

**VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL WORKSHOP
FEBRUARY 22, 2012**

ROLL CALL: BIRO, BLOAM, CONTIPELLI, FARAGONE, HARRIS

Mr. Contipelli motioned to excuse Ms. Duszynski, seconded by Mr. Bloam. All voting aye, none opposed. Motion carried.

ISSUE 10: Public Works Update

COMMENTS: Mr. Faragone noted that Public Works held a meeting on February 6th, 2012 and turned the floor over to the Village Engineer. Mr. Sciano updated Council regarding the Harvard Avenue rehabilitation project. The project ranked 11th. The first ten DOPWIC projects were awarded. The options provided to the Village include: (a) doing nothing and hope Governor Kasich would free up more money, (b) the Village would be the eligible for a 0% interest twenty year loan to cover the 50% of the project the state would have paid had the grant been awarded, (c) apply for small government funding similar to what was done on East 49th Street, (d) reevaluate the project and apply next year with a joint Newburgh Heights submission. Mayor Bacci updated Council on his communication with the County. He explained the County has no plans to assist until at least 2016. Mr. Sciano explained a TIF. Discussion of options, history, and the situation occurred including regional partnerships with the County, Newburgh Heights, and Cleveland.

Mr. Faragone asked that the Village entrance sign provided by the steel mill be installed in 2012. Mayor Bacci instructed Mr. Casini to develop the plan A-Z, all encompassing expense to share with Council.

Mr. Faragone explained that the heating system at the service garage is a disaster. Mr. Casini stated he would provide a report to Council about the system but the estimated expense for replacement is approximately \$350,000. Mr. Unger stated he has also had conversations with Mr. Waldemarson and Johnson Controls about this project.

Mr. Sciano updated Council on the East 49th Street erosion issue and communication with the EPA. Discussion occurred.

A discussion of the East 71st streetscape occurred. Mr. Faragone stated he is completely supportive. Mr. Bloam pointed out that the street is to be paved in 2013. Mayor Bacci stated that this is a three phase project and provided a conceptual outline.

Discussion of a fence behind the Fire Department. Mr. Faragone suggested an 8' PVC fence.

Mr. Faragone requested a Police Department canopy to protect the metal door. A discussion of smoking areas occurred. Mayor Bacci clarified that there is to be no smoking within 30' of a public building. A discussion of a canopy occurred.

A review and discussion of maintenance projects at Village Hall occurred.

Mr. Faragone led a discussion regarding the repairs and renovations of the historical building.

The Service Department driveway was discussed at an estimated expense of \$25,000.

A discussion of the Bacci Park ball field pavilions occurred. Mayor Bacci explained that the pavilions could be renovated by our Service Department if need be.

ACTION: Consensus is to take advantage of option (b) and accept the interest free loan for repair this year.

Mr. Casini will get an estimate on the installation of the Village entrance sign.

Mr. Sciano and Mayor Bacci will continue to work with the various entities to solve the erosion issue. The next update will occur in approximately one week.

Consensus is to proceed with drawings and estimates of East 71st streetscape.

Public Works will secure a quote to have a fence erected behind the Fire Department.

Mr. Casini will provide renderings and expense estimates of the Police Department door canopy.

Mr. Casini will secure estimates regarding repairing the historical building.

ISSUE 9: Amending the Exterior Maintenance Program to Include Retaining Walls

COMMENTS: Mr. Sciano explained he reviewed the damage to the property on East 71st relating to the slippage. He updated Council on the issue and the potential concerns. Mr. Sciano stated that the Village would need to get a geo technical review. Mr. Casini added detail. Mr. Contipelli requested adding retaining walls as part of the maintenance grant program.

ACTION: Consensus is that this is acceptable.

ISSUE 1: Dog Park Update

COMMENTS: Mr. Riehl provided information regarding dog parks. He stated that municipalities have immunities so there is no liability. Additionally he shared recommendations of various organizations. Discussion occurred.

ACTION: Mr. Riehl stated that it should not be near homes, and the site on Willowbrook is not a suitable location because it is too close to the houses, and not ADA compliant.

ISSUE 2: Security Cameras for Bacci Park

COMMENTS: Mr. Contipelli asked about the possibility of revisiting security cameras at Bacci Park. Discussion occurred.

ACTION: Consensus is to secure quotes. Mr. Contipelli will secure information.

ISSUE 3: Raising the Bid Limit to \$50,000.00

COMMENTS: Discussion occurred regarding complying with the ORC bid limit. Ms. Biro suggested discussing Issue 8 simultaneously. She explained the Clerk is the purchasing agent and the spending authority thresholds. Ms. Biro stated the decision was to increase the limit which would reduce the expense for the cost of bidding. A discussion of motion vs. legislation occurred for approvals of \$10,000 to \$50,000. Mr. Unger stated there has been no issue with doing it as a motion. Discussion occurred. Mr. Riehl clarifies that a motion is legal but either is acceptable, it is a preference of each community. Mr. Unger stated he prefers approval by motion. Ms. Harris stated she would like the language of the ordinance for approvals up to \$3,000 to read, "For the entire project." Discussion occurred about Ms. Harris' concern. A general discussion of projects, spending, and operations occurred. Mayor Bacci suggested increasing the spending authority of each tier. Conversation occurred regarding the change in spending authority. Mr. Riehl stated that the monthly payroll ordinance acts as the approval as a backup and an email or phone call was acceptable for approval. A review of the spending ordinance occurred.

ACTION: Consensus is to change to the ordinance to raise the bid requirement to \$50,000 from \$25,000. Mr. Riehl will make changes requested by Council and prepare for the next meeting.

ISSUE 4: Resuming the Distribution of Minutes to Residents

COMMENTS: Ms. Biro suggested resuming the distribution of minutes to the residents. Mr. Faragone agreed and Ms. Harris did as well. Discussion occurred.

ACTION: Consensus is that minutes will be mailed to residents that request them.

ISSUE 5: Proposed Employee Cell Phone Legislation

COMMENTS: Ms. Biro requested that legislation be created for cell phone use similar to the legislation created for vehicle use as well as a policy for the use to make reimbursement or use uniform.

ACTION: The Mayor and Mr. Greenberg will create legislation.

ISSUE 6: Distribution of Ethics Policy and Council Decision

COMMENTS: The Mayor will distribute the opinion of Mr. Greenberg and that Council will sign off on the policy before it goes out. Ms. Biro requested it be included in all new hiring packets.

ACTION: Mayor Bacci agreed.

ISSUE 7: Proposed Garbage Can Legislation and Dumpster Fee Discussion

COMMENTS: Ms. Biro requested legislation is created to cover the expense of a second can and replacement cans for residents at a rate of \$48.00 per can. Discussion occurred.

ACTION: Walter & Haverfield will draft legislation.

ISSUE 8: Discussion of Purchasing Authority and Increasing Bid Limit

COMMENTS: See Issue 3.

ISSUE 11: Clerk's Update

COMMENTS: Income taxes are fluctuating and we will continue to monitor.

ISSUE 12: Mayor's Update

COMMENTS: An update from Mr. Greenberg will be coming regarding the police entrance exam testing procedure. A discussion of the exam, candidates, part-time transfers, credits, etc. occurred.

Mayor Bacci updated Council on the Nicky Blvd. project.

The Electric Welder project is proceeding with the Phase II of the project. The ownership is getting offers for the building.

A discussion of the capital projects proposals occurred.

The Tri-Mark SS Kemp effort is on hold and the Mayor provided an update.

There will be a monthly newsletter going forward.

A charter review committee needs to be established. Mr. Bloam explained more to Council and that each Councilmember gets to nominate one resident. Mayor Bacci stated he would like the nomination in writing or by email.

The Village will be attempting to get a new directory put out that will include a bio for elected officials.

Public Works will get quotes on the pool boilers.

The Mayor needs a purchase order of \$6,447.37 for the E.49th Street undermining with the lateral under the road to repair the issue.

ISSUE 13: Executive Session (Nancy McAleer Moral Claim)

Mr. Contipelli motioned to enter executive session for pending litigation and advice from the law director. Seconded by Mr. Faragone. All voting aye, none opposed. Motion carried.

Executive Session

Mr. Bloam motioned to resume regular session. Seconded by Ms. Harris. All voting aye, none opposed. Motion carried.

WHEREFORE, there being no further business before this Council, Mr. Contipelli moved, seconded by Mr. Bloam that the Work Session Meeting be adjourned. All voting aye, none opposed; motion carried.