



Revised: 5/8/2013

(Please complete backside of form)

**Section D:**

**Contractor Information**

Repairs being made by:  Owner  Contractor

Contractor making repairs: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone number)

\_\_\_\_\_  
(Contact Person)

**Section E:**

**Repair Schedule and Costs**

Repair Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Estimated cost: Materials \$ \_\_\_\_\_ Labor: \$ \_\_\_\_\_

*If the property owner provides the labor for the project, the reimbursement will be for materials only.*

*The amount of the matching grant **after all invoices are paid in full**, shall not be less than two hundred fifty dollars (\$250.00), for a project with a total cost of at least five hundred dollars (\$500.00), nor more than one thousand dollars (\$1,000.00), for a project with a total cost of at least two thousand dollars (\$2,000.00).*

*The grant is only applicable to one major structural repair (**See Section C**) per property per year and not more than two major structural repairs (**See Section C**) to a property in any five-year period, regardless of who holds title to the property.*

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Official Use Only**

**Date application received:** \_\_\_\_\_

**Received by:** \_\_\_\_\_

**Date of pre-inspection:** \_\_\_\_\_

**Conducted by:** \_\_\_\_\_

**Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_