

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
CAUCUS
JUNE 14, 2017
6:00 PM**

COUNCIL CAUCUS

JUNE 14, 2017

Ms. Duszynski called the meeting to order. Clerk Unger called the roll. Those present were, Mayor Bacci, Bill Mason, Ben Chojnacki, Barbara Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also in attendance were Building Commissioner Norm Casini, Assistant Building Commissioner Ken Labella, and Engineer Todd Sciano.

Ms. Duszynski introduced the BEST Committee from the school to put on a short presentation. They explained the BEST Committee was on hiatus until Mr. Evans was brought back in January. At that time, it was agreed that it would be in the best interest of the school and communities to bring it back. The BEST Committee is moving up from an advisory position, to a much more formal strategic planning committee.

Jordan Sturgill a student at Cuyahoga Heights presented the pillars of responsibility for the BEST Committee moving forward. The pillars of engagement for the committee are academics, ACT & SAT Tests, Safety & Security of all facilities, Community Outreach, advancement for student opportunities, enrollment, and finances. These are the areas where the BEST Committee will make recommendations to the Superintendent to be discussed in order to make our school more successful.

Enrollment will be a challenge for our district. We acknowledge that there is a paying student portion that is very important. Currently we have approximately 825 students, and we need the paying student to maintain the services and curriculum for our district. There are some classes that are very small, and we need these paying students for the future of our school. Ms. Henley asked how many of the 792 students are paying students. There are 79 paying students, and we don't offer any type of financial aid to any of them. Our tuition is significantly lower than parochial schools. Our High School tuition is currently \$5,500.00 per year.

Ms. Biro asked about the security of the buildings and asked how often they have safety training. They have training once a month with the students, and sporadically throughout the year with students and employees.

We are looking for involvement from the community, and hope that we can get as much input as possible from everyone. They thanked Council for allowing them to put on the presentation.

Motion to excuse Clerk Unger from the business meeting. Ms. Harris made the motion, seconded by Ms. Henley. All in favor, none opposed. Motion carried.

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

May 10, 2017	Council Caucus
May 10, 2017	Council Meeting
May 24, 2017	Council Workshop

Ms. Harris agreed to make the motion to accept the minutes, Ms. Duszynski agreed to second.

FINANCIAL REPORTS:

R R.I.T.A Preliminary Report June 2017
Cash Position Statement May 2017

Mr. Bloam agreed to make the motion to accept the reports, Mr. Schoeffler agreed to second.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2017-52

Payment of Certain Claims:	\$962,250.04
Payroll	
General Bills	
(#51542 - #51677)	

Ms. Duszynski agreed to make the motion, Ms. Harris agreed to second.

RESOLUTION NO. 2017-53 FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A SOFTWARE LICENSING AGREEMENT WITH SOFTWARE SOLUTIONS, INC.

Mr. Chojnacki explained that there are some contract issues that still need to be worked out.

RESOLUTION NO. 2017-54

A RESOLUTION AUTHORIZING THE PURCHASE OF GENERAL LIABILITY AND OTHER FORMS OF INSURANCE COVERAGE FROM LOVE INSURANCE AGENCY

Ms. Henley agreed to make the motion, Ms. Duszynski agreed to second.

RESOLUTION NO. 2017-55

A RESOLUTION IN SUPPORT OF NEO FARMACEUTICALS LLC IN ITS APPLICATION FOR A LEVEL I CULTIVATOR LICENSE PURSUANT TO THE RULES PROMULGATED BY THE OHIO DEPARTMENT OF COMMERCE FOR THE OHIO MEDICAL MARIJUANA CONTROL PROGRAM; AND DECLARING AN EMERGENCY

Mr. Schoeffler will make the motion, Mr. Bloam agreed to second.

OTHER BUSINESS:

Mr. Bloam would like to add a motion for the Engineer to go out for bids for the E.49th street parking lot.

There was a discussion on how big the lot was, and how much it will cost. Mr. Sciano said they are still trying to get a parcel of land behind the lot we already have, and we won't have a total cost until we get bids for the work and estimate for the property.

Mr. Bloam will make the motion, Mr. Schoeffler has agreed to second.

A Motion to Accept Specialized Construction, Inc.'s Bid Proposal of \$29,100.00 for Type 3 Joint and Crack Sealing on Grant Avenue from East 49th Street to East 71st Street and Authorizing the Clerk to Pay Specialized Construction in a Manner Consistent With Its Bid Proposal

Mr. Bloam will make the motion, Ms. Henley agreed to second.

Motion to go into Executive Session for employment matters and economic development opportunities.

Mr. Schoeffler made the motion, seconded by Ms. Duszynski. All in favor, none opposed. Motion carried.

Mr. Bloam made the motion, seconded by Ms. Henley to come out of Executive Session. All in favor, none opposed. Motion carried.

Caucus ended at 6:55pm.

**MINUTES
VILLAGE OF CUYAHOGA HEIGHTS
COUNCIL MEETING**

**June 14, 2017
7:00 PM**

COUNCIL MEETING

June 14, 2017

Mayor Bacci called the meeting to order. Mayor Bacci called the roll. Those present were, Barb Biro, Todd Bloam, Marilyn Duszynski, Cheryl Harris, Lois Henley, and Matt Schoeffler. Also present were Law Director Bill Mason, Assistant Law Director Ben Chojnacki, Assistant Building Commissioner Ken Labella, Service Director Dave Sammons, Head Dispatcher Barb Cash, Police Chief Brian Sturgill, Fire Chief Mike Suhy, Administrative Assistant Lee Ann Schoeffler, and Administrative Accounting Assistant Amanda Domzalski.

Motion to excuse Clerk Unger made by Ms. Harris, and seconded by Ms. Henley. All in favor, none opposed. Motion carried.

ROLL CALL: Biro, Bloam, Duszynski, Harris, Henley, Schoeffler

COMMUNICATIONS:

None at this time.

PERMITS:

None at this time.

PURCHASES:

None at this time.

MINUTES:

May 10, 2017	Council Caucus
May 10, 2017	Council Meeting
May 24, 2017	Council Workshop

Ms. Harris made the motion to accept the Minutes and put them on file, seconded by Ms. Duszynski. All in favor, none opposed. Motion carried.

FINANCIAL REPORTS:

R.I.T.A Preliminary Report June 2017

Cash Position Statement May 2017

Councilwoman Biro asked the Council if anyone was opposed to changing the roll call vote to a simple all in favor or opposed vote to make it easier on Mayor Bacci, for this meeting only. Everyone agreed for this meeting only to let the Mayor change the voting procedure.

Mr. Bloam made the motion to accept the reports as prepared, seconded by Mr. Schoeffler. All in favor, none opposed. Motion carried.

LEGISLATION:

Motion to instruct the Clerk to group the pay resolutions for reading and adoption.

Mr. Bloam made the motion, seconded by Ms. Duszynski. All in favor, none opposed. Motion carried.

RESOLUTION NO. 2017-52

Payment of Certain Claims:	\$962,250.04
Payroll	
General Bills	
(#51542 - #51677)	

Ms. Duszynski moved, seconded by Ms. Harris that the rules be suspended and the Resolution be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

RESOLUTION NO. 2017-53 FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK TO ENTER INTO A SOFTWARE LICENSING AGREEMENT WITH SOFTWARE SOLUTIONS, INC.

RESOLUTION NO. 2017-54

A RESOLUTION AUTHORIZING THE PURCHASE OF GENERAL LIABILITY AND OTHER FORMS OF INSURANCE COVERAGE FROM LOVE INSURANCE AGENCY

Ms. Henley moved, seconded by Ms. Duszynski that the rules be suspended and the Ordinance be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

RESOLUTION NO. 2017-55

A RESOLUTION IN SUPPORT OF NEO FARMACEUTICALS LLC IN ITS APPLICATION FOR A LEVEL I CULTIVATOR LICENSE PURSUANT TO THE RULES PROMULGATED BY THE OHIO DEPARTMENT OF COMMERCE FOR THE OHIO MEDICAL MARIJUANA CONTROL PROGRAM; AND DECLARING AN EMERGENCY

Mr. Schoeffler moved, seconded by Mr. Bloam that the rules be suspended and the Resolution be placed on third and final reading. All in favor, none opposed for suspension of the rules. All in favor, none opposed for the adoption, motion carried.

OTHER BUSINESS:

Mr. Bloam would like to add a motion for the Engineer to go out for bids for the E.49th street parking lot.

Mr. Bloam made the motion, second by Mr. Schoeffler. All in favor, none opposed. Motion carried.

A Motion to Accept Specialized Construction, Inc.'s Bid Proposal of \$29,100.00 for Type 3 Joint and Crack Sealing on Grant Avenue from East 49th Street to East 71st Street and Authorizing the Clerk to Pay Specialized Construction in a Manner Consistent With Its Bid Proposal

Mr. Bloam made the motion, second by Ms. Henley. All in favor, none opposed. Motion carried.

MAYOR AND COUNCIL REPORTS:

MAYOR BACCI:

Mayor Bacci thanked everyone for attending the Memorial Day Service. We had a great turnout, and it was nice to see everyone afterwards for the picnic. It shows that folks are starting to pay homage to the great men and women who gave their lives for our country.

The Administrative staff and a couple of other people went to the State of the Schools luncheon at the Holiday Inn. It was very informative and Mr. Evans continues to talk about the cohesiveness of the three districts and how they make the school better.

The concession stand at Bacci Park is officially open for the season. Kelley Hartman and her staff are working the stand and enjoying seeing everyone at the park. Many people are going down there and enjoying the park with their children and families.

I visited the Hajoca Plumbing business in the old Heat Seal building, and they are doing a top notch job on the remodeling of the building. The Mayor is hoping that once they find out how nice it is to do business in the Village, they will bring their other sister companies to our community.

The Village wide garage sale is June 24th, 8-3pm. We presently have 28 homes participating in the sale.

Shred Day is July 8th at 9-12 pm. at Gateway Recycling located at 4233 E.49th Street. This is a free service provided by that company.

Very special birthday wishes to Mrs. Kosicki, she turns 95 June 17th. She is a wonderful woman, and has been a great asset to this community. She is still as sharp as ever!

June birthday wishes for employees: Brian Rini June 1st, Stanley Schab June 8th, Patrick Goldworth June 15th, Councilman Matt Schoeffler June 17th, Pete Panizutti June 19th, Nicole Fontaine/Bob Krajewski/and William Worloph is June 23rd.

Please continue to keep several residents in your thoughts and prayers: Theresa Bentlejewski, Mrs. Ernestine Deliberato, Mrs. Helen Krusinski, Mrs. Helen Leciejewski, Mr. Curtis McLaughlin, Mrs. Donna Pellini.

Wishing all the Fathers a very happy Father's Day.

MS. BIRO

I have an update from Silverlode that I would like to go over. They are continuing to submit grants. One recently for Knox Boxes and smoke detectors for our Fire Department.

They are also working with Angel for drawdowns on some grants that we currently have, such as the demolition grant.

They have met with Tom Daugherty in regards to the availability of the former Benjamin Moore building.

We are still waiting for an answer on the FEMA Grant for the Fire Fighters.

All this information is public record, and I can send it to you via email.

MR. BLOAM:

Public Works met today, and we recommended moving forward with the E.49th Street parking lot project. We are also going to be looking at Nicky Blvd. in the future.

In August we will have some legislation for projects we need to do in 2018, so we have a timeline.

Thanked Todd Sciano for a great plan on the crack sealing in the Village.

MS. DUSZYNSKI:

Finance approved a PO in the amount of \$9,560.00 for 478 yards of topsoil for Hillside Party Center.

Memorial Day was very well attended, and the weather was beautiful.

Ms. Duszynski is very happy that the fans will be going up very soon at Klima Garden. The Mayor said that is true. Ms. Duszynski said she has been asking for those fans for two years, and is glad it is finally getting done.

MS. HARRIS:

On May 28th, we had eight residents that graduated from Cuyahoga Heights, Nina Allen, Matthew Blake, Jennifer Cerny, Lexi Chillick, Trey Combs, Anna King, Jacob Mallos, and Gabriella Menkhaus. Also, congratulations to Zack Lawther a former Cuyahoga Heights graduate that recently drafted by the Baltimore Orioles.

Ms. Harris stated that they caught one of the people involved in the theft of millions of dollars from Cuyahoga Heights High School in a foreign country, and he will be deported to the United States to answer for his crime.

Prom promise was wonderful, and said that it really makes an impact on the students, as well as all the adults in attendance. She saw many people in tears during the performance.

MS. HENLEY:

The concession stand at Bacci Park is doing really well, and Kelly Hartman is doing a great job. They are running a special that if you are there ten times and purchase something, you will get the eleventh for free. The seniors are working the stand with Ms. Hartman, and it is going very well. Ms. Hartman is making the schedule so they are only there three or four hours a day, and not there all day long. It is getting very busy, and many people are coming back after finding out how convenient it is. One of our Councilmen comes there every Wednesday, so if you come down there at noon on Wednesday, you will see one of our Concilmen there having lunch.

Ms. Henley asked the Mayor if he had a chance to talk to the Metro Parks about continuing the sidewalk on E. 49th Street. The Mayor said he did, and they are going to see what they have on the books as far as plans, and he is also going to get a price from Mr. Sciano to see if it is even worth involving them in this project. Mayor Bacci asked Mr. Sciano to get us an estimate for the sidewalk.

Happy Father's Day!

MR. SCHOEFFLER:

The Codified Review Committee met tonight, and we are going to meet again on July 5th at 5:15pm.

SERVICE DIRECTOR DAVE SAMMONS:

He wanted Ms. Duszynski to know that the fans are up at Klima Gardens, they finished them today. Also, the hardball field at Bacci Park has been hydro seeded today, so the playground will be closed for the next seven days.

HEAD DISPATCHER BARB CASH:

Nothing at this time.

FIRE CHIEF SUHY:

Nothing at this time.

CHIEF STURGILL:

Nothing at this time.

LAW DIRECTOR BILL MASON:

Nothing at this time.

ADMINISTRATIVE ASSISTANT TO THE MAYOR LEE ANN SCHOEFFLER:

Nothing at this time.

ADMINISTRATIVE ACCOUNTING ASSISTANT AMANDA DOMZALSKI:

Nothing at this time.

ASSISTANT LAW DIRECTOR BEN CHOJNACKI:

Nothing at this time.

ASSISTANT BUILDING COMMISSIONER KEN LABELLA:

Nothing at this time.

COMMENTS FROM THE AUDIENCE:

None at this time.

WHEREFORE, there is no further business before this Council, Ms. Duszynski moved, seconded by Ms. Henley that the Council Meeting be adjourned at 7:55 p.m. All voting aye, none opposed: motion carried.