

Please see the positions and job descriptions that will be available this summer at the pool and the concession stand. To be considered for one of these positions, you must meet the requirements. Pool and concession stand staff are expected to represent the Village of Cuyahoga Heights in a respectful manner at all times while on duty. This includes but is not limited to maintain the safety of patrons in and around the pool area and Bacci Park.

### **Pool Attendant Requirements:**

- Cleaning (locker rooms, office, pool area)
- Sell snacks to patron
- Balance cash box at the beginning and end of each shift
- Check patron passes
- Take out trash
- Enforce pool rules
- Other duties deemed necessary by a manager.

### **Cashier Requirements:**

All cashier position will be at the concession stand at Bacci Park.

- Open/close the concession stand
- Clean (floors, counters, refrigerators, equipment, etc.)
- Prepare and sell snacks
- Inventory
- Balance cash register at the end of each shift
- Other duties deemed necessary by a manager.

### **Playground Instructor Requirements:**

Communicate and enforce all rules and regulations to patrons as needed, as well as communicate these incidents with manager on duty.

- Keep playground clean.
- Schedule weekly activities (i.e., Monday – board games, Tuesday – arts and crafts)
- Plan and implement special events/parties at the pool and Bacci Park.
- Other duties deemed necessary by a manager.

### **Lifeguard 1 Requirements:**

Lifeguards must have and maintain a current Lifeguard and First Aid certification for the duration of the pool season.

- Communicate and enforce all rules and regulations to patrons as needed, as well as communicate these incidents with manager on duty.
- Remain alert at all times while on duty, have equipment ready at all times and handle all incidents in a manner appropriate manner according to their training.
- Maintain the cleanliness and order of the pool area, including the baby pool.
- Vacuum both the baby pool and the big pool.
- Attend all required staff meetings and trainings: at least two hours per month.
- Other duties as deemed necessary by a manager.

## **Lifeguard 2 Requirements:**

Lifeguards must have and maintain a current Lifeguard and First Aid certification for the duration of the pool season.

- Communicate and enforce all rules and regulations to patrons as needed, as well as communicate these incidents with manager on duty.
- Remain alert at all times while on duty, have equipment ready at all times and handle all incidents in a manner appropriate manner according to their training.
- Maintain the cleanliness and order of the pool area, including the baby pool.
- Vacuum both the baby pool and the big pool.
- Attend all required staff meetings and trainings: at least two hours per month.
- Other duties as deemed necessary by a manager.

Lifeguards assigned as a Lifeguard 2 will also assist with training new lifeguard 1s on daily and routine duties, including but not limited to vacuuming, cleaning and learning the rotations.

## **Lifeguard 3 Requirements:**

Lifeguards must have and maintain a current Lifeguard and First Aid certification for the duration of the pool season.

- Communicate and enforce all rules and regulations to patrons as needed, as well as communicate these incidents with manager on duty.
- Remain alert at all times while on duty, have equipment ready at all times and handle all incidents in a manner appropriate manner according to their training.
- Maintain the cleanliness and order of the pool area, including the baby pool.
- Vacuum both the baby pool and the big pool.
- Attend all required staff meetings and trainings: at least two hours per month.
- Other duties as deemed necessary by a manager.

Additionally, lifeguard 3s will be required to assist with staff inservices and training. This may require extra training on their part to make sure that they are able to perform those skills in a way that is taught.

***Time off requests will be made if possible if provided at least two weeks in advance. Priority will be given to those with other jobs. However, if have another job, your hours may be less than the average.***