

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
SEPTEMBER 11, 2018
6:00 PM**

COUNCIL CAUCUS

SEPTEMBER 11, 2018

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris and Matt Schoeffler.

Also in attendance were Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella.

Ms. Harris introduced Mr. Jason Deal, the pool manager for this year to give a report. Mr. Deal thanked the Mayor and Council for the opportunity to manage the pool this year. It was a very successful year, there were no injuries, serious mishaps, or anything along those lines. We did make a lot of progress in some areas that I would like to go over with Council.

Besides a couple of scrapes and bee stings, it was a very safe year for both the patrons and the employees. We have a very experienced staff that drilled and trained as much as we could have, and it paid off, there were no injuries.

We did not have any major facility issues. There were a couple of minor things that needed to be fixed by the Service Department, but overall we were issue free.

Being a high school teacher, I put a lot of expectations on the employees. I tried to keep all the kids on task, and off their phones. With Mr. Unger's help, I was able to get out a temporary policy and procedures in place, and next year with Ms. Meriwether's help, I am going to be working on a policy handbook for future employees.

Looking forward, some of the improvements we are looking forward to addressing next year are new fans in the office, a stand up freezer for ice cream, better Wi-Fi, and starting a Water Aerobics Class for the residents. The Mayor said that everything and more that Mr. Deal is looking at can be accomplished in 2019.

Everyone thanked Mr. Deal for doing a great job at the pool this year.

COMMUNICATIONS:

To Council from Cuyahoga Heights Class of 2019:

A letter thanking them for allowing them to work the concession stand at the Centennial celebration as a class fundraiser.

PURCHASES:

None at this time.

MINUTES:

August 8, 2018	Caucus
August 8, 2018	Council Meeting

Mr. Contipelli agreed to make the motion to accept the minutes, Mr. Bloam agreed to second.

FINANCIAL REPORTS:

Cash Position Statement August 2018
R.I.T.A Preliminary report September 2018

Mr. Contipelli agreed to make the motion to accept the Financial Reports, Mr. Schoeffler agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-76

Payment of Certain Claims:	\$1,149,610.57
Payroll	
General Bills	
Transfers	

Ms. Biro agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2018-77

Payment of Certain Claims: \$1,954,481.68
Payroll
General Bills
Transfers

Ms. Harris agreed to make the motion, Mr. Contipelli agreed to second.

RESOLUTION NO. 2018-78

A RESOLUTION AUTHORIZING THE AXA EQUITABLE LIFE INSURANCE COMPANY
PLAN TO OFFER CERTAIN DEFERRED
COMPENSATION SERVICES TO VILLAGE EMPLOYEES

Mr. Schoeffler asked the Mayor who many suppliers do we have at this time, and is this new plan to help the employees diversify their savings.

Mayor Bacci said that we currently have three, but one of them is seldom used. This will give the employees another option to invest.

Mr. Schoeffler agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-79

A RESOLUTION AUTHORIZING THE TRANSFER OF MONIES FROM THE GENERAL
FUND TO THE SEWER USER CHARGE FUND

Mr. Contipelli asked the health of the Fund at this time. Ms. Meriwether said the Fund now has a negative balance, that is why we need to transfer the money. Mr. Contipelli asked how we pay the bills from this fund for the residents.

Ms. Meriwether explained that out of this fund we pay all of the resident's sewer bills and runoff charge from NEORDS. It comes to approximately \$250,000.00 a year. Mr. Sciano said that we are the only community that pays sewer fees, and only Valley View and Cuyahoga Heights pays storm water runoff fees for the residential homes. Ms. Biro stated that some of the money from the runoff charges goes back to the community in the form of grants. Mr. Sciano said that is correct.

Mayor Bacci stated the \$250,000.00 that the Village pays goes to 219 residential dwellings that would have had to pay for sewers themselves. This is a great benefit to our homeowners. Mr. Contipelli said that sometimes we take these benefits for granted, and we need to remind everyone how great it is to live in the Village. Mayor Bacci said it always nice to gently remind everyone of the benefits of living in our Village.

Mr. Contipelli discussed using rain barrels to lessen the cost of the storm water fees. He is meeting with a conservation group in the next couple of weeks, and will give a report to Council at the Workshop.

Ms. Biro agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2018-80

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AMENDED CONTRACT FOR THE PURCHASE OF PROPERTY LOCATED AT 4585 EAST 71ST STREET

Mr. Schoeffler said that we started this process to buy this house over a year ago. Mayor Bacci said it might be over a year, but Mr. Mason and Mr. Chojnacki are meeting the judge in the near future and hope to have a deal in the next few weeks.

Mr. Centa agreed to make the motion, Mr. Bloam agreed to second.

OTHER BUSINESS:

Mayor Bacci said that we are going to have to give a test in the Police Department as it relates to Patrolman Jamie Lucas Junior. Jamie has taken a job in Bainbridge, and he will be leaving our department. Mayor Bacci will be working with Chief Sturgill on the test, and we wish Jamie Lucas success in his new position. He has been with our department for four years, and he will be missed.

Caucus ended at 6:35 pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
SEPTEMBER 11, 2018
7:00 PM**

COUNCIL MEETING

SEPTEMBER 11, 2018

Mayor Bacci asked for a moment of silence for the passing of Dawn Vokac at the young age of 49. Our thoughts and prayers go out to her family.

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, and Cheryl Harris, Matt Schoeffler.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, CFO Angel Meriwether, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken LaBella, Administrative Assistant Lee Ann Schoeffler, Administrative Accounting Assistant Amanda Domzalski, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

ROLL CALL: Biro, Bloam, Centa, Contipelli, Harris, Schoeffler

COMMUNICATIONS:

To Council from Cuyahoga Heights Class of 2019:

A letter thanking them for allowing them to work the concession stand at the Centennial celebration as a class fundraiser.

PURCHASES:

None at this time.

MINUTES:

August 8, 2018

Caucus

August 8, 2018

Council Meeting

Mr. Contipelli made the motion to accept the Minutes as prepared and place them on file, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

Cash Position Statement August 2018
R.I.T.A Preliminary report September 2018

Mr. Contipelli made the motion to accept the reports, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam made the motion, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2018-76

Payment of Certain Claims: \$1,149,610.57
Payroll
General Bills
Transfers

Ms. Biro moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-77

Payment of Certain Claims: \$1,954,481.68
Payroll
General Bills
Transfers

Ms. Harris moved, seconded by Mr. Contipelli that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-78

A RESOLUTION AUTHORIZING THE AXA EQUITABLE LIFE INSURANCE COMPANY
PLAN TO OFFER CERTAIN DEFERRED
COMPENSATION SERVICES TO VILLAGE EMPLOYEES

Mr. Schoeffler moved, seconded by Mr. Centa that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-79

A RESOLUTION AUTHORIZING THE TRANSFER OF MONIES FROM THE GENERAL
FUND TO THE SEWER USER CHARGE FUND

Ms. Biro moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

RESOLUTION NO. 2018-80

A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AMENDED
CONTRACT FOR THE PURCHASE OF PROPERTY LOCATED AT 4585 EAST 71ST
STREET

Mr. Centa moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

None at this time.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

I wanted to take a moment and convey our deepest sympathies to several families. First and foremost to the Vokac family, Dawn Vokac had recently been in hospice – she passed away on September 7 at the age of 49. The family will be having a memorial service and luncheon on Saturday, October 13 in the Village Hall Auditorium.

Mr. Bill Giordano, he was the President and owner of Advance Door located on Willow Parkway passed away last month at 85 years old. And another dear friend of our business community passed away suddenly on August 5; Tom Dougherty who was the owner of Dougherty Development Corporation located at 4564 East 71st Street; he was 75 years old. Please keep their families in your thoughts and prayers.

I wanted to take a moment and talk about the Centennial and thank those who helped (that are not employees.)

Cheryl Harris & Rick Centa – Centennial Chairs

Lois Henley

Kathy Unger

Laura Bacci

Todd Bloam – volunteered at Bacci Park all day Saturday

Renato Contipelli – Corn Hole & Bocce Ball Tournaments

Historical Committee – Sandy Waldemarson, Laura Hine, Barb Bartczak,

Kathy Grattino, and Mark Chase. Mark also worked with the CHS Alumni Association.

Erin Zink

Wendy Santiago

Thanks to everyone for doing a great job!

Our trip to Kelleys Island several weeks ago was fun but HOT and HUMID! We had several new senior residents join us on the trip. It was yet again a great time!

In two weeks we will be holding our annual senior citizens flu shot and breakfast at the Village Hall on Friday, September 28. This is yet another event we look forward to spending time with our seniors

Our office staff put together a trip to see the Cleveland Indians for next Thursday and our residents took advantage of it -- the trip sold out quickly! We're happy that our residents take advantage of these fantastic trips.

Special milestone birthday wishes to Village resident and councilman Todd Bloam who turned the big "50" this past Sunday. Congratulations!

September birthday wishes to employees: (4) Sean Coubrough; (5) Mark Davis; (11) Dean DePiero; (17) Debbie Reiger, (18) Brad Unger; (21) Justin Gvora, and (24) Traci Ricco.

Please continue to keep several of our residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Barbara Combs, Mr. Dick Chapman, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, and Mrs. Dorothy Sonoda.

MS. BIRO:

We had a Finance Committee meeting this afternoon, and Ms. Meriwether informed us that she is currently working on the 2019 budget. Hopefully two weeks before the November meeting, our committee will receive a draft of the budget for us to review, and then present it to Council as a whole. She is looking to pass it at the November meeting. It will look a little different than past budgets, but it will be more comprehensive, and entail a lot more detail, and a better understanding of what is happening on the financial side.

MR. BLOAM:

The Public Works Committee will meet next month on October 10th at 5:00pm. He requested that Mr. Sciano, Ms. Meriwether and Mr. Sammons attend the meeting. What we are going to do is recap the projects from this year and look at projects for next year.

Mayor Bacci asked Mr. Bloam to also look back at the projects that were left behind from the list for 2018 just for accounting purposes. He also asked Mr. Sciano to talk to Public Works about where we are at with this Bacci Park Trail to the Village Hall and how it impacts any future growth at the pool or any projects on the east end of the pool because of the concerns of the hillside. Everyone is always looking for us to do some modern things at the pool, but we had to push it back because of construction and stabilization concerns. We need to let the residents know that we did not forget about these projects, and that we are constantly addressing all the issues that might prohibit or limit us from doing them.

MR. CENTA:

The Centennial celebration was wonderful, it was a big family event and everyone had a great time. The parade tied all of the communities together.

On behalf of all the Seniors, he wanted to thank Mayor Bacci for putting together and paying for the outing to Kelly's Island.

MR. CONTIPELLI:

Mr. Contipelli asked Mr. Sciano where we are with the sidewalk extension at the lower end of E. 49th Street to the park, and are there any problems with this project. Mr. Sciano explained that the trail is the sidewalk on E. 49th Street leading to the bridge in the park, and there are some questions remaining that might impact this project. Mayor Bacci said that Mr. Chojnacki and Mr. Sciano are currently working out solutions to help move the project forward.

Mr. Contipelli called an EDC meeting for October 10th at 4:30 pm.

As the only Councilman involved with both the 75th Village Anniversary and the 100th Anniversary, I can tell you that both were fantastic events, and he continues to hear good things about the 100th. It was good for the community, and brought us all a little closer together.

MS. HARRIS:

Ms. Harris read a letter directed to all the participants of the Centennial celebration, and signed by all of Council thanking them for all of their hard work.

“On behalf of the Council, we would like to express our appreciation to the Centennial committees, individuals, departments, companies and organizations who worked to make a success of our Centennial held on Friday, August 10th and Saturday, August 11th, 2018 at Klima Gardens and Bacci Park. This “event of a lifetime” will be remembered as extraordinary and historic. Thank you all again for your time, energy, ideas and hard work!”

MR. SCHOEFFLER:

Mr. Schoeffler would like us to look at joining a consortium with other communities to see if we can get a better deal on health care for our employees. He asked Ms. Harris to bring it to the Health Care Committee when it is time to renew our contract with Medical Mutual.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

The Centennial was wonderful. In my life I haven't seen such great fireworks. Mr. Contipelli said they lasted 24 minutes.

FIRE CHIEF SUHY:

We received our FEMA grant for new SCBA units at \$110,000.00. We also received a Bureau of Workman's Comp grant for \$15,000.00 for our exhaust system. That's a total of \$125,000.00 in grant for the last three months. That's a big deal.

POLICE CHIEF STRURGILL:

Nothing at this time.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

CFO ANGEL MERIWETHER:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

BUILDING COMMISSIONER NORM CASINI:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

No comments from the audience.

WHEREFORE, there is no further business before this Council, Mr. Contipelli moved, seconded by Mr. Schoeffler that the Council Meeting be adjourned at 7:40 p.m. All voting aye, none opposed: motion carried.