



Revised: 1/14/2019

George M. Suhy Grant Program – **PART 1**

Chapter 1495 of the Village of Cuyahoga Heights Building Code

Instructions:

Complete prior to starting work. Provide detailed information for the sections below.

If additional space is needed, attach separate sheets.

Turn in at Village Hall or e-mail to: k.labella@cuyahogaheights.com

Section A:

Name of Property Owner: _____

Address of Property: _____

Permanent Parcel Number: _____

Mailing Address of Owner If Different Than Property Address:

Telephone No.: _____ Contact Person, if not owner: _____

Section B:

Proof of Ownership

In order to qualify for a grant, the property owner must attach proof of ownership, which may include a copy of a tax bill, mortgage receipt, or copy of the deed.

Proof of Ownership: _____

(Description of Proof of Ownership Attached)

Section C:

Description of Repairs

To qualify for a matching grant for major structural repairs, the repair must not be decorative, or recreational in character. Qualifying repairs or improvements are drive and walk replacement, roof replacement and repair to include rafters and sheeting, siding replacement and repair, brick work replacements and repair, exterior painting, chimney replacement and repair, windows and exterior doors including garage; exterior stairs and landing porches, repair on replacement of exterior soffits, or other approved upgrades.

Description of Repairs:

(Please complete backside of form)

Section D:**Contractor Information**Repairs being made by: ☐ Owner ☐ Contractor

If Contractor: Name _____

Address _____

Phone # _____ Contact Person _____

Section E:**Repair Schedule and Costs**

Repair Start Date: _____ Estimated Completion Date: _____

Estimated Cost: Materials \$ _____ Labor: \$ _____

*If the property owner provides the labor for the project, the reimbursement will be for materials only.**The amount of the matching grant **after all invoices are paid in full**, shall not be less than two hundred fifty dollars (\$250.00), for a project with a total cost of at least five hundred dollars (\$500.00), nor more than one thousand dollars (\$1,000.00), for a project with a total cost of at least two thousand dollars (\$2,000.00).**The grant is only applicable to one major structural repair (**See Section C**) per property per year and not more than two major structural repairs (**See Section C**) to a property in any five-year period, regardless of who holds title to the property.*

Signature of Applicant: _____ Date: _____

For Official Use Only

Date Application Received: _____

Received By: _____

Date of Pre-Inspection: _____

Conducted By: _____

Finance Dept. Approval Date: _____

Notes: _____
