHTS COMMUNITY IMPROVEMENT CORPORATION, KNOWN AS P.P. NO. 522-25-018 AND LOCATED AT 4617 EAST 71<sup>ST</sup> STREET; AND DECLARING AN EMERGENCY

Mr. Bloam agreed to make the motion, Mr. Contipelli agreed to second.

## **OTHER BUSINESS:**

None at this time.

## **MAYOR AND COUNCIL REPORTS:**

We are starting to pull apart our budgets for next year, and there were a couple things we need to look at moving into 2015. The overtime budgets were out of whack due to catastrophic events, but everyone was very cognizant of where they were in their budgets, and made every attempt to rectify the problems. Mr. Unger stated that the departments, the Mayor and himself were always aware of the issues, and tried very hard to minimize the line items that went over the budget.

We still have a full time position open in the Service Department. We are reviewing applications, and looking to get more. We are also still looking to get help in the Building Department for Mr. Casini. It is a very difficult position to fill.

Tree lawn trees are being planted, and they are doing a very good job.

The income tax reform bill passed, and Clerk Unger said that RITA will let every community know within the next few weeks how it will impact everyone.

Ms. Duszynski asked the Mayor when he will put it in the newsletter about the health equipment that she will help supply to the residents. The Mayor stated that he will get it in the newsletter.

Caucus ended at 6:40 pm.

**VILLAGE OF CUYAHOGA HEIGHTS  
COUNCIL MEETING  
MINUTES  
DECEMBER 10, 2014  
7:00 PM**

**COUNCIL MEETING**

**DECEMBER 10, 2014**

Mayor Bacci had everyone stand to say the Pledge of Allegiance, and asked everyone to turn off their cell phones.

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Barbara Biro, Todd Bloam, Renato Contipelli, Marilyn Duszynski, Cheryl Harris, Lois Henley. Also present were Service Director Scott Waldemarson, Police Chief Brian Sturgill, Fire Chief Neal Cash, Law Director Jon Greenberg, Administrative Assistant Lee Ann Schoeffler, Assistant to the Town Hall Angel Meriwether, Building Commissioner Norm Casini, and Engineer Todd Sciano.

**ROLL CALL: Biro, Bloam, Contipelli, Duszynski, Harris, Henley**

**MINUTES:**

November 12, 2014	Caucus
November 12, 2014	Council Meeting
November 19, 2014	Special Workshop

Ms. Harris made the motion to accept the minutes as prepared and place them on file, seconded by Ms. Henley. Biro, Bloam, Contipelli, Duszynski, Harris, Henley in favor, none opposed, motion carried.

**COMMUNICATIONS:**

None at this time.

**PERMITS:**

None at this time

**PURCHASES:**

None at this time.

**FINANCIAL REPORTS:**

Position of Cash Statement for November  
R.I.T.A preliminary report for December 2014

Ms. Duszynski made the motion to accept the report as prepared, seconded by Mr. Bloam. All in favor, none opposed, motion carried.

**LEGISLATION:**

**RESOLUTION NO. 2014-108      SECOND READING**

A RESOLUTION ACCEPTING THE PROPOSAL OF EMOD CONSTRUCTION CO. FOR THE CONSTRUCTION OF AN ADDITION TO THE POOL BUILDING; AND DECLARING AN EMERGENCY

**RESOLUTION NO. 2014-109      SECOND READING**

A RESOLUTION ACCEPTING THE PROPOSAL OF O.P. AQUATICS FOR POOL MAINTENANCE EQUIPMENT

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Bloam made the motion, seconded by Ms. Henley. All in favor, none opposed, motion carried.

**RESOLUTION NO. 2014-114**      Payment of Certain Claims:      \$899,654.28  
Payroll  
General Bills  
(#47273 - #47380)

Ms. Duszynski moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

**ORDINANCE NO. 2014-115**

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING MARCH 31, 2015

Ms. Henley moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

**ORDINANCE NO. 2014-116**

AN ORDINANCE AMENDING THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CUYAHOGA HEIGHTS, STATE OF OHIO, DURING THE PERIOD ENDING DECEMBER 31, 2014.

Ms. Duszynski moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.



**RESOLUTION NO. 2014-117**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A SERVICE AGREEMENT WITH AGGRESSIVE TERMITE AND PEST CONTROL CO. FOR EXTERMINATION SERVICES FOR 2015

Ms. Henley moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

**RESOLUTION NO. 2014-118**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A TECHNICAL SERVICE SUPPORT AGREEMENT WITH PHYSIO-CONTROL, INC. FOR MAINTENANCE SERVICES FOR CERTAIN FIRE DEPARTMENT EQUIPMENT

Mr. Contipelli moved, seconded by Ms. Duszynski that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

**ORDINANCE NO. 2014-119      FIRST READING**

AN ORDINANCE ENACTING A NEW TITLE SIX, "STORM WATER MANAGEMENT," OF PART TWELVE, "PLANNING AND ZONING CODE," OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS

**RESOLUTION NO. 2014-120**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS  
FOR THE PURCHASE OF PROPERTY BY THE VILLAGE OF CUYAHOGA HEIGHTS  
COMMUNITY IMPROVEMENT CORPORATION,  
KNOWN AS P.P. NO. 522-25-018 AND LOCATED AT 4617 EAST 71<sup>st</sup> STREET;  
AND DECLARING AN EMERGENCY**

Mr. Bloam moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for suspension of the rules. Biro, Bloam, Contipelli, Duszynski, Harris, Henley voting aye for the adoption, motion carried.

**OTHER BUSINESS:**

None at this time.

**MAYOR AND COUNCIL REPORTS:**

**MAYOR BACCI:**

In the spirit of the holiday season, I will give Clerk Unger a hard document as a point of record for the minutes. He wanted to thank everyone who came out for the tree lighting ceremony. It was nice to see so many residents in attendance.

Silverload submitted a application for a \$101,000.00 FEMA Grant that would pay 95% of the cost of new defibrillators and automatic CPR machines for the Fire Department.

We recently swore in one of our newest part time Police Officers, Eric Sims. He was a 1981 CHHS graduate, and grew up in Valley View.

Santa will be making a stop in the Village on Sunday, December 21<sup>st</sup> beginning at 11:00 a.m. for our resident children. Also that evening don't forget to turn your lights on at 5:00 p.m. for our annual Christmas Lighting Contest.

Thanks to the Charter Steel employees who have generously reached out to our Village to help out a family this Christmas.

Congratulations to Service Director Waldemarson who will celebrate his 20<sup>th</sup> anniversary working for the Village on December 19<sup>th</sup>.

Please continue to keep several of our residents in your thoughts and prayers; Theresa Bentlejewski, Mrs. Bernice Blue, Mrs. Ernestine Deliberato, and Mr. Casey Geca.

December birthday wishes to employees: Brenda Poole December 14<sup>th</sup>, Vince Trusso December 12<sup>th</sup>, Wendy Heinzman December 14<sup>th</sup>, Diane Simmons December 15<sup>th</sup>, Lou Franko December 16<sup>th</sup>, Joe Vitanza December 20<sup>th</sup>, Howard Selig December 21<sup>st</sup>, and Frank Trusso December 30<sup>th</sup>.

The Mayor wished everyone a happy and blessed holiday. Merry Christmas and happy New Year to everyone.

**MR. CONTIPELLI:**

Merry Christmas and happy New Year to everyone.

**MS. DUSZYNSKI:**

Ms. Duszynski gave the Finance report. On December 3rd, the Finance Committee approved a PO to Zarney Creative in the amount of \$2,000.00 per month for 2015 for work on our website. for work on the islands on E. 71<sup>st</sup>. On December 5<sup>th</sup>, the Finance Committee approved a PO to Judco Truck Equipment in the amount of \$6,475.00 for a snowplow for the new Service Department truck.

Merry Christmas and happy New Year to everyone.

**MS. HARRIS:**

Merry Christmas and happy New Year to everyone.

**MS. HENLEY:**

Merry Christmas and happy New Year to everyone.

**MS. BIRO:**

Merry Christmas and happy New Year to everyone.

**MR. BLOAM:**

Merry Christmas and happy New Year to everyone.

**FIRE CHIEF CASH:**

Merry Christmas and happy New Year to everyone.

**SERVICE DIRECTOR SCOTT WALDEMARSON:**

Merry Christmas and happy New Year to everyone.

**CHIEF STURGILL:**

We are having a training session next Thursday at 2:30 p.m. and all are invited. We will be taking 4 kids to Shop With a Cop for Christmas. And out two cadets will be graduating this Friday, and they will be on the road after that.

Merry Christmas and happy New Year to everyone.

**LAW DIRECTOR JON GREENBERG:**

Merry Christmas and happy New Year to everyone.

**CLERK UNGER:**

Merry Christmas and happy New Year to everyone.

**ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:**

Merry Christmas and happy New Year to everyone.

**ASSISTANT TO THE TOWN HALL, ANGEL MERIWETHER:**

Merry Christmas and happy New Year to everyone.

**VILLAGE BUILDING COMMISIONER NORM CASINI:**

Merry Christmas and happy New Year to everyone.

**ENGINEER TODD SCIANO:**

Thanked Mr. Greenbergs office for getting the easement finished at Alcoa.

Merry Christmas and happy New Year to everyone.

**COMMENTS FROM THE AUDIENCE:**

No comments from the audience.

WHEREFORE, there is no further business before this Council, Mr. Contipelli moved, seconded by Ms. Henley that the Council Meeting be adjourned at 7:15 p.m. All voting aye, none opposed: motion carried.