



VILLAGE OF CUYAHOGA HEIGHTS

Building Department
4863 East 71st Street
Cuyahoga Heights, Ohio 44125
Telephone No. (216) 641-7020
Fax No. (216) 641-8485

www.cuyahogaheights.com

Application for Rental Renewal 1, 2, 3 OR 4 FAMILY RESIDENTIAL - CHAPTER 1494

Date: _____

PLEASE PRINT

TYPE OF USE (Single or Double, etc.): _____

PROPERTY ADDRESS: _____ PARCEL NUMBER: _____

OWNER(S) NAME: _____

OWNER(S) HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

OWNER(S) HOME NO: _____ WORK NO: _____ CELL/PAGER: _____

E-MAIL ADDRESS: _____

CO-OWNER OR RESIDENT AGENT NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

HOME NO: _____ WORK NO: _____ CELL/PAGER: _____

| | OCCUPANT'S NAME | TELEPHONE NO. | CELL NO. | TENANT RELATIONSHIP |
|---|-----------------|---------------|----------|---------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |

- Owner has granted the Village of Cuyahoga Heights to conduct an interior and exterior property inspection.
- Owner understands that this Certificate of Occupancy will be valid for the tenant(s) mentioned on the previous page, and owner of the dwelling, and will expire pursuant to Chapter 1494 of the Village of Cuyahoga Heights' Building and Housing Code. **(This is not a point of sale inspection.)**
- Owner agrees that no person will be permitted to move into this property until all violations are corrected and that some violations may possibly be permitted to be completed at a later date, as agreed to by the Building Department.
- Advise Building Department in writing of any change(s) of the aforementioned occupancy.
- Each aforementioned Certificate of Occupancy shall be valid until June 30th of each year. Owner(s) shall apply for Certificate of Occupancy each year prior to April 1st of each year.
- Each application shall be fifty dollars (**\$50.00.**) Each unit in multiple occupancy; thereafter, shall be twenty-five dollars (\$25.00.)
- All owners of residential rentals/leases shall submit this application annually prior to April 1st.
- Inspections shall occur bi-annually beginning July 2009 or change of ownership or change in tenants.