



VILLAGE OF CUYAHOGA HEIGHTS

Building Department

4863 East 71st Street

Cuyahoga Heights, OH 44125

(216) 641-7020

FAX (216) 641-8485

www.cuyahogaheights.com

OCCUPANCY PERMIT APPLICATION

For Change of Use or New/Change of Occupancy or Expansion of Space

Application is hereby made on this ___ day of _____, 20__ for a permit for a change of use or new/change of occupancy or expansion of space.

1. **Owner of Building:** _____

Address: _____ Phone: _____

_____ E-mail: _____

2. **New Tenant/Occupant:** _____

Proposed Address: _____ Permanent Parcel No.: _____

_____ Phone: _____

Applicant's Name: _____ E-mail: _____

3. **Tenant Parent Company:** _____

Address: _____ Phone: _____

_____ E-mail: _____

4. **Zoning Classification:** _____

(Industrial District OR Office Bldg., Research Lab, and Light Manufacturing District)

5. Explain in detail the nature of the activities to be conducted by this tenant/occupant, and number of employees. _____

6. Proposed date of occupancy: _____

7. Previous Tennant/Occupant: _____

Date Signed: _____ Applicant's Signature: _____

The zoning classification for the above proposed use conforms with the classifications as defined in the Codified Ordinances.

Date Signed: _____ Building Official Signature: _____

You are reminded that all workers and employees with in the Village of Cuyahoga Heights MUST appropriate or pay Cuyahoga Heights Income Tax. Call Regional Income Tax Agency at 216-526-4455 for information on setting up payments.

Date Signed: _____ Building Official Signature: _____