

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
MARCH 14, 2018
6:00 PM**

COUNCIL CAUCUS

MARCH 14, 2018

Ms. Harris called the meeting to order. Clerk Unger called the roll.

Those present were, Mayor Bacci, Law Director Bill Mason, Clerk Unger, Barbara Biro, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris, and Matt Schoeffler.

Also in attendance were Assistant Law Director Ben Chojnacki, Administrative Accounting Assistant Amanda Domzalski, Assistant Building Commissioner Ken Labella, and Village Engineer Todd Sciano.

COMMUNICATIONS:

From the Mayor:

A letter to the residents on E.49th Street informing them of the progress with the Nicky Boulevard Project.

From Council President Harris:

A letter to resident Matthew Hartman thanking him for putting on a 3-D printer demonstration, and donating a 3-D printer made gun to the Police Department. Matthew made it without a firing pin to be used as a tool for our police officers to show what this technology can do, and what this printer made weapon looks like for reference.

To Mayor Bacci from Fireman Pete Panizzutti:

Mr. Panizzutti informed the Mayor that he will be retiring at the end of May, and his last day will be Memorial Day, May 28, 2018. He stated that he has had a wonderful career, and has been truly blessed. He wanted to thank everyone and express his gratitude to the Village for giving him this opportunity. Now it is time to move into the next phase of his life, and pass the torch to the next generation.

Mr. Bloam agreed to make the motion, seconded by Mr. Schoeffler.

PERMITS:

None at this time

PURCHASES:

The Finance Committee approved the following purchases.

- 1) Rental of a garbage truck from Premier Truck Rental not to exceed \$13,300.00. This is for two months rental while our garbage truck is being refurbished.

MINUTES:

February 14, 2018	Caucus
February 14, 2018	Council Meeting
February 28, 2018	Workshop

Mr. Contipelli agreed to make the motion to accept the minutes, Mr. Centa agreed to second.

FINANCIAL REPORTS:

Cash Position Statement February 2018
R.I.T.A Preliminary report March 2018

Ms. Harris agreed to make the motion to accept the reports, Mr. Bloam agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Biro agreed to make the motion, Mr. Bloam agreed to second.

RESOLUTION NO. 2018-28

Payment of Certain Claims: \$1,056,561.44
Payroll
General Bills
(#52966 - #53077)

Ms. Biro agreed to make the motion, Mr. Schoeffler agreed to second.

ORDINANCE NO. 2018-29

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

Mr. Contipelli agreed to make the motion, Mr. Centa agreed to second.

ORDINANCE NO. 2018-30

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT WITH THE SECURITY HUT, INC. FOR SECURITY SERVICES

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

ORDINANCE NO. 2018-31

AN ORDINANCE CREATING SECTION 1076.08 OF CODIFIED ORDINANCES REGARDING THE USE THE EAST 49TH STREET PARKING LOT

Mr. Centa agreed to make the motion, Mr. Bloam agreed to second.

ORDINANCE NO. 2018-32

AN ORDINANCE AMENDING SECTIONS 254.13, 254.14, 254.15, 254.151, 254.19, 256.03, 256.07, AND 256.08 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS

Ms. Biro agreed to make the motion, Mr. Contipelli agreed to second.

ORDINANCE NO. 2018-33 AS AMENDED

AN ORDINANCE AMENDING SECTIONS 432.40 AND 648.13 OF THE CODIFIED ORDINANCES TO PROHIBIT LOUD MUSIC EMANATING FROM VEHICLES

Mr. Contipelli asked that the Ordinance be amended in section 648.13 paragraph A. He would like the term boombox to be changed to read amplified music, or sound devices. Mr. Chojnacki said he will make the changes.

Mr. Schoeffler agreed to make the motion, Mr. Centa agreed to second.

RESOLUTION NO. 2018-34

A RESOLUTION DECLARING THE VILLAGE'S EMERGENCY RESCUE SQUAD VEHICLE TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL

The Mayor said they have seen old squads go for 6-12 thousand dollars, and we got a request from Sheriff Pinkerton that they were looking for a mobile command vehicle at the County, and we feel it will be good to help them out to give it to them as a donation.

Mr. Bloam agreed to make the motion, Ms. Harris agreed to second.

OTHER BUSINESS:

Ms. Meriwether has been excused from this meeting to be with her daughter in Dayton for a college visit that could only take place at this time.

The police lieutenants test is taking place. The applicants took their written tests last week. They went before a five person panel made up of members of the school to go over formal panel interviews, the candidates that come out of that process will be formally interviewed by myself and the Police Chief or his designee.

Mr. Bloam made the motion to go into Executive Session for pending litigation and property acquisition, seconded by Mr. Contipelli. All in favor, none opposed. Motion carried.

Mr. Contipelli made the motion to come out of Executive Session and back into the Caucus, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

Caucus ended at 6:50pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
MARCH 14, 2018
7:00 PM**

COUNCIL MEETING

MARCH 14, 2018

Mayor Bacci called the meeting to order. Clerk Unger called the roll.

Those present were, Council members Barb Biro, Todd Bloam, Rick Centa, Renato Contipelli, Cheryl Harris, and Matt Schoeffler.

Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Engineer Todd Sciano, Assistant Building Commissioner Ken LaBella, Administrative Assistant Lee Ann Schoeffler, Administrative Accounting Assistants Amanda Domzalski and Christina Pace, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Fire Chief Mike Suhy.

ROLL CALL: Biro, Bloam, Centa, Contipelli, Harris, Schoeffler

COMMUNICATIONS:

From the Mayor:

A letter to the residents on E.49th Street informing them of the progress with the Nicky Boulevard Project.

From Council President Harris:

A letter to resident Matthew Hartman thanking him for putting on a 3-D printer demonstration, and donating a 3-D printer made gun to the Police Department. Matthew made it without a firing pin to be used as a tool for our police officers to show what this technology can do, and what this printer made weapon looks like for reference.

To Mayor Bacci from Fireman Pete Panizzutti:

Mr. Panizzutti informed the Mayor that he will be retiring at the end of May, and his last day will be Memorial Day, May 28, 2018. He stated that he has had a wonderful career, and has been truly blessed. He wanted to thank everyone and express his gratitude to the Village for giving

him this opportunity. Now it is time to move into the next phase of his life, and pass the torch to the next generation.

Mr. Bloam made the motion to accept the Communications and place them on file, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

PERMITS:

None at this time

PURCHASES:

The Finance Committee approved the following purchases.

- 1) Rental of a garbage truck from Premier Truck Rental not to exceed \$13,300.00. This is for two months rental while our garbage truck is being refurbished.

MINUTES:

February 14, 2018	Caucus
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Mr. Contipelli made the motion to accept the Minutes and put them on file, seconded by Mr. Centa. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

Cash Position Statement February 2018
R.I.T.A Preliminary report March 2018

Ms. Harris made the motion to accept the reports as prepared, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Biro made the motion, seconded by Mr. Bloam. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2018-28

Payment of Certain Claims: \$1,056,561.44
Payroll
General Bills
(#52966 - #53077)

Ms. Biro moved, seconded by Mr. Schoeffler that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-29

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

Mr. Contipelli moved, seconded by Mr. Centa that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-30

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT WITH THE SECURITY HUT, INC. FOR SECURITY SERVICES

Mr. Bloam moved, seconded by Mr. Harris that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-31

AN ORDINANCE CREATING SECTION 1076.08 OF CODIFIED ORDINANCES
REGARDING THE USE THE EAST 49TH STREET PARKING LOT

Mr. Centa moved, seconded by Mr. Bloam that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-32

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256.07, AND 256.08 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF
CUYAHOGA HEIGHTS

Ms. Biro moved, seconded by Mr. Contipelli that the rules be suspended and the Ordinance be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

ORDINANCE NO. 2018-33 AS AMENDED

AN ORDINANCE AMENDING SECTIONS 432.40 AND 648.13 OF THE CODIFIED
ORDINANCES TO PROHIBIT LOUD MUSIC EMANATING FROM VEHICLES

Mr. Schoeffler moved, seconded by Mr. Centa that the rules be suspended and the Ordinance be placed on third and final reading as amended. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption. Motion carried.

RESOLUTION NO. 2018-34

A RESOLUTION DECLARING THE VILLAGE’S EMERGENCY RESCUE SQUAD VEHICLE TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL

For the Minutes, Ms. Biro asked Mayor Bacci to explain where the vehicle will be donated. Mayor Bacci said that the squad is going to be donated to the Cuyahoga County Sheriff’s Department to be used as a mobile command vehicle.

Mr. Bloam moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for suspension of the rules. Biro, Bloam, Centa, Contipelli, Harris, Schoeffler voting aye for the adoption, motion carried.

OTHER BUSINESS:

None at this time.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Our condolences to Alice Tyna and her family. Her husband, Terry passed away on March 8; he was only 66 years old. (Alice’s siblings – live here in town -- Shireen Mitchell; Tom Borowy.) Please keep the family in your thoughts and prayers.

As you heard earlier during the readings of “communications” we are now moving forward with a portion of Phase I of the Nicky Boulevard Landfill undertaking which includes clearing, erosion control and development of a site access road.

Our Village was recently awarded \$50,000 through the Cuyahoga County Supplemental Grant Program. The grant will be used to construct a connection between the sidewalk in front of Nook Industries to the Ohio and Erie Canal Towpath Trail.

Very special birthday wishes to Mrs. Bernice Suhy who will turn 93 years old on March 28th. God Bless her.

Milestone birthday wishes to our CFO Angel Meriwether who turned “40” this past Monday.

March birthday wishes to employees: (1) Christina Londrico; (8) Police Chief Brian Sturgill; (11) Joe Wallace; (15) Jeremy Grabowski; (18) Jeff Baciak; (24) Cathy Zmija; (25) Dispatch Supervisor Barb Cash; (26) James Berdysz; and (29) Jeff Heintz.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, Mr. Robert Ranch, and Mrs. Dorothy Sonoda. And welcome back home to Mr. Frank Schoeffler!

Wishing everyone a safe and happy St. Patty's Day Saturday.

Hope to see you all at the Easter egg hunt on Saturday, March 31 at 1:00 p.m.

In closing, I would like to wish everyone a very joyous and blessed Easter.

MS. BIRO

Ms. Biro called a Finance Committee Meeting for April 11th at 5:30 pm, before the next Council Meeting, to get together with Ms. Meriwether to ask any questions related to the financial statements that she is distributing to Council, and to discuss scheduling the next Codified Ordinance Meeting.

MR. BLOAM:

Nothing at this time.

MR. CENTA:

This Friday and Saturday, the students in the High School will be putting on the play "Emma". They have worked really hard, so please go see it this weekend.

The BEST Committee at the school reported that they got 27 new tuition students for grades K-5, and they have 29 new resident children Pre K – 5. This is 56 new children coming in to our school which is very good news. Also, the committee passed out a spreadsheet with a breakout of all three communities housing stock and demographics concerning education and employment of each community's residents. He passed it around to Council for viewing, and has copies for anyone that would like one.

Happy Saint Patrick's Day, and be safe.

MR. CONTIPELLI:

Mr. Contipelli said that we received a \$50,000.00 grant from Cuyahoga County for a sidewalk between Nook Corporation and the Canal Towpath. He asked Mr. Sciano if we have been in contract with Nook, and if we have signed any contract relating to the project. Mr. Sciano said that we have been in contact with Nook, and between the both of us, we are going to find the best path available before moving forward. The sidewalk is less than a quarter of a mile, and should be finished by September.

Silverlode is working on other grants, and we have submitted many applications. As soon as we get any information on any of the grants, Mr. Contipelli will inform Council. Mr. Contipelli called a meeting of the EDC for Wednesday March 28, at 5:00pm.

Mr. Contipelli stated that now that we are taking the language of the Clerk out of the Codified Ordinances, and replacing it with CFO, he would like to know if we will need to come up with the Clerks job description and responsibilities. He thinks we should have something on paper.

Mr. Contipelli wished everyone a Happy Saint Patrick's Day.

MS. HARRIS:

Ms. Harris brought Council up to speed on the upcoming Centennial celebration this year. They met with the company they hired to go over the big items, but they still need more volunteers to work both days. If anyone would like to volunteer, please get in touch with Ms. Harris. Laura Bacci is spearheading the Memory Book, and this is the area that we need to move quickly because it takes a long time to get everything together. Mr. Contipelli said he will help with the Memory Book.

Ms. Harris wants everyone to know that we need many more volunteers for even the smallest of jobs, and if you want to help, please get in touch with her, and thanked everyone that have already donated their time.

MR. SCHOEFFLER:

Just a reminder, that CVCC is having a Community Wellness presentation Tuesday April 17, from 1-2 pm, at the Career Center. It is geared more toward senior citizens, and you need to be registered by April 10th. Ms. Schoeffler said she has it going into the Newsletter.

Happy Saint Patrick's Day, and Happy Easter.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Nothing at this time.

FIRE CHIEF SUHY:

Nothing at this time.

POLICE CHIEF STRURGILL:

Construction is going to start on the Rt. 21 and E.71 entrance. So please be careful and watch out for the workers in the area.

A heartfelt thanks for all the expressions of sympathy during the passing of my father, it was greatly appreciated.

Good luck to my alma mater of Radford College who made it to the NCAA tournament this year. They are facing the number one seed Villanova in their first game.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA PACE:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

No comments from the audience.

WHEREFORE, there is no further business before this Council, Mr. Centa moved, seconded by Ms. Harris that the Council Meeting be adjourned at 7:40 p.m. All voting aye, none opposed: motion carried.