

# *From the Village Hall*

## Bus Trips

Our Village bus operates one to two times per week for our Village residents, free of charge; schedules are distributed with the Village newsletter. Reservations are required and obtained by calling the Village Hall at (216) 641-7020 before 8:30 a.m. on the morning of the trip. For a Saturday trip, please call the Village Hall before 3:30 p.m. on Friday. All trips leave approximately at 9:00 a.m. unless otherwise noted. In addition, pick-ups and drop offs are made at the resident's home. Please note that there is a \$5.00 non-resident fee.

## New Residents

If you recently moved into our Village, we need your help! Please contact the Village Hall during normal business hours with your name, address and phone number so we can update our records. You may also email the information to Lee Ann at [l.schoeffler@cuyahogaheights.com](mailto:l.schoeffler@cuyahogaheights.com).

## West Side Market

The bus will pick up residents at their home beginning at 7:00 a.m., and shoppers will have a couple of hours to enjoy all the market has to offer. The bus will depart the market at 9:45 a.m. to bring you back to your residence. Residents must register by calling the Village Hall no later than 3:30 p.m. on Friday, the day before the trip. Please also note that children 15 years of age and younger must be accompanied by an adult.

# *From the Building Department*

## New Guidelines for George M. Suhy Grant

1. In order to qualify for the George M. Suhy Grant Program please view Chapter 1495 (George M. Suhy Grant Program) in our codified ordinances. You will be able to determine if your interior or exterior improvement qualifies for the grant program.
2. If your improvement qualifies for the grant program, you will need to fill out Part One of the George M. Suhy Grant Program prior to work being done and submit to the building department. Once the building department reviews your application (Part One) they will contact you to set up a pre-inspection of your interior or exterior improvement.
3. Once the building department performs the pre-inspection of your project, they will determine your permit fee. If the home owner is using a contractor, they must be registered with the Village of Cuyahoga Heights. Both of the above steps must be completed prior to work being started then a permit will be issued, at this time the building department will inform you what inspections will be needed.
4. When your improvement is complete, you will be required to come into the building department and receive Part Two of the George M. Suhy Grant Program. Part Two must be completed with all forms attached (contractor invoice and proof of ownership). Once the building department receives Part Two, they will set up a final inspection of your interior or exterior improvement. When final inspection is performed, all paperwork will be submitted to the finance department for approval disbursement of grant funds.
5. If the following guidelines are not met, your application for the George M. Suhy Grant Program may be declined. If you have any questions, please contact the Building Department.