

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
NOVEMBER 8, 2017
6:00 PM**

COUNCIL CAUCUS

NOVEMBER 8, 2017

Ms. Duszynski called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Law Director Bill Mason, Assistant Law Director Ben Chojnacki, and Council members Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also in attendance were Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella, Engineer Todd Sciano, and Accounting Assistant Amanda Domzalski.

COMMUNICATIONS:

From Gabriella (Gigi) Menkhaus to the Village Administration:

A beautiful letter thanking everyone for their generosity in selecting her to be a recipient of the Cuyahoga Heights Village Scholarship. Ms. Menkhaus is attending Ave Maria University near Naples Florida, and feels blessed to have the support from our Village Administration in making this possible.

At Ave Maria University, Ms. Menkhaus has been elected to the Student Board of Honors, joined many clubs and groups, and had the life changing experience of going through hurricane Irma. She was able to see the power of a tight knit community and assist in providing relief to neighboring areas. She wants to extend her deepest gratitude and appreciation for this wonderful opportunity. This would not be possible without your generous scholarship.

Mr. Schoeffler will make the motion, seconded by Ms. Henley.

PERMITS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

October 11, 2017	Council Caucus
October 11, 2017	Council Meeting
October 25, 2017	Workshop

Ms. Duszynski will make the motion, seconded by Ms. Harris.

FINANCIAL REPORTS:

R.I.T.A Preliminary Report November 2017
Cash Position Statement October 2017

Ms. Duszynski agreed to make the motion to accept the reports, Ms. Henley agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2017-80

Payment of Certain Claims: \$1,149,883.81
Payroll
General Bills
(#52321 - #52456)

Mr. Schoeffler agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2017-81

A RESOLUTION AUTHORIZING THE MAYOR OR HIS AUTHORIZED REPRESENTATIVE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN CUYAHOGA COUNTY'S 2018 SUPPLEMENTAL GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Schoeffler asked Mr. Chojnacki to expand on this legislation. Mr. Chojnacki stated that it was for the sidewalk on E. 49th Street to be connected to the towpath in the Metro Parks.

Ms. Henley agreed to make the motion, Ms. Harris agreed to second.

ORDINANCE NO. 2017-82

AN ORDINANCE DIRECTING THE MAYOR TO PROCEED WITH THE APPROPRIATION OF A PORTION OF THE PROPERTY LOCATED AT 4661 EAST 71ST STREET, PERMANENT PARCEL NUMBER 522-25-009, FOR THE CONSTRUCTION OF SEWERS, DRAINS, DITCHES, SLOPE STABILIZATION, AND OTHER STORMWATER MANAGEMENT UTILITIES, AND DECLARING AN EMERGENCY

Mr. Chojnacki said that we are not actually putting this legislation in place at this time, but it will allow us to file a lawsuit to take the property if all negotiations break down. The Mayor said that this preemptive plan after hearing Mr. Gary Suchocki's speech at the last Council Meeting. If they don't dismiss all of their demands to the Village, then this legislation will allow us to go through with the project.

Ms. Henley stated that this is just in case we do not have a compromise with the Suchocki family. The Mayor said that all of Council has read Mr. Suchocki's outlandish requests for using the land, and if they don't come to an agreement, this legislation will allow us to move forward with taking the land that we need to finish the project.

The Mayor stated that we do not want to take their property. We just want to pay for an easement to put a pipe in Mill Creek, but because of the temperament and posturing of Mr. Gary Suchocki, we need to have this in place to assure we can finish the project.

Ms. Duszynski asked if this piece of the project was holding up the whole project. Mr. Chojnacki said yes, it is the big holdup at this time.

Mayor Bacci explained to Council that he will be sending a letter to Gary Suchocki and copied to the rest of the family this week, and we will see how they react to it before we need to move forward in another direction. We have been more than accommodating to them in trying to move forward. We have explained to them that the pipe and fill that we would put on their property would have little impact on their property. We are even willing to put mature trees on the property to make it more appealing. Mr. Suchocki has asked us to maintain these trees forever. We want to do the best for this family, and hopefully will be able to address the erosion issues on the rest of the properties on E. 71st Street at a later date.

Ms. Harris agreed to make the motion, Ms. Henley agreed to second.

ORDINANCE NO. 2017-83 FIRST READING

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF PART TWO,
“ADMINISTRATION CODE,” OF THE CODIFIED ORDINANCES OF THE
VILLAGE OF CUYAHOGA HEIGHTS**

RESOLUTION NO. 2017-84

**A RESOLUTION AUTHORIZING A CHANGE ORDER WITH J&J
ENTERPRISES SERVICES, INC. FOR SITE PREPARATION ASSOCIATED
WITH THE EAST 49th STREET PARKING LOT IMPROVEMENTS**

The Mayor explained that this is for extra material for bank stabilization. Mr. Sciano explained that this will give extra stabilization to the adjacent residential property owners.

Mr. Schoeffler agreed to make the motion, Ms. Henley agreed to second.

OTHER BUSINESS:

Mayor Bacci wanted to follow up with a couple of Councilmen concerning a fitness center for our residents. Since we are not eligible under any circumstance to utilize the fitness center in Valley View, we are going to set up a program with the City of Seven Hills to use their community center. In the budget you will get for 2018, there will be a line item fund that takes care of our seniors aged 62 or older to participate in all activities at the Seven Hills Center, as well as offsetting the costs for residents if they would like to go. We will appropriate between ten and twenty thousand dollars for this purpose in the 2018 budget. We don't know the exact costs

at this time, but we feel very comfortable with the amount we will appropriate. This will be the pilot year for this program, and we will see how it goes.

Ms. Henley asked if we have a fitness center at the Police Station. Mayor Bacci said it is only for weights, they don't have a walking track, pool, or a place where we can meet new friends.

Ms. Duszynski mentioned that the School has a fitness area that we purchased years ago, and the equipment was never taken care of, and now they might close the facility. Mr. Schoeffler asked if Valley View would let us use their fitness center. They have told us that they won't let our residents use their facility. The Mayor said we let them use our pool, but they refuse to let us use their fitness center, even though we are willing to pay. We would probably only have ten residents that would use it, but they still won't let us, so we will go to Seven Hills. They have a great center.

Caucus ended at 6:25pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING
NOVEMBER 8, 2017
7:00 PM**

COUNCIL MEETING

NOVEMBER 8, 2017

Mayor Bacci called the meeting to order. Clerk Unger called the roll. Those present were, Council members Barb Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Engineer Todd Sciano, Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella, Administrative Accounting Assistants Amanda Domzalski and Christina Pace, Administrative Assistant Lee Ann Schoeffler, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, and Assistant Fire Chief Howard Selig.

Mayor Bacci asked for a moment of silence on behalf of the Suhy and Johnston on the loss of their daughter Allison Suhy.

ROLL CALL: Biro, Bloam, Duszynski, Harris, Henley, Schoeffler

COMMUNICATIONS:

From Gabriella (Gigi) Menkhaus to the Village Administration:

A beautiful letter thanking everyone for their generosity in selecting her to be a recipient of the Cuyahoga Heights Village Scholarship. Ms. Menkhaus is attending Ave Maria University near Naples Florida, and feels blessed to have the support from our Village Administration in making this possible.

At Ave Maria University, Ms. Menkhaus has been elected to the Student Board of Honors, joined many clubs and groups, and had the life changing experience of going through hurricane Irma. She was able to see the power of a tight knit community and assist in providing relief to neighboring areas. She wants to extend her deepest gratitude and appreciation for this wonderful opportunity. This would not be possible without your generous scholarship.

Mr. Schoeffler made the motion to accept the Communications and put them on file, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

PERMITS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

October 11, 2017	Council Caucus
October 11, 2017	Council Meeting
October 25, 2017	Workshop

Ms. Duszynski made the motion to accept the Minutes and put them on file, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

R.I.T.A Preliminary Report November 2017
Cash Position Statement October 2017

Ms. Duszynski made the motion to accept the reports as prepared, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Ms. Henley made the motion, seconded by Ms. Harris. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2017-80

Payment of Certain Claims: \$1,149,883.81
Payroll
General Bills
(#52321 - #52456)

Mr. Schoeffler moved, seconded by Ms. Duszynski that the rules be suspended and the Resolution be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

RESOLUTION NO. 2017-81

A RESOLUTION AUTHORIZING THE MAYOR OR HIS AUTHORIZED REPRESENTATIVE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN CUYAHOGA COUNTY'S 2018 SUPPLEMENTAL GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Ms. Henley moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

ORDINANCE NO. 2017-82

AN ORDINANCE DIRECTING THE MAYOR TO PROCEED WITH THE APPROPRIATION OF A PORTION OF THE PROPERTY LOCATED AT 4661 EAST 71ST STREET, PERMANENT PARCEL NUMBER 522-25-009, FOR THE CONSTRUCTION OF SEWERS, DRAINS, DITCHES, SLOPE STABILIZATION, AND OTHER STORMWATER MANAGEMENT UTILITIES, AND DECLARING AN EMERGENCY

Ms. Harris moved, seconded by Ms. Henley that the rules be suspended and the Ordinance be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

ORDINANCE NO. 2017-83 FIRST READING

AN ORDINANCE AMENDING CERTAIN SECTIONS OF PART TWO, "ADMINISTRATION CODE," OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CUYAHOGA HEIGHTS

RESOLUTION NO. 2017-84

**A RESOLUTION AUTHORIZING A CHANGE ORDER WITH J&J
ENTERPRISES SERVICES, INC. FOR SITE PREPARATION ASSOCIATED
WITH THE EAST 49th STREET PARKING LOT IMPROVEMENTS**

Mr. Schoeffler moved, seconded by Ms. Henley that the rules be suspended and the Resolution be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

OTHER BUSINESS:

None at this time.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

We also wanted to extend our condolences publicly and on the record to the shooting victims in Texas. This type of tragedy is happening much too often.

This Saturday is Veterans Day, and we would like to thank all the veterans that have served, and continue to serve in our armed forces. Please keep residents Joe Brotosky and Hunter Krenisky in your thoughts and prayers as they continue to serve our great country.

November birthday wishes to employees: Pat Koran & Tom Nova - November 1; Councilwoman Barb Biro - November 3; Tom Kekelis - November 10; Amanda Todorovich & Jimmy Korenowsky – November 22; Clerk Unger - November 27 (he will be 63) and Mark Hine - November 28.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mrs. Donna Pellini, and Mrs. Dorothy Sonoda.

Good luck to the Cuyahoga Heights Redskins football team advancing in the playoffs. This week they will be playing against East Canton High School at 7:30pm on Friday at Ken Duke Stadium in Medina.

Wish everyone a happy and blessed Thanksgiving. Be thankful, show gratitude, and live blessed.

MS. BIRO

Nothing at this time.

MR. BLOAM:

Mr. Bloam called a public Works Meeting for December 13th at 5:15pm before the next Council meeting to look at projects for 2018.

MS. DUSZYNSKI:

On October 25th, the Finance Committee approved a PO in the amount of \$14,350.00 to Perozini Masonry. On November 8th, Finance approved a PO in the amount of \$7,279.00 for cement work at 4540 and 4680 E. 71st Street.

The Finance Committee had a meeting that was attended by Clerk Unger. He informed the committee that at this time, we had approximately \$700,000.00 in our General Fund, but he fully expects that number to increase to a million dollars by the end of the year.

Ms. Duszynski likes the idea of our residents being able to use the Seven Hills Civic Center, and wished everyone a happy and blessed Thanksgiving.

MS. HARRIS:

The three new School Board members are Mark Dobbins, Maria Eder, and Joe Nejman. She stated that they are all very level headed, and they will do great things for our school system.

MS. HENLEY:

When our 100th Anniversary comes this year, Ms. Henley asked if the letters that are in the Cuyahoga Heights time capsule go to the people they are addressed too. Many of them are very personal letters and some residents would like them to be given to the loved ones that they were addressed too. The Mayor said that would be fine.

Ms. Henley also asked if anyone knew where the white tablecloths went that were upstairs in the Town Hall. She was wondering if they were somewhere else in the Town Hall. Everyone thought they were in the senior's closet upstairs.

MR. SCHOEFLER:

Nothing at this time.

SERVICE DIRECTOR DAVE SAMMONS:

Nothing at this time.

HEAD DISPATCHER BARB CASH:

Nothing at this time.

ASSISTANT FIRE CHIEF HOWARD SELIG:

Keep Fire Chief Suhy and his family in your prayers.

CHIEF STURGILL:

Nothing at this time.

LAW DIRECTOR BILL MASON:

Nothing at this time.

CLERK UNGER:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ENGINEER TODD SCIANO:

Nothing at this time.

BUILDING COMMISSIONER NORM CASINI:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT CHRISTINA PACE:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

Resident Jimmy McManus thanked Council for their generous donation of the used Police car to the City of Kipton. They are extremely grateful, and appreciate the donation.

Mayor Bacci said we are truly blessed, and the donation to Kipton is our way of paying it forward to a needy community.

WHEREFORE, there is no further business before this Council, Ms. Duszynski moved, seconded by Ms. Henley that the Council Meeting be adjourned at 7:25 p.m. All voting aye, none opposed: motion carried.